

Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, April 22nd, 2024, beginning at 1:00 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Karen Rancier, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Jennifer Crowson that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 41/24
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, March 25 th , 2024, 2024 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 42/24
A.3	Moved by Derek Baron that the Board approve the April 2024 Payment of Accounts in the amount of \$4,566,781.59 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 43/24
A.4	Moved by Derek Baron that the Board approve the second reading of Policy EEACB – Bus Route Contractors as provided in Enclosure #3 of the agenda. Carried Unanimously	SECOND READING POLICY EEACB APPROVED 44/24
	Moved by Derek Baron that the Board approve the final reading of Policy EEACB – Bus Route Contractors as provided in Enclosure #3 of the agenda. Carried Unanimously	FINAL READING POLICY EEACB APPROVED 45/24

A.5	<p>Moved by Bruce Francis that the Board approve the second reading of Policy JBB – Canadian Anti-Spam Legislation as provided in Enclosure #4 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING POLICY JBB APPROVED 46/24</p>
	<p>Moved by Bruce Francis that the Board approve the final reading of Policy JBB – Canadian Anti-Spam Legislation as provided in Enclosure #4 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING POLICY JBB APPROVED 47/24</p>
A.6	<p>Moved by Maxwell Holst that the Board approve the second reading of Policy JH – Playground Equipment and Playfield Facilities as provided in Enclosure #5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>SECOND READING POLICY JH APPROVED 48/24</p>
	<p>Moved by Maxwell Holst that the Board approve the final reading of Policy JH – Playground Equipment and Playfield Facilities as provided in Enclosure #5 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING POLICY JH APPROVED 49/24</p>
A.7	<p>Moved by Bruce Francis that the Board approve the first reading of Policy IGB – Cell Phones as provided in enclosure #6 of the agenda, with amendments.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY IGB APPROVED 50/24</p>
A.8	<p>Moved by Blair Lowry that the Board approve the first reading of Policy GBL – Personnel Records as provided in enclosure #7 of the agenda, with amendments.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FIRST READING POLICY GBL APPROVED 51/24</p>

DISCUSSION ITEMS

D.1 GRADUATION/CELEBRATION CEREMONIES

Board Members and Sr. Leadership will be attending Graduation and Celebration Ceremonies throughout the Division over the months of May and June.

INFORMATION ITEMS

I.1 SUPERINTENDENT’S REPORT

- View Dr. Wilco Tymensen, Superintendent’s [April 2024 Report here](#).

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Mandy Court , Zone 6 Rep, provided a summary from the Zone 6 meeting:

- Budget breakdown and changes were shared with members

- Vote will take place at ASBA Spring Meeting
- Deadline for position statements for Fall are coming up
- Fall and Spring ASBA meetings will no longer be offered as hybrid

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of April 2024:

- Capital Projects
 - Milk River School
 - Pictures of the progress that has been made were shared with the Board
 - DAF/WRM Phase 2 planning is ongoing
- 2024-2025 IMR/CMR Projects
 - Will be brought forward at the May Board Meeting
- Caretaking Tender for Central School will be forthcoming

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations shared the following April summary.
 - We received the funding manual, and the funding profiles a month after the province released its budget.
 - The funding rates received no increases. Overall, we received about a 2% increase in our operational funding due to enrollment changes and how the province allocates some grants. The lack of funding increase and significant projected cost increases in collective agreements, benefit rates, technology licenses, and the carbon tax are making this a challenging budget.
 - Principals have been advised that they will need to present a justification for their SGF accumulation with this year's fee submission. The schedule that they will be completing has 4 sections: Restricted funds, Specific items being saved for, Fees to be returned to students, and undesignated funds.

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- View Karen Rancier, Associate Superintendent of Human Services' [April 2024 Report here](#).

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' [April 2024 Report here](#).

I.6 EDUCATION WEEK

- Horizon celebrated Education Week, April 15-19th. The Board expressed their appreciation for everything that teachers, staff, volunteers, and the community do and their dedication to ensuring that students have optimal learning conditions.

CORRESPONDENCE

- No discussion came from the correspondence.

Moved by Derek Baron that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
52/24

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.
Carried Unanimously

COMMITTEE
53/24

Moved by Blair Lowry that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
54/24

Marie Logan, Chair

Sheila Laqua, Executive Secretary