

# Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Thursday, October 28, 2021, beginning at 1:44 p.m.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Derek Baron, Jennifer Crowson, Blair Lowry, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE:

IN PERSON

Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Robbie Charlebois, Associate Superintendent of Human Services  
Terri-Lynn Duncan, Associate Superintendent of Learner Services  
Sheila Laqua, Recording Secretary  
Cole Parkinson, Taber Times

## ACTION ITEMS

<b>A.1</b>	Moved by Blair Lowry that the Board approve the agenda with the following addition: D.2 – ASBA Elections  Carried Unanimously	AGENDA APPROVED  118/21
<b>A.2</b>	Moved by Jennifer Crowson that the Board approve the Minutes of the <a href="#">Regular Board Meeting held Monday, September 27<sup>th</sup>, 2021</a> , as provided by Enclosure #1 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED  119/21
<b>A.3</b>	Moved by Bruce Francis that the Board approve the Minutes of the <a href="#">Special Board Meeting held Monday, October 7<sup>th</sup>, 2021</a> , as provided by Enclosure #2 of the agenda.  Carried Unanimously	SPECIAL MEETING MINUTES APPROVED  120/21
<b>A.4</b>	Moved by Bruce Francis that the Board approve the October 2021 Payment of Accounts in the amount of \$4,034,420.86 as provided in Enclosure #3 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNT APPROVED  121/21
<b>A.5</b>	Moved by Jennifer Crowson that the Board approve First Reading of <a href="#">Policy EEACAA – Private Vehicles and Volunteer Drivers</a> as provided by Enclosure #4 of the agenda.  Carried Unanimously	FIRST READING POLICY EEACAA APPROVED  122/21

<b>A.6</b> Moved by Mandy Court that the Board approve First Reading of <a href="#">Policy GBA – COVID Harm Reduction</a> as provided by Enclosure #5 of the agenda.	FIRST READING POLICY GBA APPROVED  123/21
Carried Unanimously	

## **DISCUSSION ITEMS**

### **D.1 ASBA LONG SERVICE AWARDS - PRESENTATION**

The Long Service Awards Program recognizes significant contribution to trusteeship. Congratulations and ‘thank you’ to the following trustees for their years of service on the Board of The Horizon School Division.

Derek Baron – 9 Terms  
 Marie Logan – 8 Terms  
 Bruce Francis – 6 Terms  
 Jennifer Crowson – 3 Terms  
 Blair Lowry – 2 Terms  
 (Retired Trustee) Rick Anderson – 2 Terms

### **D.1 ASBA ELECTIONS**

- At the ASBA Zone 6 AGM on November 4, 2021, voting for all members of the Zone 6 Executive Committee will take place. Nominations forms are to be submitted on or before the meeting.

## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT’S REPORT**

Wilco Tymensen, Superintendent shared the October 2021 report with the Board as provided in Enclosure #6 of the agenda:

- [View October 2021 Report here.](#)

### **I.2 TRUSTEE/COMMITTEE REPORT**

#### **I.2.1 Zone 6 Report**

Marie Logan, Zone 6 Rep, provided that following October Zone 6 Report:

- Zone 6 Annual General Meeting will take place on November 4, 2021
- ASBA’s Fall General Meeting will be held November 14 – 16, 2021. This event will be held both in-person and virtually. Trustees opted to attend virtually.

#### **I.2.2 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board on the work undertaken by the Maintenance Department for the month of October 2021:

- Milk River School Modernization
  - Sahuri and Partners continue with design work. Completion of design is expected to be early spring 2022
- 2020-21 IMR projects are complete; the process of preparing for 2021-22 IMR work has begun.
- Contractor COVID Protocols were discussed

### **I.2.1 Administrator's Meeting Report**

Blair Lowry, Trustee, provided the following summary points to the Board, on the October 2021 Administrator's Meeting:

- Teacher and Support Staff Professional Growth Plans
- What if... scenario
- ISP Debrief
- At-Home-Learning
- September Administrator's meeting debrief

Administrator's also recognized retiree, Amber Darroch, Superintendent of Learner Services, for her years of service and dedication to staff and students within the Horizon School Division.

### **I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT**

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Phil Johansen, Associate Superintendent of Operations shared the following October 2021 summary with the Board:

- October Election
- Year-End Preliminary Budget
  - Working with Director of Finance, Kendall Olsen
  - Anticipated surplus of approximately \$300,000

### **I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT**

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Robbie Charlebois, Associate Superintendent of Human Services, shared the following October 2021 report with the Board:

- [View October 2021 Report here.](#)

### **I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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Terri-Lynn Duncan, Associate Superintendent of Learner Services, shared the following October 2021 report with the Board:

- [View October 2021 Report here.](#)

### **I.6 TABER CHRISTIAN HIGH SCHOOL CONSTRUCTION UPDATE**

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Taber Christian's new school is being build through their society.

## **I.7 ELECTION RESULTS**

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- Election results can be found on the Horizon School Division website. [Click here](#)

## **I.8 HORIZON SCHOOL DIVISION ORGANIZATION CHART**

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- The Organization Chart can be found on the Horizon School Division website. [Click here](#)

## **CORRESPONDENCE**

**No Discussion Items** came forward from the Correspondence.

Moved by Bruce Francis. that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

124/21

## **COMMITTEE ITEMS**

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE

125/21

Moved by Jennifer Crowson that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

126/21

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary