

Horizon School Division

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The Board of Trustees of Horizon School Division held its Regular Board meeting on Tuesday, August 18, 2020 beginning at 1:00p.m. in the Eric Johnson Room.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Cole Parkinson, Taber Times

ACTION ITEMS

A.1	Moved by Bruce Francis that the Board approve the agenda with the following additions: A.32 – Policy GCE – Instructional Replacement Personnel D.1.6 - Athletics <p style="text-align: right;">Carried Unanimously</p>	AGENDA APPROVED 68/20
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting, held Monday, June 22, 2020 as provided by Enclosure #1 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	BOARD MEETING MINUTES APPROVED 69/20
A.3	Moved by Christa Runka that the Board approve the Minutes of the Special Board Meeting, held Friday, June 24, 2020 as provided by Enclosure #2 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	SPECIAL MEETING MINUTES APPROVED 70/20
A.4	Moved by Derek Baron that the Board approve the Minutes of the Special Board Meeting, held Saturday, July 4, 2020 as provided by Enclosure #3 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	SPECIAL MEETING MINUTES APPROVED 71/20
A.5	Moved by Rick Anderson that the Board approve the Minutes of the Special Board Meeting, held Monday, July 13, 2020 as provided by Enclosure #4 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	SPECIAL MEETING MINUTES APPROVED 72/20
A.6	Moved by Blair Lowry that the Board approve the August 2020 Payment of Accounts in the amount of \$7,577,076.57 as provided in Enclosure #5 of the agenda. <p style="text-align: right;">Carried Unanimously</p>	PAYMENT OF ACCOUNT APPROVED 73/20

A.7	Moved by Blair Lowry that the Board approve the locally developed high school course American Sign Language 15/25/35 acquired from the Edmonton School Division from September 1, 2020 to August 31, 2022, as provided by Enclosure #6 of the agenda. Carried Unanimously	LDC AMERICAN SIGN LANGUAGE 15/25/35 APPROVED 74/20
A.8	Moved by Bruce Francis that the Board approve the locally developed high school course Audio 15/25/35 acquired from the Edmonton School Division from September 1, 2020 to August 31, 2023, as provided by Enclosure #7 of the agenda. Carried Unanimously	LDC AUDIO 15/25/35 APPROVED 75/20
A.9	Moved by Jennifer Crowson that the Board approve the locally developed high school course Autobody Repair 15/25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2023, as provided by Enclosure #8 of the agenda. Carried Unanimously	LDC AUTOBODY REPAIR 15/25/35 APPROVED 76/20
A.10	Moved by Derek Baron that the Board approve the locally developed high school course Aviation Flight 15/25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2023, as provided by Enclosure #9 of the agenda. Carried Unanimously	LDC AVIATION FLIGHT 15/25/35 APPROVED 77/20
A.11	Moved by Rick Anderson that the Board approve the locally developed high school course Aviation Navigation 15/25/35 acquired from the Foothills School Division from September 1, 2020 to August 31, 2024, as provided by Enclosure #10 of the agenda. Carried Unanimously	LDC AVIATION NAVIGATION 15/25/35 APPROVED 78/20
A.12	Moved by Christa Runka that the Board approve the locally developed high school course Aviation Structures 25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2022, as provided by Enclosure #11 of the agenda. Carried Unanimously	LDC AVIATION STRUCTURES 25/35 APPROVED 79/20
A.13	Moved by Blair Lowry that the Board approve the locally developed high school course Building Communities of Hope 15/25 acquired from the Greater St. Albert Roman Catholic Separate School Division from September 1, 2020 to August 31, 2024, as provided by Enclosure #12 of the agenda. Carried Unanimously	LDC BUILDING COMMUNITIES OF HOPE 15/25 APPROVED 80/20
A.14	Moved by Bruce Francis that the Board approve the locally developed high school course Cake Decorating 15/25 acquired from the Wolf Creek School Division from September 1, 2020 to August 31, 2023, as provided by Enclosure #13 of the agenda. Carried Unanimously	LDC CAKE DECORATING 15/25 APPROVED 80/20
A.15	Moved by Jennifer Crowson that the Board approve the locally developed high school course Chamber Ensemble 15/25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #14 of the agenda. Carried Unanimously	LDC CHAMBER ENSEMBLE 15/25/35 APPROVED 81/20

	<p>Moved by Derek Baron that the Board approve the locally developed high school course Choir 15/25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #15 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC CHOIR 15/25/35 APPROVED</p> <p style="text-align: right;">82/20</p>
A.17	<p>Moved by Rick Anderson that the Board approve the locally developed high school course ESL Expository English 15/25 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #16 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC ESL EXPOSITORY ENGLISH 15/25 APPROVED</p> <p style="text-align: right;">83/20</p>
A.18	<p>Moved by Christa Runka that the Board approve the locally developed high school course ELS Introduction to Math 15 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #17 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC ESL INTRODUCTION TO MATH 15 APPROVED</p> <p style="text-align: right;">84/20</p>
A.19	<p>Moved by Blair Lowry that the Board approve the locally developed high school course Forensic Science Studies 25/35 acquired from the Pembina Hills School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #18 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC FORENSIC SCIENCE STUDIES 25/35 APPROVED</p> <p style="text-align: right;">85/20</p>
A.20	<p>Moved by Bruce Francis that the Board approve the locally developed high school course Forensic Studies 25/35 acquired from the Edmonton School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #19 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC FORENSIC STUDIES 25/35 APPROVED</p> <p style="text-align: right;">86/20</p>
A.21	<p>Moved by Jennifer Crowson that the Board approve the locally developed high school course History Through Film 25 acquired from the Chinook Edge School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #20 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC HISTORY THROUGH FILM 25 APPROVED</p> <p style="text-align: right;">87/20</p>
A.22	<p>Moved by Derek Baron that the Board approve the locally developed high school course Instrumental Jazz 15/25/35 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #21 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC INSTRUMENTAL JAZZ 15/25/35 APPROVED</p> <p style="text-align: right;">88/20</p>
A.23	<p>Moved by Rick Anderson that the Board approve the locally developed high school course Leadership, Character & Social Responsibility 15/25/35 acquired from the Golden Hill School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #22 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LDC LEADERSHIP, CHARACTER & SOCIAL RESPONSIBILITY 15/25/35 APPROVED</p> <p style="text-align: right;">89/20</p>
A.24	<p>Moved by Christa Runka that the Board approve the locally developed high school course Positive Psychology 15 acquired from the Rundle College from September 1, 2020 to August 31, 2023, as provided by Enclosure #23 of the agenda.</p>	<p>LDC POSITIVE PSYCHOLOGY 15 APPROVED</p>

	Carried Unanimously	90/20
A.25	Moved by Blair Lowry that the Board approve the locally developed high school course Reading 15/25 acquired from the Calgary School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #24 of the agenda. Carried Unanimously	LDC READING 15/25 APPROVED 91/20
A.26	Moved by Bruce Francis that the Board approve the locally developed high school course Religions of the World 35 acquired from the Edmonton Catholic Separate School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #25 of the agenda. Carried Unanimously	LDC RELIGIONS OF THE WORLD 35 APPROVED 92/20
A.27	Moved by Jennifer Crowson that the Board approve the locally developed high school course Religious Studies New Testament 35 acquired from the Westwind School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #26 of the agenda. Carried Unanimously	LDC RELIGIOUS STUDIES NEW TESTAMENT 35 APPROVED 93/20
A.28	Moved by Derek Baron that the Board approve the locally developed high school course Stained Glass 15/25/35 acquired from the Battle River School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #27 of the agenda. Carried Unanimously	LDC STAINED GLASS 15/25/35 APPROVED 94/20
A.29	Moved by Rick Anderson that the Board approve the locally developed high school course Understanding Video Games 15 acquired from the Parkland School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #28 of the agenda. Carried Unanimously	LDC UNDERSTANDING VIDEO GAMES 15 APPROVED 95/20
A.30	Moved by Christa Runka that the Board approve the locally developed high school course Video 25/35 acquired from the Black Gold School Division from September 1, 2020 to August 31, 2021, as provided by Enclosure #29 of the agenda. Carried Unanimously	LDC VIDEO 25/35 APPROVED 96/20
A.31	Moved by Bruce Francis that the Board approve the Second Reading of Policy GB – Occupational Health and Safety as provided by Enclosure #30 of the agenda. Carried Unanimously	POLICY GB SECOND READING APPROVED 97/20
	Moved by Blair Lowry that the Board approve the Final Reading of Policy GB – Occupational Health and Safety as provided by Enclosure #30 of the agenda. Carried Unanimously	POLICY GB FINAL READING APPROVED 98/20
A.32	Moved by Bruce Francis that the Board approve First Reading of Policy GCE -Instructional Replacement Personnel . Carried Unanimously	POLICY GCE FIRST READING 99/20

DISCUSSION ITEMS

D.1 COVID

D.1.1 **Transportation Guidelines** – In order to maximize physical distancing on buses, students who are not eligible for transportation services under provincial guidelines (residing less than 2.4 km from their school) will no longer be provided bussing. Transfer busses will continue to operate (some students will be required to share a seat). Masks will be required by all gr. 4-12 students upon entering the bus.

D.1.2 **Additional Cleaning** – 3 hours of additional cleaning will be provided by caretakers during the day.

D.1.3 **At Home Learning** – Horizon School Division will be providing At Home Learning for any families that would like to access it, with centralized supports in place.

D.1.4 International Travel

A.33	Moved by Bruce Francis that the Board restrict all international travel for the 2020-2021 school year.	INTERNATIONAL TRAVEL
	Carried Unanimously	100/20

D.1.5 Community Use of Facilities

A.34	Moved by Bruce Francis that any community use of Horizon facilities for the 2020-2021 school year, not be allowed	COMMUNITY USE OF FACILITIES
	Carried Unanimously	101/20

D.1.6 **Athletics** – No inter-school games/tournaments will be allowed within the Division until further notice.

D.2 ELECTORAL WARDS

Discussion was held over electoral boundaries vs. school boundaries. Policies and bylaws will be updated in order to reflect any changes, by the end of the 2020 year.

D.3 YEARS OF SERVICE AWARDS

2019-2020 Years of Service Awards will be distributed to schools by the end of September/October.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent shared an August 2020 summary with the Board:

- The primary focus has been Horizon School Division's Re-entry plans for the upcoming school year

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a summary to the Board on the work undertaken by the Maintenance Department for the month of August 2020:

- Capital Project
 - D.A. Ferguson/W.R. Myers Project complete with a few deficiencies
- W.R. Myers Waterline Upgrade complete
- Capital Maintenance & Renewal Funding – all projects to be completed by the end of September
- Horizon MAP – parking lot paving to be completed by the end of the week
- 2019-2020 IMR projects completed
- Enhanced Cleaning Practices will be in place for the upcoming school year

I.2.2 Administrator’s Meeting Report

The Administrator’s Meeting summary was provided by Wilco Tymensen:

- Virtual meeting was held on August 11, 2020 for administrators
- Reviewed processes that will need to be followed for the upcoming school year
- Next Administrator’s meeting will be held on September 8, 2020 via Zoom.

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS REPORT

Phil Johansen, Associate Superintendent of Finance and Operations shared the following August 2020 summary to the Board:

- Electoral Boundary review
- Photocopier fleet replacement
- Working with the new Director of Finance Kendall Olsen
- Working with the new Payroll Coordinator Joseph Krishnan

I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Amber Darroch, Associate Superintendent of Learner Services, shared the following August 2020 highlights with the Board:

- Preparing for the upcoming year with clear guidelines
- Working on at home learning within Horizon School Division
- Orientation with new technology department staff
- Professional Learning Day/Week preparation

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

Moved by Rick Anderson that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED

102/20

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE

103/20

Moved by Jennifer Crowson that the meeting adjourn.
Carried Unanimously

MEETING ADJOURNED
104/20

Marie Logan, Chair

Sheila Laqua, Executive Secretary