

## HORIZON SCHOOL DIVISION VOLUNTEER AUTOMOBILE AND/OR DRIVER AUTHORIZATION

Volunteers shall take note of the following:

- 1. The owner of the vehicle shall have a minimum of \$2,000,000 third party liability insurance coverage and shall inform the insurance company of the intention to use the vehicle for transporting students.
- 2. Students shall not be authorized to act as volunteer drivers. Drivers must be a minimum of 21 years of age.
- 3. The vehicles shall have seat belts for each passenger and the driver and seat belts shall be worn. In no case shall a seat belt be used for more than one person.
- 4. Drivers with 6 or more demerits will not be approved
- 5. Drivers should reframe from transporting one person whenever possible (minimize one-on-one opportunities where the driver is alone in the car with a student).

Volunteer Driver's Name	Phone No		
Address			
Driver's License No.			
Registered Owner of Vehicle			
Type of Vehicle Used	Make	Model	
Name of company you are insured with			
I have notified my insurance company:	Yes	No	
Policy No	Expiry Date		
Agent			
Third Party Liability Limits \$			

I hereby declare that:

School

- 1. The vehicle described above is road worthy and that the information provided is complete and accurate.
- 2. I agree to drive safely in accordance with the requirements of the Highway Traffic Act and City Traffic Bylaws. I will advise the principal of any related vehicle accidents, of any suspensions of my license, or changes in the status of my insurance coverage which may occur after the date of this authorization while this authorization remains in force.
- 3. I confirm that my driver's license is valid and has not been suspended, that the vehicle is regularly maintained, is operating properly, and has no known mechanical defects that impair safe operation of the vehicle, and that I am 21 years of age or older.
- 4. Please select one of the following:
  - I have included a driving abstract .
  - I have provided a driving abstract in the previous 5 years and self-declare that I have not received any demerits for traffic violations since the date of my previously filed driving abstract.

## Signature of Owner

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Based on the above declaration I hereby authorize the above named automobile and/or driver to be used on a voluntary basis for the period \_\_\_\_\_\_ for the purpose of \_\_\_\_\_\_

Principal OR Designate Signature

Date

Attach a copy of the driver's license and pink card. Original to Principal's Office Copy to Volunteer