

# Horizon School Division



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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, November 27<sup>th</sup>, 2023, beginning at 1:21p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair  
 Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
 Phil Johansen, Associate Superintendent of Finance & Operations  
 Karen Rancier, Associate Superintendent of Human Services  
 Terri-Lynn Duncan, Associate Superintendent of Learner Services

## ACTION ITEMS

<b>A.1</b>	Moved by Maxwell Holst by that the Board approve the agenda with the following additions: A.12 – Board Compensation A.13 – Senior Administration Compensation  Carried Unanimously	AGENDA APPROVED  149/23
<b>A.2</b>	Moved by Blair Lowry by that the Board approve the Minutes of the Organizational Meeting held Monday, October 23 <sup>rd</sup> , 2023, as provided by Enclosure #1 of the agenda.  Carried Unanimously	ORGANIZATIONAL MEETING MINUTES APPROVED  150/23
<b>A.3</b>	Moved by Jennifer Crowson by that the Board approve the Minutes of the Regular Board Meeting held Monday, October 23 <sup>rd</sup> , 2023, as provided by Enclosure #2 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED  151/23
<b>A.4</b>	Moved by Derek Baron that the Board approve the November 2023 Payment of Accounts in the amount of \$3,979,601.74 as provided in Enclosure #3 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 152/23
<b>A.5</b>	Moved Mandy Court by that the Board approve the second reading of Policy GCN – Teacher Summative Evaluation as provided in Enclosure #4 of the agenda.  Carried Unanimously	SECOND READING POLICY GCN APPROVED  153/23

	Moved Mandy Court by that the Board approve the final reading of Policy GCN – Teacher Summative Evaluation as provided in Enclosure #4 of the agenda.  Carried Unanimously	FINAL READING POLICY GCN APPROVED  154/23
<b>A.6</b>	Moved by Bruce Francis that the Board approve the second reading of Policy HICA – On and Off-site Activities as provided in Enclosure #5 of the agenda.  Carried Unanimously	SECOND READING POLICY HICA APPROVED  155/23
	Moved by Bruce Francis that the Board approve the final reading of Policy HICA – On and Off-site Activities as provided in Enclosure #5 of the agenda.  Carried Unanimously	FINAL READING POLICY HICA APPROVED  156/23
<b>A.7</b>	Moved by Derek Baron that the Board approve the second reading of Policy JFH – Welcoming, Caring, Respectful, and Safe Learning Environment as provided in Enclosure #6 of the agenda.  Carried Unanimously	SECOND READING POLICY JFH APPROVED  157/23
	Moved by Derek Baron that the Board approve the final reading of Policy JFH – Welcoming, Caring, Respectful, and Safe Learning Environment as provided in Enclosure #6 of the agenda.  Carried Unanimously	FINAL READING POLICY JFH APPROVED  158/23
<b>A.8</b>	Moved by Blair Lowry that the Board approve the first reading of Policy JC – Gifts and Donations as provided in Enclosure #7 of the agenda.  Carried Unanimously	FIRST READING POLICY JC APPROVED  159/23
<b>A.9</b>	Moved by Bruce Francis that the Board approve the Annual Education Results Report (AERR).  Carried Unanimously	ANNUAL EDUCATION RESULTS REPORT APPROVED  160/23
<b>A.10</b>	Moved by Mandy Court that the Board approve the Audited Financial Statements of the year ending August 31, 2023 as presented by the accounting company of Avail.  Carried Unanimously	AUDITED FINANCIAL STATEMENTS APPROVED  161/23

<b>A.11</b>	Moved by Bruce Francis that the Board approve the Memorandum of Understanding (MOU) for the ATA. Carried Unanimously	MOU APPROVED 162/23
<b>A.12</b>	Moved by Jennifer Crowson that the Board increase Trustee total compensation, consisting of honorarium and benefits, by 3.25% effective December 1, 2023. Carried Unanimously	TRUSTEE COMPENSATION APPROVED 163/23
<b>A.13</b>	Moved by Bruce Francis that the Board approve Senior Administration compensation as per the handout, effective December 1, 2023. Carried Unanimously	SENIOR ADMINISTRATION COMPENSATION APPROVED 164/23

## **DISCUSSION ITEMS**

### **D.1 SCHOOL CHRISTMAS CONCERTS**

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- The Horizon School Division Board of Trustees, and Sr. Administration, will be attending Christmas Concerts within the Division.

## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT'S REPORT**

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- View Dr. Wilco Tymensen, Superintendent's November [2023 Report here](#).

### **I.2 TRUSTEE/COMMITTEE REPORT**

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#### **I.2.1 ASBA Zone 6 Report**

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- President Marilyn Dennis met with a number of Ministers to discuss school Board issues. Topics of discussion included: energy costs, insurance, carbon tax, skills and career pathways
- ASBA is working with government on a review of the Election Act
- December 13 meeting will virtual
- January 17 meeting will be hybrid

#### **I.2.2 Facilities Meeting Report**

Vice Chair, Bruce Francis, provided an update regarding Facilities Department work for the month of November:

- Change to IMR items for the 2023-2024 school year
- Photos Milk River School modernization were shared

#### **I.2.3 Administrator's Meeting Report**

Trustee, Maxwell Holst, provided a summary/discussion from the November 2023 Administrator's Meeting.

- Introduction to the Trades presentation by Heather Brantner & 2 students
- Technology Update – 2 new Tech specialists hired

- Presentation on google drive
- World Café - what constitutes cheating when using artificial intelligence

### **I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS**

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- Philip Johansen, Associate Superintendent of Finance and Operations shared a summary for the month of November:
  - Audit and Financial Reports

### **I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT**

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- View Karen Rancier, Associate Superintendent of Human Services' November [2023 Report here](#).

### **I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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- View Terri-Lynn Duncan, Associate Superintendent of Learner Services' November [2023 Report here](#).

Moved by Maxwell Holst that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED  
165/23

### **COMMITTEE ITEMS**

Moved by Jennifer Crowson that the Board meet in Committee.

Carried Unanimously

COMMITTEE  
166/23

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED  
167/23

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary