
HORIZON SCHOOL DIVISION**POLICY HANDBOOK**

Policy Code: HGAA
Policy Title: Locally Developed Courses
Cross Reference:
Legal Reference: *Education Act,*
Adoption Date: August 24, 1995
**Amendment or Re-
affirmation Date:** **January 23, 2023**

POLICY

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION SUPPORTS LOCALLY DEVELOPED COURSES AS THEY PROVIDE UNIQUE OPPORTUNITES TO ACCOMMODATE THE NEEDS AND INTERESTS OF STUDENTS, ADDRESS UNIQUE COMMUNITY PRIORITIES, AND EXPOSE STUDENTS TO SUBJECT MATTER BEYOND THE PROVINCIALY AUTHORIZED PROGRAMS

REGULATIONS

1. The Board may approve locally developed or acquired courses for kindergarten through grade 12.
 - 1.1. Approval of locally developed/acquired courses shall be by board motion.
 - 1.2. Senior high locally developed courses also require the approval of Alberta Education.
 - 1.3. Approval shall be for a maximum of three years.
 - 1.3.1. At the end of the three-year term, the principal may submit a written request to the Associate Superintendent of Learner Services or designate for re-approval.
 - 1.3.2. Failure to obtain re-approval shall result in the course being withdrawn at the end of the approval term.
 - 1.4. Approval may be withdrawn at the discretion of the Board.
2. Board approval must be obtained before the implementation of locally developed/acquired courses.
 - 2.1. Instruction shall not commence until Board approval has been received.
3. Locally developed courses must align with applicable provincial standards, and guidelines.
4. The Associate Superintendent of Learner Services or designate shall assume responsibility for:
 - 4.1. coordinating the development, and/or acquisition;
 - 4.2. monitoring and evaluating of locally developed courses; and
 - 4.3. ensure course content and approval process/timeline is compliant with provincial policy.