

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Tuesday, November 26, 2024, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
 Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
 Phil Johansen, Associate Superintendent of Finance & Operations
 Karen Rancier, Associate Superintendent of Human Services
 Terri-Lynn Duncan, Associate Superintendent of Learner Services
 Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 124/24
A.2	Moved by Derek Baron that the Board approve the Minutes of the Organizational Board Meeting held Monday, October 28 th , 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	ORGANIZATIONAL BOARD MEETING MINUTES APPROVED 125/24
A.3	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, October 28 th , 2024 as provided by Enclosure #2 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 126/24
A.4	Moved by Bruce Francis that the Board approve the November 2024 Payment of Accounts in the amount of \$4,110.830.85 as provided in Enclosure #3 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 127/24
A.5	Moved by Blair Lowry that the Board approved Second Reading of Policy GA – Recruitment and Human Services provided in Enclosures #4 of the agenda. Carried Unanimously	SECOND READING POLICY GA APPROVED 128/24
	Moved by Blair Lowry that the Board approved Final Reading of Policy GA – Recruitment and Human Services provided in Enclosures #4 of the agenda.	FINAL READING POLICY GA APPROVED

	Carried Unanimously	129/24
A.6	Moved by Bruce Francis that the Board approved Second Reading of Policy GBB – Right to Disconnect provided in Enclosures #5 of the agenda. Carried Unanimously	SECOND READING POLICY GBB APPROVED 130/24
	Moved by Bruce Francis that the Board approved Final Reading of Policy GBB – Right to Disconnect provided in Enclosures #5 of the agenda. Carried Unanimously	FINAL READING POLICY GBB APPROVED 131/24
A.7	Moved by Derek Baron that the Board approved Second Reading of Policy GCNP – Progressive Discipline provided in Enclosures #6 of the agenda. Carried Unanimously	SECOND READING POLICY GCNP APPROVED 132/24
	Moved by Derek Baron that the Board approved Final Reading of Policy GCNP – Progressive Discipline provided in Enclosures #6 of the agenda. Carried Unanimously	FINAL READING POLICY GCNP APPROVED 133/24
A.8	DEFERRED - Moved that the Board approve the Audited Financial Statements of the year ending August 31, 2024	AUDITED FINANCIAL STATEMENT <i>DEFERRED</i>
A.9	Moved by Mandy Court that the Board approve the Annual Education Results Report (AERR). Carried Unanimously	ANNUAL EDUCATION RESULTS REPORT APPROVED 134/24

DISCUSSION ITEMS

D.1 UPDATED BUDGET

- Kendall Olsen, Director of Finance shared an updated budget. No further questions or further discussion was held.

D.2 CHRISTMAS CONCERT ATTENDANCE

- Board members, along with Sr. Administration will be attending Christmas concerts and assemblies throughout the Division.

D.3 LOCAL AUTHORITIES' ELECTION ACT AMENDMENT (TRUSTEE CRIMINAL RECORD CHECKS)

- Requirement for a Criminal Record Check will be examined when being nominated for a trustee position. A Board policy is currently being drafted.

A.10

Moved by Blair Lowry that the Board approve First Reading of Policy GB – Trustee Criminal Record Check, with amendments.

Carried Unanimously

FIRST READING
POLICY GB
APPROVED
135/24

INFORMATION ITEMS
I.1 SUPERINTENDENT'S REPORT

Superintendent, Wilco Tymensen November 2024 report can be viewed [here](#).

I.2 TRUSTEE/COMMITTEE REPORT
I.2.1 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of November 2024:

- Milk River Capital Project
 - Horizon School Division took possession of the school on November 25th
 - Photos of the project were shared with Board members
- W.R. Myers Phase 2
 - Possible contractor in place for January 2025
- Arden T. Litt School furnace stopped working. Looking to replace them ASAP

I.2.2 Administrator's Meeting Report

Trustee, Maxwell Holst, provided highlights from the November 2024 Administrator's Meeting:

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following November summary:

- Fall budget and financial statements
- Annual Transportation Grant has been completed and being reviewed

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services November 2024 report can be viewed [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services November 2024 report can be viewed [here](#).

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Bruce Francis that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

136/24

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.
Carried Unanimously

COMMITTEE
137/24

Moved by Blair Lowry that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
138/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary