

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, October 28th, 2024, beginning at 1:p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Jennifer Crowson that the Board approve the agenda with the following change: A.7 – Board Elections Carried Unanimously	AGENDA APPROVED 115/24
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, September 23 rd , 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 116/24
A.3	Moved by Bruce Francis that the Board approve the October 2024 Payment of Accounts in the amount of \$5,400,087.47 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 117/24
A.4	Moved by Jennifer Crowson that the Board approved First Reading of Policy GA – Recruitment and HR provided in Enclosures #3 of the agenda. Carried Unanimously	FIRST READING POLICY GA APPROVED 118/24
A.5	Moved by Derek Baron that the Board approved First Reading of Policy GBB – Right to Disconnect provided in Enclosures #4 of the agenda. Carried Unanimously	FIRST READING POLICY GBB APPROVED 119/24
A.6	Moved by Mandy Court that the Board approved First Reading of Policy GCNP – Progressive Discipline provided in	FIRST READING POLICY GCNP

Enclosures #5 of the agenda. Carried Unanimously	APPROVED 120/24
A.7 Moved by Maxwell Holst that the Horizon School Division Board of Trustees add an additional trustee to Ward 3 pending ministerial approval and realign the Electoral Ward boundary to create more equal representation, with realignment of boundaries as follows:: <ul style="list-style-type: none"> • Ward 1 represents Lomond, Enchant and all colonies north of the Oldman River • Ward 4 represents Warner, Grassy Lake, Colonies West of Highway 36 and 4 and colonies in the M.D. of Taber • Ward 5 represents Milk River, Coutts and all colonies east of Highway 36 in the County of Warner Carried	WARD (ELECTORAL SUBDIVISION) BOUNDARIES APPROVED 121/24

DISCUSSION ITEMS

D.1 REMENBRANCE DAY CEREMONY ATTENDANCE

- Members of the Board of Trustees and Division Office Staff will be attending Remembrance Day Ceremonies throughout the Division.

D.2 VOLUNTARY DRIVER’S ABSTRACT

- Policy EEACAA – Private Vehicles Volunteer driving abstract was discussed. The Board made a motion to change the need for annual driving abstracts. If a driver has provided a driving abstract in the previous 5 year and have not received any demerits or traffic violations since that date, a new driver’s abstract will not be required, when a self-declaration is provided.

INFORMATION ITEMS

I.1 SUPERINTENDENT’S REPORT

Superintendent, Wilco Tymensen October 2024 report can be viewed [here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Mandy Court , Zone 6 Rep, provided a summary from the Zone 6 meeting:

- From ASBA Presidents Marilyn Denis:
 - CSBA discussion around National School Food Program and support for Indigenous students
 - met with Minister of Education to discuss weighted moving average and preserving choice for children legislation
- From ASBA Vice-president Shali Baziuk:

- PDAC reviewing positions statements on the books
- CEO, Dr. Vivian Abboud report:
 - new website launched, trustees encouraged to visit and get signed in with their trustee email.
 - Learn ASBA has replaced the TLC for trustee learning.
- Zone happenings:
 - two positions statements coming forward at the FGM from the southern zone
- Zone 6 chair Allsion Purcell
 - discussion about charter schools

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of October 2024:

- Milk River School Modernization
 - The project is currently on schedule to be complete and handed over to the school board on November 1, 2024.
 - Staff and students will move to the new school after the Christmas break
 - Horizon is contractually obligated to have the ERHS facility empty by January 15, however a two-week extension has been requested.
- DAF/WRM Modernization
 - The modernization plans for WR Myers, phase 2 is currently at the 90% completion stage and is being reviewed. 100% drawings are being anticipated for end of November.
 - Project is listed as a bid build project and will be issued for public tender in January
 - Bids will include a public tender and one or more tours of the WR Myers facility
 - After bids are received, Alberta infrastructure will review bids and determine the suitable contractor
 - An executed contract should be in place by April 2025
 - Contractor mobilization will follow.

I.2.3 Administrator's Meeting Report

Trustee, Mandy Court, provided highlights from the October 2024 Administrator's Meeting:

- Discussion of Assurance Survey questions
- Interpreting and Translating access via outside sources
- Modules for Educational Assistance Pilot Program

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations shared the following October summary:

- Operational Scenarios - The funding and cost impact of realigning grade structures between schools in the division. This was done to identify potential operating efficiencies.
- Transportation Grant - The transportation grant is due November 30. The work to complete this is ongoing.
- Fall Budget Update - A more detailed update will be shared at the November Board Meeting. In the spring, schools allocations had been reduced by \$50 per student due to the

uncertainty about the impact of the CUPE collective agreement. Schools have been allocated an additional \$100 per student this fall.

- Auditors have come and gone. The financial statements are being drafted and will be prepared for the November meeting.
- Meeting with ASBOA and the Ministry regarding the Funding Framework. A half day consultation was had regarding how the new funding framework is working and what challenges it is causing

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Karen Rancier, Associate Superintendent of Human Services October 2024 report can be viewed [here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services October 2024 report can be viewed [here](#).

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

121/24

COMMITTEE ITEMS

Moved by Bruce Francis that the Board meet in Committee.

Carried Unanimously

COMMITTEE

122/24

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

123/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary