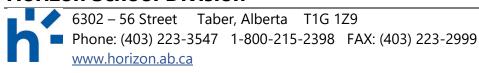
Horizon School Division



The Board of Trustees of Horizon School Division held its Regular Board meeting on Tuesday, November 26, 2024, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis - Vice Chair

Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools

Phil Johansen, Associate Superintendent of Finance & Operations Karen Rancier, Associate Superintendent of Human Services Terri-Lynn Duncan, Associate Superintendent of Learner Services

Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda.	AGENDA APPROVED
	Carried Unanimously	124/24
A.2	Moved by Derek Baron that the Board approve the Minutes of the Organizational Board Meeting held Monday, October 28 th , 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	ORGANIZATIONAL BOARD MEETING MINUTES APPROVED 125/24
A.3	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, October 28 th , 2024 as provided by Enclosure #2 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 126/24
A.4	Moved by Bruce Francis that the Board approve the November 2024 Payment of Accounts in the amount of \$4,110.830.85 as provided in Enclosure #3 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 127/24
A.5	Moved by Blair Lowry that the Board approved Second Reading of Policy GA – Recruitment and Human Services provided in Enclosures #4 of the agenda. Carried Unanimously	SECOND READING POLICY GA APPROVED 128/24
	Moved by Blair Lowry that the Board approved Final Reading of Policy GA – Recruitment and Human Services provided in Enclosures #4 of the agenda.	FINAL READING POLICY GA APPROVED

	Carried Unanimously	129/24
A.6	Moved by Bruce Francis that the Board approved Second Reading of Policy GBB – Right to Disconnect provided in Enclosures #5 of the agenda. Carried Unanimously	SECOND READING POLICY GBB APPROVED 130/24
	Moved by Bruce Francis that the Board approved Final Reading of Policy GBB – Right to Disconnect provided in Enclosures #5 of the agenda. Carried Unanimously	FINAL READING POLICY GBB APPROVED 131/24
A.7	Moved by Derek Baron that the Board approved Second Reading of Policy GCNP – Progressive Discipline provided in Enclosures #6 of the agenda. Carried Unanimously	SECOND READING POLICY GCNP APPROVED 132/24
	Moved by Derek Baron that the Board approved Final Reading of Policy GCNP – Progressive Discipline provided in Enclosures #6 of the agenda. Carried Unanimously	FINAL READING POLICY GCNP APPROVED 133/24
A.8	DEFFERED - Moved that the Board approve the Audited Financial Statements of the year ending August 31, 2024	AUDITED FINANCIAL STATEMENT DEFFERED
A.9	Moved by Mandy Court that the Board approve the Annual Education Results Report (AERR).	ANNUAL EDUCATION RESULTS REPORT APPROVED
	Carried Unanimously	134/24

DISCUSSION ITEMS

D.1 UPDATED BUDGET

 Kendall Olsen, Director of Finance shared an updated budget. No further questions or further discussion was held.

D.2 CHRISTMAS CONCERT ATTENDANCE

• Board members, along with Sr. Administration will be attending Christmas concerts and assemblies throughout the Division.

D.3 LOCAL AUTHORITIES' ELECTION ACT AMENDMENT (TRUSTEE CRIMINAL RECORD CHECKS)

• Requirement for a Criminal Record Check will be examined when being nominated for a trustee position. A Board policy is currently being drafted.

A.10	Moved by Blair Lowry that the Board approve First Reading of	FIRST READING	
	Policy GB – Trustee Criminal Record Check, with amendments.	POLICY GB	
		APPROVED	
	Carried Unanimously	135/24	

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Superintendent, Wilco Tymensen November 2024 report can be viewed here.

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of November 2024:

- Milk River Capital Project
 - Horizon School Division took possession of the school on November 25th
 - o Photos of the project were shared with Board members

W.R. Myers Phase 2

- Possible contractor in place for January 2025
- Arden T. Litt School furnace stopped working. Looking to replace them ASAP

I.2.2 Administrator's Meeting Report

Trustee, Maxwell Holst, provided highlights from the November 2024 Administrator's Meeting:

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following November summary:

- Fall budget and financial statements
- Annual Transportation Grant has been completed and being reviewed

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services November 2024 report can be viewed here.

1.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services November 2024 report can be viewed here.

CORRESPONDENCE

• No discussion came from the correspondence.

Moved by Bruce Francis that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED 136/24

Moved by Jennifer Crowson that the Board meet in Committee. Carried Unanimously Moved by Blair Lowry that the meeting adjourn. Carried Unanimously MEETING ADJOURNED Carried Unanimously Marie Logan, Chair Sheila Laqua, Executive Secretary