

**Regular Board Meeting Agenda – to follow Organizational Meeting**  
**Monday, October 26<sup>th</sup>, 2020**

**A – Action Items**

<p>A.1 Agenda A.2 Minutes of Regular Board Meeting held Monday, September 28<sup>th</sup>, 2020 A.3 October 2020 Payment of Account A.4 Second and Final Reading of Policy BE – Wards (excluding appendix)     • Highway 61 to Etzikom Coulee busing A.5 Motion to pass Ward Boundary bylaw effective next election</p>	<p><b>ENCLOSURE 1</b> <b>ENCLOSURE 2</b> <b>ENCLOSURE 3</b> <b>Handout</b></p>
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**D – Discussion Items**

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**I - Information Items**

<p>I.1 Superintendent’s Report – Wilco Tymensen     • Assurance/Values Presentation I.2 Trustee/Committee Report     I.2.1 ASBA Repot – Marie Logan     I.2.2 Facilities Meeting Report – Bruce Francis     I.2.3 Administrator’s Meetings – Wilco Tymensen I.3 Associate Superintendent of Finance and Operations I.4 Associate Superintendent of Learner Services Report – Amber Darroch I.5 Update – Honouring Spirit: Indigenous Student Awards 2020</p>	<p><b>ENCLOSURE 4</b>          <b>ENCLOSURE 5</b> <b>ENCLOSURE 6</b></p>
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**C-Correspondence**

<p>C.1 Letter to Minister LaGrange and Minister Panda C.2 Press Release: ATA Memorandum of Agreement C.3 Thanksgiving Message – Minister LaGrange C.4 Response from Minister LaGrange – CASS in Legislation</p>	<p><b>ENCLOSURE 7</b></p>
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**Dates to Remember**

• November 9 – Administrator’s Meeting (Zoom)
• November 11 – Remembrance Day
• November 12 – Joint ATA PD Day - no students
• November 13 - School Based PD Day – no students
• November 16 – ASBA AGM - <b>VIRTUAL</b>
• November 23 – Board Meeting
• December 2 – Budget Meeting (9:00am – 12:00pm)
• December 8 – Administrator’s Meeting (Zoom)
• December 14 – Board Meeting

# Horizon School Division

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Monday, September 28<sup>th</sup>, 2020 beginning at 1:00p.m. in the Eric Johnson Room.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair  
 Bruce Francis, Board Vice-Chair  
 Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools  
 Phil Johansen, Associate Superintendent of Finance & Operations  
 Amber Darroch, Associate Superintendent of Learner Services  
 Sheila Laqua, Recording Secretary  
 Cole Parkinson, Taber Times

Vauxhall Academy of Baseball presentation from Les McTavish (V.A.B. Coach) along with Todd Ojala (V.H.S. Principal) regarding travel to the United States, once the border opens.

## ACTION ITEMS

<b>A.1</b>	Moved by Derek Baron that the Board approve the agenda with the following additions: A.9 – International Travel I.4 – New Teacher Induction Carried Unanimously	AGENDA APPROVED  105/20
<b>A.2</b>	Moved by Blair Lowry that the Board approve the <a href="#"><i>Minutes of the Regular Board Meeting, held Tuesday, August 18<sup>th</sup>, 2020</i></a> as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED  106/20
<b>A.3</b>	Moved by Christa Runka that the Board approve the <a href="#"><i>September 2020 Payment of Accounts</i></a> in the amount \$6,611,928.52 of as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNT APPROVED  107/20
<b>A.4</b>	Moved by Bruce Francis that the Board approve the first reading of Policy BE – Wards as provided in Enclosure #3 of the agenda. Carried	POLICY BE APPROVED  108/20
<b>A.5</b>	Move by Rick Anderson that the Board approve the second reading of Policy GCE – Instructional Replacement Personnel as provided in Enclosure #4 of the agenda. Carried Unanimously	SECOND READING POLICY GCE APPROVED  109/20
	Move by Derek Baron that the Board approve the final reading of Policy GCE – Instructional Replacement Personnel as provided in Enclosure #4 of the agenda.	FINAL READING POLICY GCE APPROVED

	Carried Unanimously	110/20
<b>A.6</b>	Moved by Jennifer Crowson that the Board approve first reading of POLICY GCBC – LAPP Membership (addition of MHCBC Coordinator) as provided by Enclosure #5 of the agenda. Carried Unanimously	FIRST READING POLICY GCBC APPROVED 111/20
	Moved by Blair Lowry that the Board approve second reading of POLICY GCBC – LAPP Membership (addition of MHCBC Coordinator as provided by Enclosure #5 of the agenda). Carried Unanimously	SECOND READING POLICY GCBC APPROVED 112/20
	Moved by Rick Anderson that the Board approve final reading of POLICY GCBC – LAPP Membership (addition of MHCBC Coordinator as provided by Enclosure #5 of the agenda). Carried Unanimously	FINAL READING POLICY GCBC APPROVED 113/20
<b>A.7</b>	Moved by Derek Baron that the Board approve the 2021-2022 Jurisdictional Calendar as provided by Enclosure #6 of the agenda. Carried Unanimously	2021-2022 JURIDICTIONAL CALENDAR APPROVED 114/20
<b>A.8</b>	Moved by Christa Runka that the Board approve the ratification of the 2018-2020 Alberta Teacher’s Association Memorandum of Agreement. Carried Unanimously	RATIFICATION OF THE 2018-2020 ATA MOA APPROVED 115/20
<b>A.9</b>	The Board of Trustees of the Horizon School Division recognizes the fluidity of restrictions associated with the COVID-19 pandemic. While the Board restricted all international travel for the 2020-2021 school year at its August 2020 board meeting, the Board wishes to work with schools should restrictions enhance educational opportunities outside Canada at some future date. As such, it was moved by Jennifer Crowson that the Board is open to having school administration come to the Board, to discuss international opportunities that may present themselves for Horizon students. The Board will consider, on a case by case basis, the merits of such requests and consider whether an exemption to the Board’s 2020-2021 travel restrictions for such educational opportunities should be granted. Carried Unanimously	INTERNATIONAL TRAVEL CONSIDERATION APPROVED  116/20

### **DISCUSSION ITEMS**

#### **D.1 ASBA BOARD MEMBER RECOGNITION AWARDS (PINS)**

Board members are in agreement that recognition is important.

### **INFORMATION ITEMS**

#### **I.1 SUPERINTENDENT’S REPORT**

Wilco Tymensen, Superintendent shared a September 2020 summary with the Board:

- Work continues related to COVID-19
- Occupational Health and Safety audit preparation with a focus on best practices related to COVID-19
- Focus on safety of staff and students - Personnel Protection Equipment send out to all of the schools
- Welcomed new teachers to Horizon (Horizon Induction Program)
- Policy Updates
- Principal evaluation
- Enrollment update

The complete report can be found [here](#).

## **I.2 TRUSTEE/COMMITTEE REPORT**

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### **I.2.1 ASBA Report**

Marie Logan, Zone Director, provided the following summary of the September Zone 6 ASBA Meeting:

- **Alberta Education**

Ron Taylor attended the meeting to thank the boards and staff for their efforts in the school year start. He also indicated that the Choices in Education Act passed and mentioned the new options in Home Education for parents. This resulted in a discussion with the trustees.

- **ASBA**

President Lori Jess also thanked all the boards for their input and has been working with the government to bring forward these issues. One of the concerns is that boards have been having trouble finding bus drivers. She has a weekly meeting with the Minister of Education. It was suggested that we stay tuned for information from the Student Transportation Task Force and to develop our bylaw for the ward's boundaries by December. The TLC Learning Site has new topics. ASBA would like to know if we wish to keep receiving the years of service pins.

- **ZONE 6**

The PD committee would like to know what PD our Board would like. Some suggestions are: statements for the Municipal Elections, changes in the education landscape, and conflicts.

- The Zone 6 meeting was by Zoom.

### **I.2.2 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided the following summary to the Board, on the work undertaken by the Maintenance Department for the month of September 2020:

- Enhanced cleaning procedures in place
- Capital Project – DAF/WRM
  - Deficiencies – roof leak
- 2020-2021 IMR projects are underway
- CMR - Most projects have been completed with the rest to be completed mid-October
- COVID Plexiglas shields have been provided to all schools
- Facilities Committee requests that the Board draft a letter to AB In. regarding roof leak at D.A. Ferguson Middle School. Letter to express concerns about the damage that could occur if leak does not get fixed in a timely manner

### **I.2.3 Administrator's Meeting Report**

The Administrator's Meeting September summary was provided by Superintendent, Wilco Tymensen:

- Met via Zoom
- Vision, Core Goals, protocols, student entry were topics discussed

### **I.3 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT**

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Amber Darroch, Associate Superintendent of Learner Services, shared the following September 2020 highlights with the Board:

- At-Home Learning Program
  - 2.7 full time equivalent teachers are supporting approximately 75 Kindergarten through Grade 9 students in the At-Home Learning Program
  - ACE Place is supporting high school student opting to learn at home
- Orientation of Family School Liaison Staff – 7 new members

The complete report can be found [here](#).

### **ASSOCIATE SUPERINTENDENT OF OPERATIONS AND FINANCE REPORT**

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Phil Johansen, Associate Superintendent of Operations and Learner Services, shared the following September 2020 summary with the Board:

- Attended ARMIC Meeting
  - Nov. 1 will be the new Insurance Company
- Working on year-end – August 31, 2020
- Occupational Health and Safety Audit planning
- Working with new staff in the Finance area
- Worked on the Election Policy
- Worked with auditors

### **I.4 NEW TEACHER INDUCTION CEREMONY**

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Trustee, Jennifer Crowson shared highlights from the Alberta Teachers' New Teacher Induction Ceremony via Zoom. Principals, 11 new teachers, trustees, and senior administrators were in attendance. This evening to welcome new teachers into the professional association. This is a ceremony of recognition and acknowledgement of their professional responsibility to students, parents, colleagues and their professional association.

### **CORRESPONDENCE**

**No Discussion Items** came forward from the Correspondence.

Moved by Christa Runka that the meeting adjourn.  
Carried Unanimously

MEETING ADJOURNED  
117/20

### **COMMITTEE ITEMS**

Moved by Blair Lowry that the Board meet in Committee.  
Carried Unanimously

COMMITTEE  
118/20

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

119/20

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary

**PAYMENT OF ACCOUNTS REPORT**  
**Board Meeting - October 26, 2020**

<b>General</b>	<b>September 24/20</b>		<b>1201166.71</b>
<b>General</b>	<b>September 29/20</b>		<b>227537.21</b>
<b>General</b>	<b>October 6/20</b>		<b>158236.63</b>
<b>U.S.</b>	<b>October 7/20</b>		<b>3788.05</b>
<b>General</b>	<b>October 14/20</b>		<b>401423.85</b>

<b>"A" Payroll</b>		<b>Teachers Support</b>	
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<b>"B" Payroll</b>	<b>September 2020</b>	<b>Casual Subs</b>	<b>9,145.88</b>
			<b>30,802.54</b>

<b>"A" Payroll</b>		<b>Teachers Support</b>	
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<b>Total Accounts</b>			<b>2,032,100.87</b>
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**Board Chair** \_\_\_\_\_

<b>PJ:dd</b> <b>October 16, 2020</b>
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**Horizon School Division October 2020 U.S. Accounts**

	<b>U.S. Funds</b>	<b>Canadian Funds</b>
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<b>Level Data</b>	<b>2799.33</b>	<b>3788.05</b>
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<b>Total U.S. Accounts</b>	<b>2799.33</b>	<b>3788.05</b>
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JM:dd  
October 7, 2020



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**HORIZON SCHOOL DIVISION****POLICY HANDBOOK**

**Policy Code:** BE  
**Policy Title:** Wards  
**Cross Reference:**  
**Legal Reference:** Education Act S.76, Local Authorities Election Act  
**Adoption Date:**  
**Amendment or Re-affirmation Date:**

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**POLICY**

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION SHALL ESTABLISHES AND IMPLEMENT POLIYC AND BYLAWS FOR THE NOMINATION AND ELECTION OF TRUSTEES BY WARDS AND SHALL DETERMINE THE BOUNDARIES OF THE WARDS AND PROVIDE FOR THE ELECTION OF TRUSTEES BY THE GENERAL VOTE OF THE ELECTORS PURSUANT TO THE EDUCATION ACT AND LOCAL AUTHORITIES ELECTION ACT.

**DEFINTIONS**

Ward Boundaries – The boundaries as set by Board Bylaw (See Appendix A) as it relates to the nomination and representation of Trustees.

**GUIDELINES**

1. The board shall hold an election for seven trustees to be elected at large within five wards.
  - 1.1. Two wards in the north,
  - 1.2. Two wards in the south, and
  - 1.3. One ward with three trustees from the Taber/Barnwell area
2. Ward Boundaries shall established via bylaw approved by the Board (see Appendix A)
  - 2.1. A bylaw passed under this section must, if practicable, provide that the number of trustees to be elected in each ward is in the same proportion to the total number of trustees of the board as the population of the ward is to the population of the school division. s.
3. The division shall hold a joint election with municipal elections pursuant to Section 2 of the Local Authorities Election Act.
4. The Board shall give direction to the Associate Superintendent of Finance and Operations to conduct a division-wide ward review prior to each election.
  - 4.1. The Associate Superintendent of Finance and Operations shall
    - 4.1.1. Recommend review timelines;
    - 4.1.2. Provide the board with potential population and elector count deviations (+/-) that may require ward boundary changes;
    - 4.1.3. develop ward boundary scenarios in keeping with the criteria identified in policy; and
    - 4.1.4. provide the Board with recommendations for the Board’s consideration

**REGULATIONS**

1. The criteria for developing ward boundary recommendations in general order of priority are:
  - 1.1. School Attendance Boundaries
    - 1.1.1. Wherever possible, the ward boundaries will be easily identifiable to the public by utilizing school attendance boundaries.
  - 1.2. Natural or Physical Boundaries
    - 1.2.1. Wherever possible, the ward boundaries will be easily identifiable to the public by utilizing natural or physical boundaries such as major roadways, escarpments, rivers, parks, etc.
  - 1.3. Communities of Interest
    - 1.3.1. Wherever possible, ward boundaries will ensure communities with common interests or sharing a common roadway access are kept within the same ward.
  - 1.4. Total population
    - 1.4.1. All calculations will be based on the total population from the most recent civic census. The total population is intended to be relatively equal between the wards and based on allowable deviation from the mean population.
  - 1.5. Total Electors
    - 1.5.1. All calculations will be based on the total number of Electors from the most recent Provincial data. The total Elector count is intended to be relatively equal between the wards and based on allowable deviation from the mean total Elector count.
  - 1.6. Deviation
    - 1.6.1. The allowable deviation from the mean population or total Elector count is +/- 25%. The maximum allowed deviation is +/- 50%.
  - 1.7. Community District Boundaries
    - 1.7.1. Wherever possible, the ward boundaries and municipally developed Community District Boundaries will coincide.
  - 1.8. Historical Ward Boundaries
    - 1.8.1. Consideration of the historical ward boundaries in an area of the division will be given, however it is not mandatory that these boundaries be used.

APPENDIX A

THE HORIZON SCHOOL DIVISION

Bylaw 2020-01

Re: Ward (Electoral Subdivision) Boundaries

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**WHEREAS** some electors have expressed a desire to have the ward (electoral subdivision) boundaries of The Horizon School Division changed to be more closely aligned with school attendance areas; and

**WHEREAS** *section 76* of the *Education Act* of Alberta allows the Board to amend a by-law providing for the determination of boundaries for wards (electoral subdivisions); and

**WHEREAS** the Board of Trustees of Horizon School Division is desirous of adjusting the boundaries of the existing wards (electoral subdivision) boundaries;

**NOW THEREFORE**, be it resolved that, in accordance with *section 76* of the *Education Act*, changes be made to The Horizon School Division (electoral subdivision) boundaries, to be in effect for the October 2021 local authorities election, as follows:

- (a) **Ward One (1)** shall be comprised of those lands within the Horizon School Division lying East of the Traverse Reservoir and the County of Lethbridge (West Boundary); lying West of the Bow River, West of Range 16 Township 15, West of Range 17 Township 14 Sections 34, 27, 22, 15, 10 and 4, West of Range 17 Township ~~15~~ 13 Section 32, West of the remainder of Range 17 Township 13, and West of Range 17 Townships 12, 11, 10, 9 and 8 (East Boundary); lying North of Chin Lakes (South boundary) and lying South of Township 18 (North Boundary).
- (b) **Ward Two (2)** shall be comprised of those lands within the Horizon School Division lying East of Range 17 Township 15, East of Range 17 Township 14 Sections 33, 28, 21, 16, 9 and 5, East of Range 17 Township 13 Section 31, East of the remainder of Range 18 Township 13, East of Range 18 Township 12, and East of Range 18 Township 11 Sections 36 and 25 (West Boundary); lying West of the Bow River (East Boundary); lying North of Range 17 Township 11 Sections 19, 20, 21, 22, 23, and 24, North of Range 16 Township 11 Section 19, and North of the Old Man River (South Boundary) and lying South of Township 16 and the Bow River (North Boundary).
- (c) **Ward Three (3)** shall be comprised of those lands within the Horizon School Division lying East of Range 18 (West Boundary); lying West Range 15 Township 11 Sections 10 and 3, West of Range 15 Townships 10, 9, and 8 Sections 34, 27, 22, 15, 10, and 3, , and West Range 15 Township 7 Sections 34, 27 and 22 (East Boundary); lying North of Chin Lakes and Chin Coulee (South Boundary); and lying South Range 17 Township 11 Sections 30, 29, 28, 27, 26, and 25, South of Range 16 Township 11 Section 30, and South of the Old Man River (North Boundary).

POLICY BE – WARDS CONT'D

- (d) **Ward Four (4)** shall be comprised of those lands within the Horizon School Division lying East Range 15 Township 11 Sections 9 and 4, East of Range 15 Townships 10, 9 and 8 Sections 33, 28, 21, 16, 9 and 4, **East of Range 15 Townships 7 Sections 33, 28, 21**, East of Range 18 Townships 6 and 7, and East of Range 19 Townships 4 and 5 (West Boundary); lying West of the County of Forty Mile (East Boundary); lying North of Township 3 except in Ranges 14 – 18 in Township 3, Sections 31 – 36 in Ranges 14 – 18 in Township 3 which are included in Ward 4 (South Boundary); lying South of the County of Lethbridge, Chin Lakes and Chin Coulee to Range 15 Township 7 Section 22, and the Old Man River (North Boundary).
- (e) **Ward Five (5)** shall be comprised of those lands within the Horizon School Division lying east of Range 19 (West Boundary); lying West of the County of Forty Mile (East Boundary); lying north of the 49<sup>th</sup> Parallel – U.S. Border (South Boundary); lying South of Township 4 except for Ranges 14 – 18 in Township 3, Sections 31 – 36 in Ranges 14 – 18 in Township 3 which are included in Ward 4 (North Boundary).

The total number of trustees to be elected within the said wards or electoral subdivisions shall remain at seven (7) from each ward or electoral subdivision as follows:

Ward One (1):	one (1) trustee
Ward Two (2):	one (1) trustee
Ward Three (3):	three (3) trustees
Ward Four (4):	one (1) trustee
Ward Five (5):	one (1) trustee

# Superintendents Progress Report

## October, 2020

### **Educational Leadership and Student Welfare**

- Meetings and dialogue between schools and division office are ongoing. Conversations/topics typically focus on processes that ensure student safety, well-being, and conduct; financial management; and instructional leadership.
- As the vice president of the College of Alberta School Superintendents, October included a CASS executive meeting. Meetings typically involve provincial education perspectives, discussions with the Ministry regarding future direction and sharing of perspectives. There is also normally a four partners meeting (Association of School Business Officials of Alberta, Alberta School Council Association, Alberta School Board Association, and College of Alberta School Superintendents)
- Significant work continues related to COVID-19.
  - Attended OH&S audit of Dr. Hamman School. Horizon's OH&S audit will include approximately 2/3 of our regular schools. The report will include suggestions for improvement and sharing of best practices.
  - Updated Horizon's COVID re-entry plan; incorporated updates from the October 8, 2020 provincial *Scenario 1 guidance* and *Implementing school re-entry guidance*
  - Provided schools with updated extra-curricular update

### **Personnel Management**

- ATA and CUPE bargaining is ongoing
  - Attended Horizon CUPE bargaining mediation
  - Attended provincial Teacher Employer Bargaining Association (TEBA) meeting
- Attended meetings with principals regarding Notice of Evaluation
- Attended principal professional growth plan meetings

### **Policy and Strategic Planning and Reporting**

- Updating
  - Policy BE – school board wards

### **Fiscal Responsibility, Organizational Leadership and Management**

- Associate Superintendent of Finance and Operations and Director of Finance Kendall Olsen are preparing for the audited financial statements.

### **Communications and Community Relations**

- A number of meetings were attended, either in person or virtually, over the last month. These include but are not limited to
  - Division Office staff meeting
  - Senior Administrative Leadership Team meeting
  - Administrator meeting
  - Presented Kara Schortinghuis (W.R. Myers) – Horizon's Orange Shirt logo winner)

**Associate Superintendent, Learner Services**  
**Report to the Board of Trustees – October 26, 2020**

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Learner Services lead team members:

Amber Darroch, Associate Superintendent  
Terri-Lynn Duncan, Assistant Superintendent (Inclusive Education)  
Angela Miller, Clinical Team Lead  
Shea Mellow, Instructional Coach

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**KEY ACTION AREA #1:**

**Strong core instruction that develops student competencies**

- Horizon’s Indigenous Allies (teacher representatives) and Family Connections Wellness Coaches were all involved in recognizing “Orange Shirt Day” in schools on September 30th or Oct 1.
- Aiming at promoting positive mental health and wellness in families, the Family Connections Wellness Coaches have begun a series of online parent information sessions which will be offered through the rest of the school year.
- The Learner Services team is partnering with the Local #4 ATA PD Committee in organizing the division-wide learning day on November 12th for all staff. Horizon is grateful for collaboration with the Southern Alberta Professional Development Consortium (SAPDC) with some of the event coordination as well as the large number of agency partners willing to provide breakout sessions.
- After tackling the annual rush of school start-up tech support requests, the Technology department is working toward the key maintenance of core technology systems, like re-imaging all desktop computers and re-organizing user accounts (Active Directory).
- Learning commons/library staff are collaborating with the support of the Technology department to promote safe book circulation as part of the division’s COVID response. Use of the library software system has been expanded to allow for online browsing of book and resource titles.
- The At Home Learning teachers continue to respond to new students whose families choose to remove them from regular classes, and an even higher number of students who have transitioned back to their community schools. There are currently between 65-70 active at-home learners from Kindergarten through Grade 9. Additional high school students are being supported in At Home Learning at ACE Place.
- The Learner Services staff are continuing to consult with individual teachers and staff groups on

how best to bridge the learning gap some students have faced due to the interruption of regular learning between March 2020 and this school year.

- Horizon schools and Early Learning staff have adjusted to the programming changes as a result of the new funding requirements from Alberta Education. All but three of the 16 children who qualify for Program Unit Funding are accessing the increased programming of 400 hours. We have 38 children who qualify for ECS base funding (Mild Moderate delay and English Language Learners) and approximately one third of those parents are wanting to access the 475 hours of programming we are required to offer. Most children are accessing 200 hours and some are at 300 hours.
- Laura Elliott, behaviour consultant, has presented some staff presentations on TACPAC and Down Syndrome. Tacpac draws together touch and music to create a structured half hour of sensory communication between two people. It's used to support children with sensory processing difficulties, developmental delays, or other concerns.

#### KEY ACTION AREA #2:

##### Response to Instruction and Intervention

- Learning Support Teachers (LSTs) met on October 8th for the second of their four meetings this school year. Agenda included a presentation from the Family School Liaison program on “supporting students through co-regulation and trauma-informed practice” as well as other supports for the LSTs in fulfilling their school-based roles.
- Alberta Health Service has changed its model so that speech, physio and occupational therapists no longer work in schools. The Learner Services team has met with Learning Support Teachers to explain the new speech language intervention center based model for all children in Early Learning through Grade one. This approach will offer intervention in a universal and targeted manner. We will monitor the progress and success carefully.
- Behaviour consultant Laura Elliott has had 4 new referrals for the month of October, she has followed up with by completing observations and reports on the students. She has also consulted with Learning Support Teachers and the classroom teachers on 10 other students.
- As part of the new teacher induction program, beginning teachers came together with Terri-Lynn to discuss and learn about the importance of inclusive schools and communities. Laura also presented to the group on positive behaviour supports.
- The Learner Services staff and Terri-Lynn are attending Instructional Support Plan (ISPs) meetings and continue to attend Collaborative Support Meetings (CRM's).

#### LEADERSHIP PRACTICES

- Individual meetings between senior administration and principals are ongoing through October and allow consultation on the schools' plan for the year and each principal's professional growth plan.
  - Amber is instructing the Seven Habits of Highly Effective People to the whole Lomond staff over a series of workshops this fall.
  - Terri-Lynn attended the Leadership team meeting for SouthWest Collaborative Support Services. October's meeting was focused on the new referral process for Speech and Language Services, Occupational and Physical Therapy. There was also conversation about the transition from Alberta Health Service Therapists to the Southwest Collaborative Support Services Therapist.
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**Date:** October 20, 2020 at 3:42:00 PM MDT

**Subject: Update - Honouring Spirit: Indigenous Student Awards 2020**

Hi everyone,

I am pleased to provide you all with an update on our *2020 Honouring Spirit: Indigenous Student Awards*. As you know, we have been in the process of filming a video celebration for recipients of this year's awards. I am happy to inform you that we have now finished filming; the editing process for the video is set to be completed by the beginning of November.

Although we are not celebrating in-person, we ask that each school board celebrates recipients and honourable mentions in a safe way that makes sense for each. To that end, if your board has any award recipients or honourable mention recipients, you will be receiving the below items.

**For award recipients:**

- A copy of the award certificate signed by both ASBA President, Lorrie Jess, and an Indigenous Advisory Circle member.
- A copy of the congratulatory letter from President Jess.

Recipients will be sent the originals of the above items as well as an honorarium to the address they have provided to ASBA.

**For honourable mention recipients:**

- Honourable mention certificate signed by ASBA President, Lorrie Jess, and an Indigenous Advisory Circle member.
- A congratulatory letter from President Jess.

Thank you for helping us honour this year's recipients; we will update you on any additional pertinent information as it comes available.

Best

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Dr. Vivian Abboud  
Chief Executive Officer | Directrice générale  
Suite 1200, 9925 109 Street  
Edmonton, Alberta T5K2J8  
C 780.938.9280  
P 780.451.7101  
W [asba.ab.ca](http://asba.ab.ca)

September 29, 2020

Honourable Adriana LaGrange  
Minister of  
Education 228  
Legislature  
Building  
10800 – 97 Avenue Edmonton, AB T5K 2B6

**sent via email:**

[education.minister@gov.ab.ca](mailto:education.minister@gov.ab.ca)

Honourable Prasad Panda  
Minister of Infrastructure  
127 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**sent via email:**

[infrastructure.minister@gov.ab.ca](mailto:infrastructure.minister@gov.ab.ca)

Dear Minister LaGrange and Minister Panda

On behalf of the Board of Trustees of the Horizon School Division we respectfully request your assistance with resolving the conflict outlined in this letter.

