

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, January 25th, 2021 beginning at 10:00 a.m. via Zoom.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Cole Parkinson, Taber Times

ACTION ITEMS

A.1	Moved Derek Baron by that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 01/21
A.2	Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting held Monday, December 14th, 2020 as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 02/21
A.3	Moved by Derek Baron that the Board approve the January 2021 Payment of Accounts in the amount of \$ 5,076,102.08 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNT APPROVED 03/21
A.4	Moved by Rick Anderson that the Board approve ratification of the C.U.P.E. Memorandum of Agreement. Carried Unanimously	C.U.P.E. RATIFICATION APPROVED 04/21
A.5	Moved by Bruce Francis that the Board approve the first reading of Policy GB – Occupational Health and Safety as provided in Enclosure #3 of the agenda. Carried Unanimously	FIRST READING POLICY GB APPROVED 05/21
A.6	Moved by Jennifer Crowson that the Board approve the first reading of Policy IHCD - Concussions as provided by Enclosure #4 of the	FIRST READING POLICY IHCD

	agenda. Carried Unanimously	APPROVED 06/21
A.7	Moved by Derek Baron that the Board approve the second reading of Policy EEACAA – Private Vehicles and Volunteer Drivers as provided by Enclosure #5 of the agenda. Carried Unanimously	SECOND READING POLICY EEACAA APPROVED 07/21
	Moved by Bruce Francis that the Board approve the final reading of Policy EEACAA – Private Vehicles and Volunteer Drivers as provided by Enclosure #5 of the agenda with an implementation date of June 30, 2021. Carried Unanimously	FINAL READING POLICY EEACAA APPROVED 08/21
A.8	Moved by Rick Anderson that the Board approve the second reading of Policy HKA – Student Placement and Retention as provided by Enclosure #6 of the agenda. Carried Unanimously	SECOND READING POLICY HKA APPROVED 09/21
	Moved by Blair Lowry that the Board approve the final reading of Policy HKA – Student Placement and Retention as provided by Enclosure #6 of the agenda. Carried Unanimously	FINAL READING POLICY HKA APPROVED 10/21

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent shared the December 2020 report with the Board:

- The complete report can be found [here](#).
 - APEX Youth Awards – April 28th, 2021 VIRTUALLY
 - Assurance Framework presentation
 - Milk River 4 Day School Week update
 - February 3, 2021 Zoom Meeting for parents to ask questions
 - Survey/questionnaire to follow meeting

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone Director, Provided the following summary of the January 2021 Zone 6 ASBA Meeting:

- The January 20, 2021 meeting was by Zoom. Katy Campbell did a presentation on Social Media that included information on Twitter, Facebook and LinkedIn. A question was asked which Boards had a policy on Social Media.
- ASBA will offer a virtual professional learning academy for all trustees on February 8, 2021.
- Long Service Awards have to be submitted to ASBA by September 17, 2021.

- The new Deputy Minister is Andre Tremblay who used to be with Agriculture and Forestry.
- Zone 6 has been directed to plan an Edwin Parr evening with a backup plan if there are still restrictions. The Edwin Parr application has been sent to all the Boards.

I.2.2 Facilities Report

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board, on the work undertaken by the Maintenance Department for the month of January 2021:

- Alert Lab – watering systems that will alert Facilities Manager is any deficiencies
- Camera Installations – 90% complete
- IMR/CMR
 - WRM Gym Floor repairs complete
 - WRM Washroom have been updated
- Hazards material assessment to be completed within the next year
- Biox – enhanced cleaning product
 - caretakers will be trained over the next couple of weeks

I.2.3 Administrator’s Meeting Report

Wilco Tymensen, Superintendent, provided the following January 2021 Administrator’s meeting summary points to the Board:

- Meaningful feedback
- COVID updates for schools:
 - Alert (5 or less)
 - Outbreak (more than 5)
- Administrator Symposium – cancelled due to COVID restrictions
- Diploma Exams not being administered
 - Most rural Boards will be having School based exams
- Concept Based Curriculum – afternoon Professional Development

I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT

Phil Johansen, Associate Superintendent of Operations shared the following January 2021 summary with the Board:

- Official Budget cycle for 2021-22 school year has begun
- CUPE Collective Agreement
 - Retroactive payments to be completed in March
- Policy changes are due to the new Insurance Provider requests
 - Actively managing risks will help lower insurance costs

I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Amber Darroch, Associate Superintendent of Learner Services, shared the following January 2021 report with the Board:

- The complete report can be found https://drive.google.com/file/d/1hbumt4XdigNjPfn6jcTPf_fkK9h-QPg0/view?usp=sharing **here.**
 - International student from Germany at W.R. Myers High School for this semester

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

Moved by Derek Baron that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
11/21

COMMITTEE ITEMS

Moved by Christa Runka that the Board meet in Committee.
Carried Unanimously

COMMITTEE
12/21

Moved by Jennifer Crowson that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
13/21

Marie Logan, Chair

Sheila Laqua, Executive Secretary