



Horizon School Division

**Invites Applications for
the position of
Superintendent/CEO**

**Leading Excellence in Education:
Superintendent Opportunity**

Although the competition will remain open until a suitable candidate is found, applications received by **January 23, 2025 at 9:00 am** will be assured of careful consideration.

Duties will commence August 1, 2025 or as mutually agreed

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Horizon School Division invites applications for the position of Superintendent. The successful candidate will demonstrate success in leadership that has resulted in quality school leadership, teaching and optimum learning for all students.

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Our Division

A rural jurisdiction, Horizon is committed to engaging and empowering approximately 3,500 students.

There are 20 schools of various grade configurations located in nine vibrant communities: Lomond, Enchant, Vauxhall, Hays, Barnwell, Grassy Lake, Warner, Milk River, and Taber., The jurisdiction also serves students in 3 Outreach Programs, 2 Alternative Christian programs, and 19 Hutterian Brethren Colony Schools. The student demographics include a large population of EAL (English Additional Language) learners consisting primarily of Low-German-speaking Mennonites.

Students are served by a quality staff

comprised of approximately 200 teachers and 200 non-teaching staff. Horizon operates with a \$52 million dollar budget.

The seven-member Board of Trustees is elected from five different wards. The Board has a strong commitment to the vision of students gaining the knowledge and skills to be contributing citizens and the desire to develop as life-long learners. Student-centered decision-making is foundational to our governance lens.

The Division Office is located in the Town of Taber, 50 km east of Lethbridge. The population of Taber is approximately 9,000. Taber is a growing community ideally situated with a breadth of amenities.



Our Vision

Engaging and empowering all learners.

Horizon is a learning community that values:

- **Continuous improvement.**
- **Inclusion and respecting diversity.**
- **Fostering effective relationships.**
- **Welcoming, caring, respectful, and safe learning environments.**
- **Collaboration.**
- **Accountability.**

Students will gain the knowledge and skills to be contributing citizens and the desire to develop as life-long learners.

Our Mission



Strategic Priorities

- **Quality teaching and optimal learning.**
- **Responding with intervention.**
- **Finding wellness in the work.**

The Role

Reporting directly to the Board, the Superintendent is expected to collaborate effectively with Trustees to achieve the Horizon vision. This role involves developing a Division that appeals to and retains students, leads educational initiatives, and promotes a nurturing, diverse, and inclusive environment for all learners. A key part of this role is being visible, connected, and fostering authentic relationships with staff, school leaders, students, community partners, parents/caregivers, and Indigenous partners.

As the chief executive officer of the board and chief education officer of the school division, the Superintendent is entrusted with:

- Leading strategic planning and reporting.
- Leading and inspiring collective commitment to the vision and priorities of the division.
- Overseeing educational delivery and resource allocation in programs to ensure students have the opportunity to meet the standards of education set by the Minister.
- Ensuring the Division's compliance with all legal, Ministerial, and Board mandates.
- Implementing education policies established by the Board and Minister.
- Overseeing all people-related matters to ensure quality school contexts and safe, caring and respectful environments.
- Overseeing fiscal responsibilities, including budget preparation and financial information.
- Overseeing facility management to ensure efficient and safe school site operations.
- Providing leadership in all matters relating to education in the school division.

Requirements

- Must hold, or be eligible for an Alberta Teaching Certificate as well as Superintendent Leadership Quality Standard (SLQS) Certification.
- Master's degree in Education.
- Experience in senior education administration or equivalent leadership experience.
- A leadership history that actively demonstrates strong student advocacy and meeting the needs of students, staff, and school community.
- The knowledge and skills necessary for fulfilling the statutory duties laid out in relevant legislation and the Education Act.
- A reputation of possessing strong ethics and acting with integrity to nurture trusting relationships.
- A history of leadership characterized by collaboration and capacity building.
- Demonstrated ability to think critically and identify opportunities for system improvement.
- History of modeling and inspiring ethical conduct characterized by integrity, loyalty, respect, and honesty in interpersonal relationships.
- Demonstrated ability as a strong and articulate communicator committed to connecting internally and with the broader community.



Horizon Board of Trustees

Top Left to Right:

**Marie Logan-Board Chair - Ward 1,
Maxwell Holst - Board Vice-Chair - Ward 3,**

Bottom Left to Right:

**Jennifer Crowson - Ward 2, Bruce Francis - Ward 3, Blair Lowry -
Ward 3, Derek Baron - Ward 4, Mandy Court - Ward 5**

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**Horizon School Division
is committed to
equitable, inclusive and
accessible employment
practices and we
encourage all qualified
candidates to apply.**

Join Us in Leading Excellence in Education

Please provide a cover letter and resume (including a minimum of four professional references, copy of provincial teaching certification, and if acquired a copy of LQS and SLQS certification) to the attention of:

**Dr. Cheryl Gilmore,
Consultant to the Board of Trustees
superintendentsearch@horizon.ab.ca**

We value all applicants' interest in the role, however only applicants who qualify for an interview will be contacted.



**Inquiries about the role can be
directed to Dr. Cheryl Gilmore at:**

superintendentsearch@horizon.ab.ca