

Horizon School Division



6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, August 26th, 2024, beginning at 11:00 a.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Cal Braid, Taber Times

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda as presented. Carried Unanimously	AGENDA APPROVED 82/24
A.2	Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Monday, June 24 th , 2024, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 83/24
A.3	Moved by Jennifer Crowson that the Board approve the Minutes of the Special Board Meeting held Tuesday, July 16 th , 2024, as provided by Enclosure #2 of the agenda. Carried Unanimously	SPECIALBOARD MEETING MINUTES APPROVED 84/24
A.4	Moved by Bruce Francis that the Board approve the August 2024 Payment of Accounts in the amount of \$9,783,622.74 as provided in Enclosure #3 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 85/24
A.5	Moved by Jennifer Crowson, with a secondary motion by Bruce Francis, that the Board approved First Reading of Policy FD – Disposition of Property as provided in Enclosures #4 of the agenda. Carried Unanimously	FIRST READING POLICY FD APPROVED 86/24

A.6	<p>Moved by Blair Lowry, with secondary motion by Mandy Court, that the Board approved First Reading of Policy FL – School Closures as provided in Enclosures #5 of the agenda. With the addition of I.2 – motion made by Bruce/Mandy Seconds</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY FL APPROVED</p> <p style="text-align: right;">87/24</p>
A.7	<p>Moved by Derek Baron, with secondary motion by Jennifer Crowson, that the Board approved First Reading of Policy GCAA – Central Office Administration as provided in Enclosures #6 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY GCAA APPROVED</p> <p style="text-align: right;">88/24</p>
A.8	<p>Moved by Mandy Court, with secondary motion by Bruce Francis, that the Board approved First Reading of Policy II – Student Awards as provided in Enclosures #7 of the agenda, with the friendly addition of the award name.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY II APPROVED</p> <p style="text-align: right;">89/24</p>

DISCUSSION ITEMS

D.1 BOARD MEETING DATE

- The Monday, February 24th, 2024 Board Meeting date has been changed to Tuesday, February 25th, 2025

D.2 ADMINSTRATOR MEETING REPRESENTATION

- Board representational for the following Administrator’s Meetings will be:
 - September 10th, 2024 – Bruce Francis
 - October 8th, 2024 – Mandy Court

D.3 ASBA FALL GENERAL MEETING

- The ASBA Fall General Meeting will be held in November.

INFORMATION ITEMS

I.1 SUPERINTENDENT’S REPORT

Superintendent, Wilco Tymensen provided a verbal report

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department for the month of August 2024:

- Milk River School Capital Modernization
 - Photos were shared with the Board
 - Project is on schedule and to be complete by November 1, 2024
- WRM/DAF Phase 2 – 90% planning complete
- CMR (Capital Maintenance & Renewal) Project for 2025/26 are underway
- Report on 2024-25 IMR completed projects

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations shared the following August summary:
 - CUPE Collective Agreement updates
 - Year-end is August 31, 2024

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- Karen Rancier, Associate Superintendent of Human Services' provided a verbal report which included the following highlights:
 - New hiring and interviewing throughout the summer
 - 15 Probationary teachers & 18 Temporary teachers
 - Support staff recruitment continues
 - Horizon Induction Program (new teachers to Horizon) first session was on August 19th
 - Back to School Backpack Program was on August 20th with 219 students served

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- Terri-Lynn Duncan, Associate Superintendent of Learner Services' provided a verbal report which included the following highlights:
 - Start-up feedback & the ½ day Division-wide PD Day has been positive
 - Learner Services Team has been working on summer project to support new curriculum
 - Harpara workspaces were developed by teachers for Science & Social Studies
 - Tech Update
 - Over the summer all students were migrated to a single sign on through Microsoft
 - W.R. Myers computer lab refresh
 - BYOD to sign on to the Horizon network
 - New mandatory Alberta Education assessments for elementary schools

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

90/24

COMMITTEE ITEMS

Moved by that Bruce Francis the Board meet in Committee.

Carried Unanimously

COMMITTEE

91/24

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

92/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary