

# **HORIZON SCHOOL DIVISION**

*(Policy Handbook Index)*

## **A FOUNDATIONS AND PHILOSOPHIC COMMITMENTS**

AD Educational Philosophy

## **B SCHOOL BOARD GOVERNANCE AND OPERATIONS**

BBA School Board Powers and Duties  
BBB Electioneering and Politically Motivated Communications  
BBF School Board Member Code of Conduct and Ethics  
BCE Board Organization/Committees  
BD Board Meetings  
BE Wards  
BF Policy Development  
BFD School Policies  
BHD Board Member Compensation and Expenses  
BK System Assurance

## **D BUSINESS ADMINISTRATION**

DA Records Management  
DGA Authorized Signatures  
DJD Procurement Obligations  
DJF Purchasing Procedures

## **E SUPPORT SERVICES**

EAA Administrative Organization  
EAF Hutterite Colony Schools  
EBAC Facility Electronic Audio/Voice Recordings  
EBCB Fire Drills  
EBCD Emergency School Closure  
EBCE School Security (Lockdown)  
ECA School-Based Decision Making  
ECG Staff Mileage Payment  
EDBA Portable Division Equipment and Resources  
EEA Student Transportation  
EEAB Bus Routes  
EEACAA Private Vehicles and Volunteer Drivers  
EEACAB Division-Owned Co-Curricular/Extra-Curricular Activity Vehicles  
EEACAC Acquisition of Co-Curricular and Extra-Curricular Activity Vehicles  
EEACB Bus Route Contracts

## **F FACILITIES**

FCB Facilities Capital Planning  
FD Disposal of Division Property  
FE Building Security and Safety  
FEA Custodial Services  
FF Naming Spaces and Programs  
FH Hazardous Materials  
FIB Destruction, Damage, Loss of Theft of School Property  
FL School Closure

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<b>G</b>	<b>PERSONNEL AND EMPLOYEE RELATIONS</b> <i>(Professional Staff)</i>
GA	Hiring of Personnel
GAA	Employee Code of Conduct
GAB	Police Information Checks
GB	Occupational Health and Safety
GBD	First Aid Training
GBN	Recognition of Employee Service
GBO	Death of Employee or Student
GC	Superintendent of Schools
GCAA	Central Office Administrators
GCAD	School Principals
GCBC	LAPP Membership
GCE	Substitute Teachers
GCK	Staff Allocation
GCKB	School Staff Meetings
GCL	Staff Learning
GCM	Professional Growth Planning
GCMA	Staff Supervision
GCN	Teacher Summative Evaluation
GCNN	School Administrator Evaluation
GCNO	Evaluation of Family School Liaison Counsellors
GCPA	Professional Teacher Reduction
GDB	School Support Staff
GDN	Evaluation of Support Staff
GFA	Volunteers
GH	Substitute Support Staff
GK	Sales Personnel on School Premises

<b>H</b>	<b>CURRICULUM AND INSTRUCTION</b>
HC	School Year
HCBA	Alternative School Week/Year Structure
HD	School Day
HG	Citizenship in a Digital Age
HGAA	Locally Developed Courses
HGAB	Planning for Instruction
HGAC	Religious Instruction
HGADA	Off-Campus Education
HGAE	Religion and Human Sexuality
HGB	Inclusive Learning
HGBG	Home Education
HGBH	Outreach School Program
HGBHA	Alternative Programs
HGBJ	Early Childhood Services
HIAE	Fees
HIB	Copyright

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HIC	Extra-Curricular Activities
HICA	Off-Site Activities
HK	Student Assessment, Evaluation and Reporting
HKA	Student Placement and Promotion
HKF	High School Graduation Ceremonies
HLBA	Course Challenge
HNA	Lord's Prayer
HNB	Controversial Issues in the Classroom
HND	Remembrance Day
HNG	Animals in Schools
HNI	Use of Visual Media in the Classroom

## **I STUDENTS**

IC	School Attendance Areas
IE	Student Attendance
IEB	Entrance Age
IECB	International Students
IED	Independent Student
IFCI	Suicide and Threat Assessment Protocol
IFGA	Interrogation/Search of Students and Seizure of Property
IFH	Formal Parent/Student Appeals
IG	Student Discipline
IGAA	Use of Physical Restraints
IGB	Personal Digital Devices
IGD	Suspension and Expulsion of Students
IHCD	Concussion
IHCE	Student Illness/Injury
IHCF	Supervision of Students
IHCG	Head Lice
IHEB	Child Abuse and Neglect
II	Student Awards and Scholarships
IKA	Fund Raising
IO	Student Records

## **J SCHOOL/COMMUNITY RELATIONS**

JAB	Flag Protocol
JB	Freedom of Information and Protection of Privacy (FOIP)
JBA	Public Interest Disclosure (Whistle Blower Protection)
JBB	Canadian Anti-Spam Legislation
JC	Gifts and Donations
JD	Communicable Diseases
JFCH	Illicit and Controlled Substances and Medical Management
JG	Community Use of Facilities
JH	Playground Equipment and Playfield Facilities
JHF	Welcoming, Caring, Respectful and Safe Learning Environments
JMA	School Councils