Horizon was fortunate to receive a partial modernization announcement for the D.A. Ferguson Middle School/W.R. Myers High School complex. \$7M million was announced in October 2015. Construction of the Alberta Infrastructure managed project commenced in the spring of 2018. Students transitioned into phase one of the project in the summer of 2019 and phase 1 deficiencies remain outstanding. Of particular concern is a leaking roof within the front lobby of W.R. Myers High School. The general contractor has attempted numerous cheaper alternatives to fix the leak without success. Ultimately the issue is that they placed

a large air handling unit on the roof without first sealing the roof properly. Repairing the roof without first lifting the air handling unit is proving difficult due to the limited work space given the need for torch work.

We have worked closely with Alberta Infrastructure and the general Contractor Clark Builders and shared our concerns regarding the ongoing leak. To date, the building envelope remains deficient and continues to leak whenever it rains. We look forward to a resolution as we approach winter and the accompanying heavier precipitation and snow accumulation.

Sincerely,

A handwritten signature in black ink, appearing to read "M Logan". The signature is written in a cursive, flowing style.

Marie Logan  
Board Chair

**Release Date: October 2, 2020**

## **MEDIA RELEASE**

### **RE: ATA Memorandum of Agreement**

The Board of Trustees of the Horizon School Division ratified a Memorandum of Agreement at their September 28, 2020 Board Meeting, following a September 9<sup>th</sup> meeting where Horizon teachers voted to support the agreement. The Board and the Alberta Teachers' Association Local No. 4 are pleased that an agreement was able to be reached that improves provisions for both parties, and eliminates unpredictability for everyone involved.

Marie Logan, Board Chair

Chris Ward, Negotiations Subcommittee Chair (Horizon Local No. 4)



*Office of the Minister*

OCT 08 2020

Dear teachers, administrators and support staff,

As we approach Thanksgiving, I wanted to take this opportunity to sincerely express my gratitude and appreciation for all of your hard work over the past couple of months. This school year is like no other year we have ever faced as an education system, but the work you do every single day helps ensure stability for our province's children during times of uncertainty.

As a grandmother of school-aged children, I know firsthand the positive impact that returning to school has had on our students. My grandchildren are happy they get to see their friends on a daily basis. They are thrilled that they get to learn from their teachers. And they are glad to have a sense of normalcy. I am certain their feelings are shared by hundreds of thousands of students across Alberta.

I know it hasn't been easy since we first cancelled in-person classes in March, but I want to assure you that your efforts have not gone unnoticed. This Thanksgiving weekend I wish you the best as you take time to reflect on these past few months, connect with your loved ones in a safe manner, and rejuvenate.

Again, from the bottom of my heart, thank you for your efforts to help implement our school re-entry plan and ensure safe learning and work environments for your students and your colleagues.

Sincerely,

Adriana LaGrange  
Minister of Education



ALBERTA  
EDUCATION

Office of the Minister

OCT 13 2020

AR113683

Ms. Marie Logan  
Board Chair  
Horizon School Division  
6302 - 56 Street  
Taber AB T1G 1Z9

Dear Ms. Logan: *Marie,*

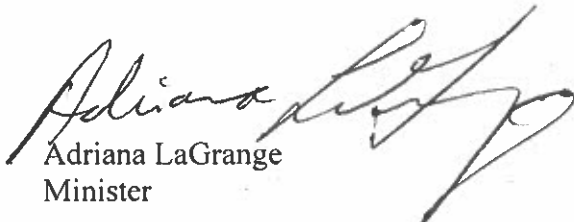
Thank you for your September 11, 2020 letter in support of the College of Alberta School Superintendents (CASS) and its proposal to become a legislated organization.

Thank you for sharing your observations about the importance of recognizing CASS in legislation, similar to other major education partners, and for sharing your thoughts on the ability of CASS to enhance public assurance on the Superintendent Leadership Quality Standard and Leadership Quality Standard set by the Minister, as well as the continued importance of board autonomy.

In order to help inform government's next steps, I have shared your input with program area staff. I appreciated the opportunity to attend the Alberta School Boards Association's meeting on August 31, 2020, and on September 17. Your input is highly valued and will help with the next stages of the government's review of this proposal.

Thank you for your ongoing commitment to the education of Alberta's students.

Sincerely,

  
Adriana LaGrange  
Minister