

# Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Wednesday, August 31, 2022 beginning at 2:15p.m.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Robbie Charlebois, Associate Superintendent of Human Services  
Terri-Lynn Duncan, Associate Superintendent of Learner Services  
Sheila Laqua, Recording Secretary  
Cole Parkinson, Taber Times

REGRETS: Bruce Francis, Board Vice-Chair (left early)

## **ACTION ITEMS**

<b>A.1</b>	Moved by Derek Baron that the Board approve the agenda.  Carried Unanimously	AGENDA APPROVED 91/22
<b>A.2</b>	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, June 27, 2022, as provided by Enclosure #1 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED 92/22
<b>A.3</b>	Moved by Jennifer Crowson that the Board approve the August 2022 Payment of Accounts in the amount of \$9,178,963.78 as provided in Enclosure #2 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 93/22
<b>A.4</b>	Moved by Derek Baron that the Board approve first reading of Policy BBB: Electioneering and Politically Motivated Communication as provided in Enclosure #3 in the agenda.  Carried Unanimously	FIRST READING POLICY BBB APPROVED 94/22
<b>A.5</b>	Moved by Derek Baron that the Board approve first reading of Policy BHD: Board Member Compensation as provided in Enclosure #4 in the agenda, with amendments.  Carried Unanimously	FIRST READING POLICY BHD APPROVED 95/22

<b>A.6</b>	Moved by Derek Baron that the Board approve first reading of Policy BK: System Evaluation as provided in Enclosure #5 in the agenda. Carried Unanimously	FIRST READING POLICY BK APPROVED 96/22
<b>A.7</b>	Moved by Blair Lowry that the Board approve first reading of Policy DGA: Authorized Signatures as provided in Enclosure #6 in the agenda. Carried Unanimously	FIRST READING POLICY DGA APPROVED 97/22
<b>A.8</b>	Moved by Mandy Court that the Board approve first reading of Policy DJD: Procurement Obligations as provided in Enclosure #7 in the agenda, with amendment. Carried Unanimously	FIRST READING POLICY DJD APPROVED 98/22
<b>A.9</b>	Moved by Derek Baron that the Board approve first reading of Policy DJF: Purchasing Procedures as provided in Enclosure #8 in the agenda. Carried Unanimously	FIRST READING POLICY DJF APPROVED 99/22
<b>A.10</b>	Moved by Derek Baron that the Board approve the Locally Developed Courses as outlined in the August 31, 2022, Board Meeting Agenda. Carried Unanimously	LOCALLY DEVELOPED COURSES APPROVED 100/22

## **DISCUSSION ITEMS**

### **D.1 TRUSTEE ATTENDANCE AT SEPTEMBER AND OCTOBER ADMINISTRATOR'S MEETING**

The following trustees will attend the September and October Administrator's meetings:

- September 13, 2022 – Blair Lowry
- October 11, 2022- Jennifer Crowson

## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT'S REPORT**

Wilco Tymensen, Superintendent, shared the following August 2022 report with the Board:

- [View August 2022 report here.](#)

### **I.2 TRUSTEE/COMMITTEE REPORT**

#### **I.2.1 Zone 6 Report**

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting.

- Next Meeting: September 21, 2022 - review of handbook and budget
- Zone 6 AMG – October 19, 2022

#### **I.2.2 Facilities Report**

Trustee, Derek Baron, provided a summary of the Facilities Department for the month of July/August 2022:

- Milk River Capital Project Update
- 2022 IMR projects completed

### **I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS**

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Philip Johansen, Associate Superintendent of Finance and Operations, shared the August 2022 summary:

- Set-up for Collective Bargaining
- Budget Projections
- New Insurance requirements
- Financial Year-End – August 31, 2022

### **I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT**

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- [View August 2022 report here.](#)

### **I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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- [View August 2022 report here.](#)

### **CORRESPONDENCE**

#### **Discussion Items**

No discussion came forward from the Correspondence.

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

101/22

### **COMMITTEE ITEMS**

Moved by that Blair Lowry the Board meet in Committee.

Carried Unanimously

COMMITTEE

102/22

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

103/22

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary