

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, November 29, 2021 beginning at 1:15 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE:
IN PERSON Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Robbie Charlebois, Associate Superintendent of Human Services
Terri-Lynn Duncan, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Cole Parkinson, Taber Times

ACTION ITEMS

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|------------|--|---|
| A.1 | Moved by Derek Baron that the Board approve the agenda with the following change: Remove A.9 – Budget Update Addition A.11 – Board Compensation <p style="text-align: right;">Carried Unanimously</p> | AGENDA APPROVED 127/21 |
| A.2 | Moved by Blair Lowry that the Board approve the Minutes of the Organizational Meeting held Thursday, October 28, 2021 , as provided by Enclosure #1 of the agenda. <p style="text-align: right;">Carried Unanimously</p> | ORGANIZATIONAL MEETING MINUTES APPROVED 128/21 |
| A.3 | Moved by Maxwell Holst that the Board approve the Minutes of the Regular Board Meeting held Thursday, October 28, 2021 , as provided by Enclosure #2 of the agenda. <p style="text-align: right;">Carried Unanimously</p> | BOARD MEETING MINUTES APPROVED 129/21 |
| A.4 | Moved by Jennifer Crowson that the Board approve the November 2021 Payment of Accounts in the amount of \$4,272,488.48 as provided in Enclosure #3 of the agenda. <p style="text-align: right;">Carried Unanimously</p> | PAYMENT OF ACCOUNT APPROVED 130/21 |
| A.5 | Moved by Derek Baron that the Board approve Second Reading of Policy EEACAA – Private Vehicles and Volunteer Drivers as provided by Enclosure #4 of the agenda. <p style="text-align: right;">Defeated</p> | SECOND READING POLICY EEACAA NOT APPROVED 131/21 |

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|-------------|---|--|
| | Moved by Bruce Francis that the Board approve Second Reading of <i>Policy EEACAA – Private Vehicles and Volunteer Drivers with amendments to 3.3 and applicable clauses to restrict students from being able to drive to away games.</i> Carried | SECOND READING POLICY EEACAA APPROVED 132/21 |
| A.6 | Moved by Bruce Francis that the Board approve Second Reading of Policy GBA – COVID Harm Reduction as provided by Enclosure #5 of the agenda and direct administration to facilitate COVID testing at schools using school division acquired rapid tests while supplies last when and where possible as determined by the Superintendent. Carried Unanimously | SECOND READING POLICY GBA APPROVED WITH ADMENDMENTS 133/21 |
| | Moved by Blair Lowry that the Board approve Final Reading of <i>Policy GBA – COVID Harm Reduction</i> with amendments). Carried Unanimously | FINAL READING POLICY GBA APPROVED WITH AMENDMENTS 134/21 |
| A.7 | Moved by Derek Baron that the Board approve the Annual Education Results Report. Carried Unanimously | AERR APPROVED 135/21 |
| A.8 | Moved by Bruce Francis that the Board approve the Audited Financial Statements of the year ending August 31, 2021 as presented by the accounting company of BDO. Carried Unanimously | AUDITED FINANCIAL STATEMENTS APPROVED 136/21 |
| A.9 | Audited Financial Statement action item removed. | |
| A.10 | Moved by Jennifer Crowson that the Board approve the locally developed course, Competencies in Math 15-5 , acquired by The Red Deer School Division from October 15, 2021 to August 31, 2022. Carried Unanimously | LDC COMPETENCIES IN MATH 15 APPROVED 137/21 |
| A.11 | Moved by Bruce Francis that the Board make ASEBP benefits eligible to trustees with 50% of the premium covered by the Board. Trustees that do not receive the benefits will have equivalent funds added to their monthly remuneration. Carried | BOARD COMPENSATION APPROVED 138/21 |

DISCUSSION ITEMS

D.1 BOARD CHRISTMAS CARDS

In appreciation to the dedicated Horizon School Division employees, the Board will be distributing their annual Christmas cards.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent, shared the following November 2021 report with the Board:

- [View November 2021 Report here.](#)

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 Zone 6 Report

Marie Logan, Zone 6 Rep, provided that following November Zone 6 Report:

Elections

Zone 6 Chair – Jennifer Crowson

Zone 6 Vice-Chair – Allison Purcell

Labour/TEBA – Greg Long

Edwin Parr Chair – Marie Logan

PD/SAPDC – Lorelei Bexte

Zone Language Committee Rep – Carla Gimber

South Zone Health – Lori Hodges

- *Provincial ASBA director Brad Toone and alternate director Doug Smith were not up for election.*

Budget

The budget was presented and Jeff Perry, Livingstone Range School Division Secretary Treasurer, will be asked to be the auditor.

Next Meeting Date

The next meeting will be January 19, 2022 and has a new start time at 10:30am.

I.2.2 Facilities Report

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board on the work undertaken by the Maintenance Department for the month of November 2021:

- Milk River Modernization
- Caretaking – COVID impact
- IMR Projects are being delayed due to supply shortage

I.2.3 Administrator's Meeting Report

Derek Baron, Trustee, provided the following summary points to the Board, on the November 2021 Administrator's Meeting:

- Volunteer Retirement
- Threat Assessment (de-brief)
- COVID policy
- Christmas Concerts – most will be virtual
- Dress Code

I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT

Phil Johansen, Associate Superintendent of Operations shared the following November 2021 summary with the Board:

- Financial Statements for auditors
- ASEBP – Board benefits
- Updating Annual Reports
- Meetings with community groups

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

Robbie Charlebois, Associate Superintendent of Human Services, shared the following November 2021 report with the Board:

- [View November 2021 Report here.](#)

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Terri-Lynn Duncan, Associate Superintendent of Learner Services, shared the following November 2021 report with the Board:

- [View November 2021 Report here.](#)

I.6 BOARD PHOTOS

The 2021 Board of Trustees, along with photos, can be seen at the Division Office, on the Horizon website and on our Facebook page.

I.7 SCHOOL CLOSE IN NEWBRUNSWICK

<https://globalnews.ca/news/8334784/schools-closed-to-students-in-n-b-as-cupe-begins-strike-action/>

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

Moved by Mandy Court that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
139/21

COMMITTEE ITEMS

Moved by Bruce Francis that the Board meet in Committee.

Carried Unanimously

COMMITTEE
140/21

Moved by Blair Lowry that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED
141/21

Marie Logan, Chair

Sheila Laqua, Executive Secretary