

,Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, September 26, 2022, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis – Vice Chair
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Robbie Charlebois, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Cole Parkinson, Taber Times

ACTION ITEMS

A.1	Moved by Blair Lowry that the Board approve the agenda with the following additions: A.18 – Locally Developed Courses A.19 – Milk River/Warner Attendance Boundary Changes A.20 – Board Reserves D.3 – Orange Shirt Day Carried Unanimously	AGENDA APPROVED 104/22
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Wednesday, August 31, 2022, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 105/22
A.3	Moved by Jennifer Crowson that the Board approve the September 2022 Payment of Accounts in the amount of \$3,653,820.11 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 106/22
A.4	Moved by Derek Baron that the Board approve first reading of Policy EAA – Administrative Organizations as provided in Enclosure #3 in the agenda. Carried Unanimously	FIRST READING POLICY EAA APPROVED 107/22
A.5	Moved by Mandy Court that the Board approve first reading of Policy EAF – Hutterite Colony Schools as provided in Enclosure #4 in the agenda. Carried Unanimously	FIRST READING POLICY EAF APPROVED 108/22

A.6	Moved by Derek Baron that the Board approve first reading of Policy ECA – School-Based Decision Making as provided in Enclosure #5 in the agenda. Carried Unanimously	FIRST READING POLICY ECA APPROVED 109/22
A.7	Moved by Derek Baron that the Board approve first reading of Policy ECG – Staff Mileage Payment as provided in Enclosure #6 in the agenda. Carried Unanimously	FIRST READING POLICY ECG APPROVED 110/22
A.8	Moved by Jennifer Crowson that the Board approve first reading of Policy EDBA – Portable Division Equipment and Resources as provided in Enclosure #7 in the agenda, with amendment. Carried Unanimously	FIRST READING POLICY EDBA APPROVED 111/22
A.9	Moved by Blair Lowry that the Board approve first reading of Policy JG – Community Use of Facilities as provided in Enclosure #8 in the agenda with amendments. Carried Unanimously	FIRST READING POLICY JG APPROVED 112/22
A.10	Move by Derek Baron that the Board approved second reading of Policy BBB – Electioneering and Politically Motivated Communications as provided in Enclosure #9 in the agenda. Carried Unanimously	SECOND READING POLICY BBB APPROVED 113/22
	Moved by Bruce Francis that the Board approved final reading of Policy BBB – Electioneering and Politically Motivated Communications as provided in Enclosure #9 in the agenda. Carried Unanimously	FINAL READING POLICY BBB APPROVED 114/22
A.11	Moved by Jennifer Crowson that the Board approved second reading of Policy BHD – Board member Compensation and Expenses as provided in Enclosure #10 in the agenda. Carried Unanimously	SECOND READING POLICY BHD APPROVED 115/22
	Moved by Mandy Court that the Board approved final reading of Policy BHD – Board member Compensation and Expenses as provided in Enclosure #10 in the agenda. Carried Unanimously	FINAL READING POLICY BHD APPROVED 116/22
A.12	Moved by Blair Lowry that the Board approved second reading of Policy BK – System Assurance as provided in Enclosure #11 in the agenda. Carried Unanimously	SECOND READING POLICY BK APPROVED 117/22
	Moved by Derek Baron that the Board approved final reading of Policy BK – System Assurance as provided in Enclosure #11 in the agenda.	FINAL READING POLICY BK APPROVED

