

,Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, October 24th, 2022, beginning at 1:17p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Jennifer Crowson, Maxwell Holst, Mandy Court

VIA ZOOM Blair Lowry

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Robbie Charlebois, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary

VIA ZOOM Cole Parkinson, Taber Times

ACTION ITEMS

A.1	Moved by Mandy Court that the Board approve the agenda with the following additions: D.3 – ASBA Fall General Meeting Carried Unanimously	AGENDA APPROVED 137/22
A.2	Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Monday, September 25 th , 2022, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 138/22
A.3	Moved by Jennifer Crowson that the Board approve the October 2022 Payment of Accounts in the amount of \$3,973,875.76 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 139/22
A.4	Moved by Derek Baron that the Board approve first reading of Policy EEACAB – Division Owned Co-Curricular & Extra-Curricular Activity Vehicles as provided in Enclosure #3 in the agenda. Carried Unanimously	FIRST READING POLICY EEACAB APPROVED 140/22
A.5	Moved by Maxwell Holst that the Board approve first reading of Policy EEACAC – Acquisition of Extra-Curricular Activity Vehicles as provided in Enclosure #4 in the agenda. Carried Unanimously	FIRST READING POLICY EEACAC APPROVED 141/22

A.6	Moved by Bruce Francis that the Board approve first reading of Policy FH – Hazardous Materials as provided in Enclosure #5 in the agenda. Carried Unanimously	FIRST READING POLICY FH APPROVED 142/22
A.7	Moved by Jennifer Crowson that the Board approve first reading of Policy GBD – First Aid Training as provided in Enclosure #6 in the agenda. Carried Unanimously	FIRST READING POLICY GBD APPROVED 143/22
A.8	Moved by Derek Baron that the Board approve first reading of Policy JD – Communicable Diseases as provided in Enclosure #7 in the agenda, with amendment. Carried Unanimously	FIRST READING POLICY JD APPROVED 144/22
A.9	Moved by Bruce Francis that the Board approve first reading of Policy GBN – Recognition of Employee Services as provided in Enclosure #8 in the agenda with amendments. Carried Unanimously	FIRST READING POLICY GBN APPROVED 145/22
A.10	Moved by Maxwell Holst that the Board approve first reading of Policy GBO – Death of Employee or Student as provided in Enclosure #9 in the agenda with amendments. Carried Unanimously	FIRST READING POLICY GBO APPROVED 146/22
A.11	Moved by Jennifer Crowson that the Board approved second reading of Policy EAA – Administrative Organization as provided in Enclosure #10 in the agenda. Carried Unanimously	SECOND READING POLICY EAA APPROVED 147/22
	Moved by Derek Baron that the Board approved final reading of Policy EAA – Administrative Organization as provided in Enclosure #10 in the agenda. Carried Unanimously	FINAL READING POLICY EAA APPROVED 148/22
A.12	Moved by Mandy Court that the Board approved second reading of Policy EAF – Hutterite Colony Schools as provided in Enclosure #11 in the agenda. Carried Unanimously	SECOND READING POLICY EAF APPROVED 149/22
	Moved by Jennifer Crowson that the Board approved final reading of Policy EAF – Hutterite Colony Schools as provided in Enclosure #11 in the agenda. Carried Unanimously	FINAL READING POLICY EAF APPROVED 150/22
A.13	Moved by Derek Baron that the Board approved second reading of Policy ECA - School-Based Decision Making as provided in Enclosure #12 in the agenda. Carried Unanimously	SECOND READING POLICY ECA APPROVED 151/22

	Moved by Maxwell Holst that the Board approved final reading of Policy ECA - School-Based Decision Making as provided in Enclosure #12 in the agenda. Carried Unanimously	FINAL READING POLICY ECA APPROVED 152/22
A.14	Moved by Bruce Francis that the Board approved second reading of Policy ECG – Staff Mileage Payment as provided in Enclosure #13 in the agenda. Carried Unanimously	SECOND READING POLICY ECG APPROVED 153/22
	Moved by Mandy Court that the Board approved final reading of Policy ECG – Staff Mileage Payment as provided in Enclosure #13 in the agenda. Carried Unanimously	FINAL READING POLICY ECG APPROVED 154/22
A.15	Moved by Mandy Court that the Board approved second reading of Policy EDDB – Portable Division Equipment and Resources as provided in Enclosure #14 in the agenda. Carried Unanimously	SECOND READING POLICY EDDB APPROVED 155/22
	Moved by Maxwell Holst that the Board approved final reading of Policy EDDB – Portable Division Equipment and Resources as provided in Enclosure #14 in the agenda. Carried Unanimously	FINAL READING POLICY EDDB APPROVED 156/22
A.16	Moved by Bruce Francis that the Board approved second reading of Policy JG – Community use of Facilities as provided in Enclosure #15 in the agenda. Carried Unanimously	SECOND READING POLICY JG APPROVED 157/22
	Moved by Derek Baron that the Board approved final reading of Policy JG – Community use of Facilities as provided in Enclosure #15 in the agenda. Carried Unanimously	FINAL READING POLICY JG APPROVED 158/22

DISCUSSION ITEMS

D.1 SCHOOL REMEMBRANCE DAY CEREMONIES

- Where available, trustees will attend Remembrance Day ceremonies at schools around the Horizon School Division.

D.2 CENOTAPH WREATH

- Trustee, Blair Lowry will present the Cenotaph wreath, November 11, 2022, on behalf of Horizon School Division.

D.3 ASBA FALL GENERAL MEETING

- Trustees will be attending the ASBA Fall General Meeting in November.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following October 2022 report with the Board:

- [View report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting.

- Zone 6 ASBA meetings will be the third Wednesday of the month from 10:30 – 3:00 pm and will consist of a combination of virtual and in person meetings.
- The Handbook Committee worked over the summer and presented the document at the September meeting. The document was approved at the AGM on October 19, 2022. The Zone 6 budget was approved.
- Jeff Perry was appointed auditor.
- The ASBA FGM will be hybrid.
- The ASBA SGM will be held at the Westin Hotel in Calgary on June 4-6, 2023.
- The CSBA (Canadian School Board Association) will be hosted by Alberta in Banff on July 3-5, 2023.

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided a summary of the Facilities Department focus for the month of October 2022:

- The procurement division of Alberta Infrastructure has completed the tender documents and has listed the project for tender closing November 15th.
- All 2021-22 IMR projects are complete. Planning for 2022-23 IMR has begun.

I.2.3 Administrator's Meeting Report

Trustee, Bruce Francis, provided a summary of the Administrator's Meeting for the month of October 2022:

- Updated policies were reviewed
- Vice-principal evaluations were discussed
- Update from the Athletic Director's meeting

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the October 2022 summary:

- Preparing for Audit Committee

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- No report

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View report here.](#)

CORRESPONDENCE

Discussion Items

No discussion came forward from the Correspondence.

Moved by that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
159/22

COMMITTEE ITEMS

Moved by that the Board meet in Committee.

Carried Unanimously

COMMITTEE
160/22

Moved by that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
161/22

Marie Logan, Chair

Sheila Laqua, Executive Secretary