

# Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Tuesday, May 31, 2022 beginning at 10:30 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Derek Baron, Jennifer Crowson, Blair Lowry, Maxwell Holst, Mandy Court :

ALSO IN ATTENDANCE:  
VIA ZOOM Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Robbie Charlebois, Associate Superintendent of Human Services  
Terri-Lynn Duncan, Associate Superintendent of Learner Services  
Sheila Laqua, Recording Secretary  
Cole Parkinson, Taber Times

## **ACTION ITEMS**

<b>A.1</b>	Moved by Maxwell Holst that the Board approve the agenda with the following additions: A.8 – Milk River Caretaking A.9 – Enchant Caretaking A.10 – LED Lighting Tender  Carried Unanimously	AGENDA APPROVED  61/22
<b>A.2</b>	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, April 25, 2022, as provided by Enclosure #1 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED  62/22
<b>A.3</b>	Moved by Derek Baron that the Board approve the May 2022 Payment of Accounts in the amount of \$4,873,692.92 as provided in Enclosure #2 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNT APPROVED  63/22
<b>A.4</b>	Moved by Mandy Court that the Board approved the 2022-2023 Budget as presented by Philip Johansen, Associate Superintendent of Finance.  Carried Unanimously	2022-23 BUDGET APPROVED  64/22
<b>A.5</b>	Moved by Blair Lowry that the <a href="#">2022-2023 School Fee Schedule</a> be approved as presented.  Carried Unanimously	SCHOOL FEE SCHEDULE APPROVED  65/22

<b>A.6</b>	<p>Moved by Jennifer Crowson that the <a href="#">2022-2025 Three Year Educational Plan</a> be approved.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>THREE YEAR EDUCATIONAL PLAN APPROVED</p> <p>66/22</p>
<b>A.7</b>	<p>Moved by Mandy Court by that the Board accept the Milk River Modernization Project Naming Advisory Committee’s two recommendations (Milk River Community School and River Ridge School), along with Milk River Ridge School, and that the Superintendent seek community feedback regarding the three recommendations at the June 14, 2022 open-house.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>MILK RIVER SCHOOL NAMING</p> <p>67/22</p>
<b>A.8</b>	<p>Moved Bruce Francis by that the Board approve the Milk River School K – 12 Caretaking contract be awarded to Rebecca Wilde for a 2-year term.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>MILK RIVER SCHOOL K – 12 CARETAKING TENDER APPROVED</p> <p>68/22</p>
<b>A.9</b>	<p>Moved by Bruce Francis that the Board approve the Enchant School Caretaking contract be awarded to Helen Thiessen for a 2-year term.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>ENCHANT SCHOOL CARETAKING TENDER APPROVED</p> <p>69/22</p>
<b>A.10</b>	<p>Moved by Bruce Francis that the Board approved the LED Lighting Replacement Tender for L.T. Westlake, Vauxhall Elementary and Vauxhall High Schools be awarded to Done Right Electric.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LED LIGHTING REPLACEMENT TENDER APPROVED</p> <p>70/22</p>

**DISCUSSION ITEMS**

**D.1 EMPLOYEE RECOGNITION AWARDS**

Each year Board members recognize employees who have reached their 5, 10, 15, 20, 25, etc. years of service with Horizon School Division. These awards will be delivered to the schools in recognition of these milestones.

**D.2 HAYS SCHOOL REQUEST**

The Board of Trustees discussed the request from the Hays Parent Association to plant fruit trees on the school grounds. The Board supported the original decision made by the Facilities Manager to not have fruit trees on school property.

## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT'S REPORT**

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Wilco Tymensen, Superintendent, shared the following May 2022 report with the Board:

- [View May 2022 report here](#)

### **I.2 TRUSTEE/COMMITTEE REPORT**

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#### **I.2.1 Zone 6 Report**

Marie Logan, Zone 6 Rep, provided a summary of highlights from the Zone 6 meeting.

#### **I.2.2 Facilities Report**

Facilities Chair, Bruce Francis provided a summary of the Facilities Department for the month of May 2022.

- Note that on June 14 there will be an open-house in Milk River.

#### **I.2.3 Administrator's Meeting Report**

Trustee, Blair Lowry shared highlights of the Administrator's Meeting held this month.

### **I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS**

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Philip Johansen, Associate Superintendent of Human Services, shared a summary of the items he has been working on with the 2022-23 Budget being the focus.

### **I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT**

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- [View May 2022 report here](#)

### **I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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- [View May 2022 Report here](#)

## **CORRESPONDENCE**

### **Discussion Items**

No discussion came forward from the Correspondence.

Moved Maxwell Holst by that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

71/22

## **COMMITTEE ITEMS**

Moved by Mandy Court that the Board meet in Committee.

Carried Unanimously

COMMITTEE

72/22

Moved by Jennifer Crowson that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

73/22

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary

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