	Carried Unanimously	118/22
A.13	Moved by Bruce Francis that the Board approved second reading of Policy DGA – Authorized Signatures as provided in Enclosure #12 in the agenda. Carried Unanimously	SECOND READING POLICY DGA APPROVED 119/22
	Moved by Jennifer Crowson that the Board approved final reading of Policy DGA – Authorized Signatures as provided in Enclosure #12 in the agenda. Carried Unanimously	FINAL READING POLICY DGA APPROVED 120/22
A.14	Moved by Blair Lowry that the Board approved second reading of Policy DJD – Procurement Obligations as provided in Enclosure #13 in the agenda. Carried Unanimously	SECOND READING POLICY DJD APPROVED 121/22
	Moved by Mandy Court that the Board approved final reading of Policy DJD – Procurement Obligations as provided in Enclosure #13 in the agenda. Carried Unanimously	FINAL READING POLICY DJD APPROVED 122/22
A.15	Moved by Derek Baron that the Board approved second reading of Policy DJF – Purchasing Procedures as provided in Enclosure #14 in the agenda. Carried Unanimously	SECOND READING POLICY DJF APPROVED 123/22
	Moved by Blair Lowry that the Board approved final reading of Policy DJF – Purchasing Procedures as provided in Enclosure #14 in the agenda. Carried Unanimously	FINAL READING POLICY DJF APPROVED 124/22
A.16	Moved by Jennifer Crowson that the Board delete Policy FCA - Construction Tendering as provided by Enclosures #15 in the agenda. Carried Unanimously	DELETE POLICY FCA APPROVED 125/22
A.17	Moved by Derek Baron that the Board delete Policy FEF – Contract for Services as provided by Enclosures #16 in the agenda. Carried Unanimously	DELETE POLICY FEF APPROVED 126/22
A.18	Moved by Derek Baron that the Board approve the Locally Developed Religious Studies The New Testament Part A. Carried Unanimously	LOCALLY DEVELOPED COURSES NEW TESTAMENT APPROVED 127/22

A.19	Moved by Derek Baron that the Board approve the Locally Developed Courses Abnormal Psychology 35. Carried Unanimously	LOCALLY DEVELOPED COURSE ABNORMAL PSYCHOLOGY APPROVED 128/22
A.20	Moved by Jennifer Crowson that the Board adjust the Warner/Milk River attendance boundary to reflect long time practice. The change would move the area east of Range Road 170 and west of highway 4 that is north of township road 32 into the Warner boundary. Carried Unanimously	BOUNDARY CHANGE APPROVED 129/22
A.21	Moved by Bruce Francis that the Board seek approval from the Minister of Education to utilize reserves to the maximum allowable limit so that the board may address priorities including installation of air conditioning in some schools. Carried Unanimously	REQUEST FOR RESERVES APPROVED 130/22

DISCUSSION ITEMS

D.1 ASBA FALL CONFERENCE

- Trustees along with the Superintendent will attend that Annual ASBA Fall conference.

D.2 CSBA ANNUAL CONGRESS 2023

- The CSBA Annual Congress 2023 will be held in Banff.

D.3 ORANGE SHIRT DAY

- Board Chair asked trustees if they would like a shirt for the upcoming September 30, Day for Truth and Reconciliation.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following September 2022 report with the Board:

- [View September 2022 report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting.

- Nathan Freed replaced Ron Taylor who is retiring. Nathan started his teaching career in Horizon.
 - In his report Nathan shared numerous government actions involving Alberta Education that took place over the summer.
- The Handbook Committee worked over the summer and presented the document at the September meeting. This document will need approval at the upcoming AGM.
- The ASBA zone budget was also shared with the Board.
- Marilyn Dennis is on the Career Task Force.
- ASBA is working on a 2023 election road map.
- Elections will take place for Zone 6 Director.

- The ASBA FGM will be hybrid. The SGM will be at the downtown Westin Hotel in Calgary on June 4-6, 2023. The CSBA will be hosted by Alberta in Banff on July 3-5, 2023.

I.2.2 Facilities Meeting Report

Trustee, Bruce Francis, provided a summary of the Facilities Department foci for the month of September 2022:

- There was no update regarding the Milk River capital tender process as communication and government work was stalled due to the death of the Queen.
- Discussion about air conditioning took place

I.2.3 Administrator's Meeting Report

Trustee, Blair Lowry, provided a summary of the Administrator's Meeting for the month of September 2022:

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

Philip Johansen, Associate Superintendent of Finance and Operations, shared the September 2022 summary:

- Courier van repairs
- Finalizing Budget
- New Insurance options
- CMR/IMR
- Family Connections grant

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

- [View September 2022 report here.](#)

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

- [View September 2022 report here.](#)

CORRESPONDENCE

Discussion Items

No discussion came forward from the Correspondence.

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

131/22

COMMITTEE ITEMS

Moved by that Mandy Court the Board meet in Committee.

Carried Unanimously

COMMITTEE

132/22

Moved by Bruce Francis that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

133/22

Marie Logan, Chair

Sheila Laqua, Executive Secretary