

# Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, September 23<sup>rd</sup>, 2024, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair  
 Derek Baron, Blair Lowry, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
 Phil Johansen, Associate Superintendent of Finance & Operations  
 Karen Rancier, Associate Superintendent of Human Services  
 Terri-Lynn Duncan, Associate Superintendent of Learner Services  
 Sheila Laqua, Recording Secretary

VIA ZOOM: Cal Braid, Taber Times

REGRETS: Jennifer Crowson, Trustee

## **ACTION ITEMS**

<b>A.1</b>	Moved by Blair Lowry that the Board approve the agenda with the following change: A.9 – Split the motion for disposition of Erle Rivers High School & Kinniburgh School land  Carried Unanimously	AGENDA APPROVED  93/24
<b>A.2</b>	Moved by Mandy Court that the Board approve the Minutes of the Regular Board Meeting held Monday, August 26 <sup>th</sup> , 2024, as provided by Enclosure #1 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED  94/24
<b>A.3</b>	Moved by Maxwell Holst that the Board approve the September 2024 Payment of Accounts in the amount of \$3,982,881.94 as provided in Enclosure #2 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED  95/24
<b>A.4</b>	Moved by Mandy Court that the Board approved Second Reading of Policy FD – Disposition of Property as provided in Enclosures #3 of the agenda.  Carried Unanimously	SECOND READING POLICY FD APPROVED  96/24
	Moved by Mandy Court that the Board approved Final Reading of Policy FD – Disposition of Property as provided in	FINAL READING POLICY FD APPROVED

	Enclosures #3 of the agenda.  Carried Unanimously	97/24
<b>A.5</b>	Moved by Derek Baron that the Board approved Second Reading of Policy FL – School Closures as provided in Enclosures #4 of the agenda.  Carried Unanimously	SECOND READING POLICY FL APPROVED  98/24
	Moved by Derek Baron that the Board approved Final Reading of Policy FL – School Closures as provided in Enclosures #4 of the agenda.  Carried Unanimously	FINAL READING POLICY FL APPROVED  99/24
<b>A.6</b>	Moved by Blair Lowry that the Board approved Second Reading of Policy GCAA – Central Office Administration as provided in Enclosures #5 of the agenda.  Carried Unanimously	SECOND READING POLICY GCAA APPROVED 100/24
	Moved by Blair Lowry that the Board approved Final Reading of Policy GCAA – Central Office Administration as provided in Enclosures #5 of the agenda.  Carried Unanimously	FINAL READING POLICY GCAA APPROVED 101/24
<b>A.7</b>	Moved by Maxwell Host that the Board approved Second Reading of Policy II – Student Awards as provided in Enclosures #6 of the agenda, with the friendly addition of the award name.  Carried Unanimously	SECOND READING POLICY II APPROVED  102/24
	Moved by Maxwell Holst that the Board approved Final Reading of Policy II – Student Awards as provided in Enclosures #6 of the agenda, with the friendly addition of the award name.  Carried Unanimously	FINAL READING POLICY II APPROVED  103/24
<b>A.8</b>	Motion made by Bruce Francis to forgo the notice of motion and further public input and permanently close Erle Rivers High School upon the completion of the Milk River Ridge School later this school year and direct the superintendent to commence the permanent transfer of all early learning thru to grade 12 students and staff from Erle Rivers High School to Milk River Ridge School at an appropriate time based on when the division regains possession of Milk River Ridge School, formerly Milk River Elementary School from Ward Bros and to notify the minister of the name of the	ERLE RIVERS HIGH SCHOOL CLOSURE



## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT'S REPORT**

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Superintendent, Wilco Tymensen September 2024 report can be [viewed here](#).

### **I.2 TRUSTEE/COMMITTEE REPORT**

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#### **I.3.1 ASBA Zone 6 Report**

Mandy Court , Zone 6 Rep, provided a summary from the Zone 6 meeting:

- Presented handbook changes for Zone 6 – to be voted on in the October AGM
- Budget presentation – to be voted on in the October AGM
- ASBA presented on how to write a position statement

#### **I.3.2 Facilities Meeting Report**

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of September 2024:

Milk River Capital Project:

- Shared photos of the Milk River Ridge School
- Expected that school will be turned over to Horizon School Division on November 1<sup>st</sup>
- Transfer of students to take place after Christmas holidays

W.R. Myers/D.A. Ferguson Project:

- Phase 2 design phase is just about complete
- Approval for new school, with anticipated start date of June 2025

#### **I.3.3 Administrator's Meeting Report**

Vice Chair, Bruce Francis, provided a summary/discussion from the September 2024

Administrator's Meeting:

- Eric Neufeld – new Resource Officer for the Taber area
- Career Pathway team presentation
- OH&S in schools
- CUPE agreement update
- Personal Digital Devices in school
- Emergency school closures
- August Start-up week review
- PowerSchool updates
- Social Studies piloting

### **I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS**

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Philip Johansen, Associate Superintendent of Finance and Operations shared the following September summary:

- Year-end is August 31 with books being closed September 24th to start working on the Audited Financial Statement.
- Working on detailed Fall Budget Report. The purpose of this is to better understand the full impact of the CUPE collective agreement on the budget this year.
- Transportation Update
  - Bussing process reviewed with the Board

- Students are supposed to register for transportation by June 1. Students are added to bus runs using the following priority:
  - Students that have registered prior to June 1.
  - Students registered after June 1 and wanting to attend their designated school
  - Students registered after June 1 that qualify for transportation funding that wish to attend their non-designated school. These are evaluated after September 15 to ensure that there is room on the bus for students attending their designated school who register late.
  - Students that are requesting transportation to a non-designated school.

**I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT**

Karen Rancier, Associate Superintendent of Human Services September 2024 report can be [viewed here](#).

**I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

Terri-Lynn Duncan, Associate Superintendent of Learner Services September 2024 report can be [viewed here](#).

**CORRESPONDENCE**

- No discussion came from the correspondence.

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

107/24

**COMMITTEE ITEMS**

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE

108/24

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

109/24

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary