

# Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, December 14<sup>th</sup>, 2020 beginning at 10:00 a.m. via Zoom.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Sheila Laqua, Recording Secretary  
Cole Parkinson, Taber Times

REGRETS: Amber Darroch, Associate Superintendent of Learner Services

## ACTION ITEMS

<b>A.1</b>	Moved Blair Lowry by that the Board approve the agenda.  Carried Unanimously	AGENDA APPROVED 145/20
<b>A.2</b>	Moved by Jennifer Crowson that the Board approve the <a href="#">Minutes of the Regular Board Meeting held Monday, November 23<sup>rd</sup>, 2020</a> as provided by Enclosure #1 of the agenda.  Carried Unanimously	BOARD MEETING MINUTES APPROVED  146/20
<b>A.3</b>	Moved Derek Baron by that the Board approve the <a href="#">December 2020 Payment of Accounts</a> in the amount of \$4,142,333.27 as provided in Enclosure #2 of the agenda.  Carried Unanimously	PAYMENT OF ACCOUNT APPROVED  147/20
<b>A.4</b>	Moved by Rick Anderson that the Board approve the first reading of Policy HKA – Student Placement and Retention as provided in Enclosure #3 of the agenda.  Carried Unanimously	FIRST READING POLICY HKA APPROVED 148/20
<b>A.5</b>	Moved by Bruce Francis that the Board approve the first reading of Policy EEACAA – Private Vehicles and Volunteer Drivers as provided by Enclosure #4 of the agenda.  Carried Unanimously	FIRST READING POLICY EEACAA APPROVED 149/20

## DISCUSSION ITEMS

### D.1 MILK RIVER 4-DAY SCHOOL WEEK REQUEST

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- Discussion held by the Board to review the Milk River 4-day school week request for the 2021-2022 school year.

## INFORMATION ITEMS

### I.1 SUPERINTENDENT'S REPORT

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Wilco Tymensen, Superintendent shared the December 2020 report with the Board:

- The complete report can be found [here](#).

### I.2 TRUSTEE/COMMITTEE REPORT

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#### **I.2.1 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided the following summary points to the Board, on the work undertaken by the Maintenance Department for the month of December 2020:

- Water monitoring system (installing in the schools)
  - Completion by the end of December
- IMR/CMR
  - CMR
    - Additional projects added to CMR
      - WRM Washrooms
- Current disinfecting practices will continue

#### **I.2.2 Administrator's Meeting Report**

Wilco Tymensen, Superintendent, provided the following December Administrator's meeting summary points to the Board:

- Discussed policy HKA
- What if scenario – Mental Health & Wellbeing
- Bill 47 – changes to employment standards
- School carry-overs shared with Administrators
- Update on Interprovincial travel
- Diploma Exams – optional for this school year
- Assurance Model Survey update

### I.3 ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT

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Phil Johansen, Associate Superintendent of Operations shared the following December 2020 summary with the Board:

- Surveys
  - Government requests
- Enrollment projections for next year
- Insurance updates
- Budget meeting
- Updated CMR plan to access additional plans

#### **I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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Amber Darroch, Associate Superintendent of Learner Services, shared the following December 2020 report with the Board:

- The complete report can be found [here](#).

#### **I.5 POLICY HICA ATTACHMENT A – RISK LEVELS FOR FIELD TRIPS, OFF-CAMPUS ACTIVITIES AND STUDENT TRAVEL**

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Updated letter from the Insurance provider required changes to HICA Attachment A. This attachment will be reviewed annually.

#### **CORRESPONDENCE**

**No Discussion Items** came forward from the Correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

150/20

#### **COMMITTEE ITEMS**

Moved by Jennifer Crowson that the Board meet in Committee.

Carried Unanimously

COMMITTEE

151/20

Moved by Bruce Francis that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

152/20

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary