

# Horizon School Division

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Monday, September 28<sup>th</sup>, 2020 beginning at 1:00p.m. in the Eric Johnson Room.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
 Bruce Francis, Board Vice-Chair  
 Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
 Phil Johansen, Associate Superintendent of Finance & Operations  
 Amber Darroch, Associate Superintendent of Learner Services  
 Sheila Laqua, Recording Secretary  
 Cole Parkinson, Taber Times

Vauxhall Academy of Baseball presentation from Les McTavish (V.A.B. Coach) along with Todd Ojala (V.H.S. Principal) regarding travel to the United States, once the border opens.

## ACTION ITEMS

<b>A.1</b>	Moved by Derek Baron that the Board approve the agenda with the following additions: A.9 – International Travel I.4 – New Teacher Induction Carried Unanimously	AGENDA APPROVED  105/20
<b>A.2</b>	Moved by Blair Lowry that the Board approve the <a href="#">Minutes of the Regular Board Meeting, held Tuesday, August 18<sup>th</sup>, 2020</a> as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED  106/20
<b>A.3</b>	Moved by Christa Runka that the Board approve the <a href="#">September 2020 Payment of Accounts</a> in the amount \$6,611,928.52 of as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNT APPROVED  107/20
<b>A.4</b>	Moved by Bruce Francis that the Board approve the first reading of <a href="#">Policy BE – Wards</a> as provided in Enclosure #3 of the agenda. Carried	POLICY BE APPROVED  108/20
<b>A.5</b>	Move by Rick Anderson that the Board approve the second reading of Policy GCE – Instructional Replacement Personnel as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING POLICY GCE APPROVED  109/20
	Move by Derek Baron that the Board approve the final reading of <a href="#">Policy GCE – Instructional Replacement Personnel</a> as provided in Enclosure #4 of the agenda.	FINAL READING POLICY GCE APPROVED

	Carried Unanimously	110/20
<b>A.6</b>	Moved by Jennifer Crowson that the Board approve first reading of Policy GCBC – LAPP Membership (addition of MHCBC Coordinator) as provided by Enclosure #5 of the agenda. Carried Unanimously	FIRST READING POLICY GCBC APPROVED 111/20
	Moved by Blair Lowry that the Board approve second reading of Policy GCBC – LAPP Membership (addition of MHCBC Coordinator as provided by Enclosure #5 of the agenda). Carried Unanimously	SECOND READING POLICY GCBC APPROVED 112/20
	Moved by Rick Anderson that the Board approve final reading of <a href="#">Policy GCBC – LAPP</a> Membership (addition of MHCBC Coordinator as provided by Enclosure #5 of the agenda). Carried Unanimously	FINAL READING POLICY GCBC APPROVED 113/20
<b>A.7</b>	Moved by Derek Baron that the Board approve the <a href="#">2021-2022 Jurisdictional Calendar</a> as provided by Enclosure #6 of the agenda. Carried Unanimously	2021-2022 JURIDICAL CALENDAR APPROVED 114/20
<b>A.8</b>	Moved by Christa Runka that the Board approve the ratification of the 2018-2020 Alberta Teacher’s Association Memorandum of Agreement. Carried Unanimously	RATIFICATION OF THE 2018-2020 ATA MOA APPROVED 115/20
<b>A.9</b>	The Board of Trustees of the Horizon School Division recognizes the fluidity of restrictions associated with the COVID-19 pandemic. While the Board restricted all international travel for the 2020-2021 school year at its August 2020 board meeting, the Board wishes to work with schools should restrictions enhance educational opportunities outside Canada at some future date. As such, it was moved by Jennifer Crowson that the Board is open to having school administration come to the Board, to discuss international opportunities that may present themselves for Horizon students. The Board will consider, on a case by case basis, the merits of such requests and consider whether an exemption to the Board’s 2020-2021 travel restrictions for such educational opportunities should be granted. Carried Unanimously	INTERNATIONAL TRAVEL CONSIDERATION APPROVED  116/20

## DISCUSSION ITEMS

### **D.1 ASBA BOARD MEMBER RECOGNITION AWARDS (PINS)**

Board members are in agreement that recognition is important.

## INFORMATION ITEMS

### **I.1 SUPERINTENDENT'S REPORT**

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Wilco Tymensen, Superintendent shared a September 2020 summary with the Board:

- Work continues related to COVID-19
- Occupational Health and Safety audit preparation with a focus on best practices related to COVID-19
- Focus on safety of staff and students - Personnel Protection Equipment send out to all of the schools
- Welcomed new teachers to Horizon (Horizon Induction Program)
- Policy Updates
- Principal evaluation
- Enrollment update

The complete report can be found [here](#).

### **I.2 TRUSTEE/COMMITTEE REPORT**

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#### **I.2.1 ASBA Report**

Marie Logan, Zone Director, provided the following summary of the September Zone 6 ASBA Meeting:

- **Alberta Education**

Ron Taylor attended the meeting to thank the boards and staff for their efforts in the school year start. He also indicated that the Choices in Education Act passed and mentioned the new options in Home Education for parents. This resulted in a discussion with the trustees.

- **ASBA**

President Lori Jess also thanked all the boards for their input and has been working with the government to bring forward these issues. One of the concerns is that boards have been having trouble finding bus drivers. She has a weekly meeting with the Minister of Education. It was suggested that we stay tuned for information from the Student Transportation Task Force and to develop our bylaw for the ward's boundaries by December. The TLC Learning Site has new topics. ASBA would like to know if we wish to keep receiving the years of service pins.

- **ZONE 6**

The PD committee would like to know what PD our Board would like. Some suggestions are: statements for the Municipal Elections, changes in the education landscape, and conflicts.

- The Zone 6 meeting was by Zoom.

#### **I.2.2 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided the following summary to the Board, on the work undertaken by the Maintenance Department for the month of September 2020:

- Enhanced cleaning procedures in place
- Capital Project – DAF/WRM
  - Deficiencies – roof leak
- 2020-2021 IMR projects are underway
- CMR - Most projects have been completed with the rest to be completed mid-October
- COVID Plexiglas shields have been provided to all schools

- Facilities Committee requests that the Board draft a letter to AB In. regarding roof leak at D.A. Ferguson Middle School. Letter to express concerns about the damage that could occur if leak does not get fixed in a timely manner

### **I.2.3 Administrator's Meeting Report**

The Administrator's Meeting September summary was provided by Superintendent, Wilco Tymensen:

- Met via Zoom
- Vision, Core Goals, protocols, student entry were topics discussed

### **I.3 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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Amber Darroch, Associate Superintendent of Learner Services, shared the following September 2020 highlights with the Board:

- At-Home Learning Program
  - 2.7 full time equivalent teachers are supporting approximately 75 Kindergarten through Grade 9 students in the At-Home Learning Program
  - ACE Place is supporting high school student opting to learn at home
- Orientation of Family School Liaison Staff – 7 new members

The complete report can be found [here](#).

### **ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT**

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Phil Johansen, Associate Superintendent of Operations, shared the following September 2020 summary with the Board:

- Attended ARMIC Meeting
  - Nov. 1 will be the new Insurance Company
- Working on year-end – August 31, 2020
- Occupational Health and Safety Audit planning
- Working with new staff in the Finance area
- Worked on the Election Policy
- Worked with auditors

### **I.4 NEW TEACHER INDUCTION CEREMONY**

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Trustee, Jennifer Crowson shared highlights from the Alberta Teachers' New Teacher Induction Ceremony via Zoom. Principals, 11 new teachers, trustees, and senior administrators were in attendance. This evening to welcome new teachers into the professional association. This is a ceremony of recognition and acknowledgement of their professional responsibility to students, parents, colleagues and their professional association.

### **CORRESPONDENCE**

**No Discussion Items** came forward from the Correspondence.

Moved by Christa Runka that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

117/20

**COMMITTEE ITEMS**

Moved by Blair Lowry that the Board meet in Committee.

Carried Unanimously

COMMITTEE

118/20

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

119/20

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary