

# Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, February 22<sup>nd</sup>, 2021 beginning at 10:30 a.m. via Zoom.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Amber Darroch, Associate Superintendent of Learner Services  
Sheila Laqua, Recording Secretary  
Cole Parkinson, Taber Times

## ACTION ITEMS

<b>A.1</b>	Moved by Derek Baron that the Board approve the agenda with the following additions: A.10 – Lomond School Heating Upgrade D.3 – Milk River 4-Day School Week D.4 – Erle River High School Heating System <p style="text-align: right;">Carried Unanimously</p>	AGENDA APPROVED  14/21
<b>A.2</b>	Moved by Bruce Francis that the Board approve the <a href="#"><i>Minutes of the Regular Board Meeting held Monday, January 25<sup>th</sup>, 2020</i></a> as provided by Enclosure #1 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	BOARD MEETING MINUTES APPROVED  15/21
<b>A.3</b>	Moved by Jennifer Crowson that the Board approve the February 2021 Payment of Accounts in the amount of \$3,943,198.28 as provided in Enclosure #2 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	PAYMENT OF ACCOUNT APPROVED  16/21
<b>A.4</b>	Moved by Bruce Francis that the Board approve the first reading of Policy HICA – On-site and Off-site Activities as provided in Enclosure #3 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	FIRST READING POLICY HICA APPROVED 17/21
<b>A.5</b>	Moved by Derek Baron that the Board approve the first reading of Policy AD – Educational Philosophy as provided by Enclosure #4 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	FIRST READING POLICY AD APPROVED  18/21

<b>A.6</b>	Moved by Blair Lowry that the Board approve the second reading of Policy IHCD - Concussion as provided by Enclosure #5 of the agenda.  Carried Unanimously	SECOND READING POLICY IHCD APPROVED 19/21
	Moved by Bruce Francis that the Board approve the final reading of Policy IHCD - Concussion as provided by Enclosure #5 of the agenda.  Carried Unanimously	FINAL READING POLICY IHCD APPROVED 20/21
<b>A.7</b>	Moved by Derek Baron that the Board approve the second reading of Policy GB – Occupational Health and Safety as provided by Enclosure #6 of the agenda.  Carried Unanimously	SECOND READING POLICY GB APPROVED  21/21
	Moved by Blair Lowry that the Board approve the final reading of Policy GB – Occupational Health and Safety as provided by Enclosure #6 of the agenda.  Carried Unanimously	FINAL READING POLICY GB APPROVED  22/21
<b>A.8</b>	Milk River Schools 4 – Day Week - moved to discussion item D.3	
<b>A.9</b>	Moved by Derek Baron that the Board approved Phil Johansen as Returning Officer and Kendall Olsen as Substitute Returning Officer for the Horizon School Division Board of Trustees 2021 election.  Carried Unanimously	RETURNING AND SUBSTITUTE RETURNING OFFICER APPROVED 23/21
<b>A.10</b>	Moved by Bruce Francis that the Board approve the Lomond Heating System Upgrade tender be given to Russpet Construction Ltd., upon confirmation of funding for the project.  Carried Unanimously	LOMOND HEATING SYSTEM APPROVED  24/21

## **DISCUSSION ITEMS**

### **D.1 2022 – 2023 JURISDICTION CALENDAR**

The 2022-2023 Jurisdiction Calendar was shared with the Board for feedback and discussion. The 2022-2021 Calendar will be shared with school administrators, COSC and parents for further feedback.

### **D.2 COLD WEATHER PRACTICE**

Cold weather practices within Horizon School Division were discussed with the Board.

Motion presented by Bruce Francis that the Board add to Policy EBCD: Procedures: 4. Extreme Cold Weather Buses will not run when temperatures in a bus cluster geographic region are -40C (with wind-chill) or colder as of 6:00am that morning.	EXTREME COLD WEATHER PRACTICE APPROVED
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Schools may remain open depending on circumstances.	
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Carried Unanimously

25/21

### **D.3 - MILK RIVER 4 – DAY SCHOOL WEEK**

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The Board discussed the results of the 4-Day Milk River School Week. NO motion was made as the parental survey only received 61% in favour of moving to a 4-day week. Policy states parent support must be at least 67%.

### **D.4 – ERLE RIVERS HIGH SCHOOL HEATING SYSTEM**

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Bruce Francis, Facilities Chair, presented concerns with the Erle Rivers High School Heating System. Due to the pending modernization, it was proposed a control system upgrade and replacement and cleaning of piping infrastructure.

## **INFORMATION ITEMS**

### **I.1 SUPERINTENDENT'S REPORT**

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Wilco Tymensen, Superintendent shared the February 2021 report with the Board:

- Report provided as Enclosure 10 in the agenda

### **I.2 TRUSTEE/COMMITTEE REPORT**

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#### **I.2.1 ASBA Zone 6 Report**

Marie Logan, Zone Director, Provided the following summary of the February 2021 Zone 6 ASBA Meeting:

- Edwin Parr
  - Zone Six is planning an Edwin Parr evening with a backup plan if there are still restrictions.
  - The Edwin Parr application has been sent to all the Boards. The Edwin Parr nomination packet has to be submitted to Lori Hodges by March 19, 2021. Virtual interviews will happen on April 14, 2021.
  - Zone Six will give each nominee a bell as in the past. If unable to have a banquet, it will be up to boards on how they will honour the nominee.
- Zone Six General Meeting
  - The General Meeting on March 17th will start at 7:50 am. Lori Hodges indicated that the Education Minister and possibly the Deputy Minister will be attending the meeting at 8:00 am for 45 minutes.
  - Also on the morning agenda are Ron Taylor and an ASBA Governance Review presentation.

#### **I.2.2 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board, on the work undertaken by the Maintenance Department for the month of February 2021:

- Alert Labs water monitoring system has been installed in all schools
- Caretaking contracts that are up for renewal
  - W.R Myers High School & Central School
- ERHS Heating System

- AED will be placed in all schools for the upcoming school year
- Lomond Heating System Upgrade
- Capital Projects
  - D.A. Ferguson Middle School/W.R. Myers – warranty work is being planned for the week of February 15 – 18, 2021

### **I.2.3 Administrator’s Meeting Report**

Wilco Tymensen, Superintendent, provided the following February 2021 Administrator’s meeting summary points to the Board:

- CUPE agreement
- Purchasing guidelines
- Assurance Framework
- COVID updates
- March PD Day
- Translation
- Policies
- AED
- Off-Campus/Indigenous Updates
- MyPass for students
- VTRA PD in the afternoon

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### **I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT**

Phil Johansen, Associate Superintendent of Operations shared the following February 2021 summary with the Board:

- Colony financial statement
- Budget
- Surveys sent out to school
  - Nutrition Grant
  - Purchasing
- Purchasing procedures reviewed with administrators
- Election training

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### **I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

Amber Darroch, Associate Superintendent of Learner Services, shared the following February 2021 report with the Board:

- Report provided as Enclosure 11 in the agenda

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### **CORRESPONDENCE**

**No Discussion Items** came forward from the Correspondence.

Moved by Derek Baron that the meeting adjourn.  
Carried Unanimously

MEETING ADJOURNED  
26/21

### **COMMITTEE ITEMS**

Moved by Rick Anderson that the Board meet in Committee.  
Carried Unanimously

COMMITTEE  
27/21

Moved by Bruce Francis that the meeting adjourn.  
Carried Unanimously

MEETING ADJOURNED  
28/21

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary