

Horizon School Division

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Monday, June 22, 2020 beginning at 10:30 a.m. in the Eric Johnson Room.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learner Services
Sheila Laqua, Recording Secretary
Cole Parkinson, Taber Times

ACTION ITEMS

- | | | |
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| A.1 | Moved by Blair Lowry that the Board approve the agenda. | AGENDA |
| | Carried Unanimously | APPROVED |
| A.2 | Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting, held Wednesday, May 27th, 2020 as provided by Enclosure #1 of the agenda. | 51/20
BOARD MEETING |
| | Carried Unanimously | MINUTES APPROVED |
| A.3 | Moved by Christa Runka that the Board approve the June 2020 Payment of Accounts in the amount of as provided in Enclosure #2 of the agenda. | 52/20
PAYMENT OF |
| | Carried Unanimously | ACCOUNT APPROVED |
| A.4 | Moved by Bruce Francis that the Board approve the first reading of Policy: GB – Occupational Health and Safety as provided, see Enclosure #3 of the agenda for the policy. | 53/20
FIRST READING OF |
| | Carried Unanimously | POLICY GB APPROVED |
| | | 54/20 |

DISCUSSION ITEMS

D.1 BOARD MEETING DATES

Board of Trustees discussed Board Meeting dates for the upcoming 2020-2021 School Year. Tentative dates are as follows:

Tuesday, August 18, 2020	Monday, January 25, 2020
Monday, September 28, 2020	Monday, February 22, 2020
Monday, October 26, 2020	Monday, March 22, 2020
Monday, November 23, 2020	Monday, April 26, 2020
Monday, December 14, 2020	Monday, May 31, 2020

Regular Board Meeting June 22, 2020

Monday, June 28, 2020

D.2 2021 BOARD WARDS

The Board engaged in a discussion regarding Ward boundaries and rationale for determining/changing boundary structures. The Board will be bringing forward an updated bylaw in the fall of 2020 that describes the current ward boundaries. The Board will also be creating a policy as per the Education Act that describes the process and rationale for creating and altering ward boundaries.

D.3 COVID

Superintendent, Wilco Tymensen, shared the [Horizon Re-Entry Plan COVID-19](#) (summary) with the Board.

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| A.5 | Moved by Blair Lowry that the Board cease transporting students who reside less than 2.4 km from their designated school or school of attendance for the 2020-2021 school year as a way to enhance social distancing on school buses and achieve provincial health guidelines related to COVID-19. | TRANSPORTATION OF STUDENTS RESIDING 2.4 KM AWAY FROM DESIGNATED SCHOOL 55/20 |
| | Carried Unanimously | |

Amber Darroch, Associate Superintendent of Learner Services, reviewed highlights of the Continuity Plan, as per enclosure #7 in the agenda. Noting that Diploma exams will continue in the upcoming school year and the Provincial Achievement Testing will be optional.

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent shared the following June 2020 Report with the Board:
[Click Here](#) for June Report

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a summary to the Board on the work undertaken by the Maintenance Department for the month of June 2020:

- Capital Project – WR Myers/DA Ferguson
 - o The final phase of the DA Ferguson / WR Myers partial modernization managed by Alberta Infrastructure has been substantially completed. The remaining deficiency work remains in progress with completion expected over the summer.
- DA Ferguson Gymnasium Floor Replacement
 - o Flooring replacement was awarded to Caliber sports flooring based out of Calgary Alberta. Demolition of the existing flooring to begin June 22 with the replacement flooring to be placed on site to allow for further acclimatization
- WR Myers water service upgrade
 - o The design / build grant funded sprinkler feed project tender was approved by Alberta Infrastructure is underway with demolition of the South entry way in progress including flooring, the doorway, exterior concrete and minor landscaping. Demolition in interior ceiling space will begin when school concludes for the year.

- o No significant changes are anticipated for the project with completion expected mid-August.
- Enhanced cleaning practices & what that would look like
- IMR
 - o With the cancellation of classes, an opportunity to move ahead with projects normally reserved for summer months presented itself.
 - o Facilities staff together with contracting crews have been hard at work with day to day maintenance requests as well as working on board approved IMR projects. We are pleased to report that all 21 IMR projects are either complete or nearing completion with the exception of two projects that were unable to start since they would disrupt school activities or facility entrance points. These two are slated to begin at the end of the month.
- Playground signage
 - o Playgrounds re-opened this month with additional signage added to remind users of recommended guidelines and practices. Signage was purchased locally to match the town of Taber signage

I.2.2 Administrator’s Meeting Report

The June 2020 Administrator’s Meeting summary was provided by Wilco Tymensen:

- o Administrator’s Meeting held on a weekly basis
- o Re-entry plan shared and reviewed
- o Continuity plan shared and reviewed

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS REPORT

Phil Johansen, Associate Superintendent of Finance and Operations shared the following June 2020 summary to the Board:

- Sent out audit tender (closing in July)
- Year-end wrap up with principals
- Evaluation of photocopier fleet
 - o Xerox will continue to replace (as needed) and maintain copiers

I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Amber Darroch, Associate Superintendent of Learner Services, shared the following June 2020 report with the Board:

[Click here](#) for June Report

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

COMMITTEE ITEMS

Moved by Rick Anderson that the Board meet in Committee.	COMMITTEE
Carried Unanimously	56/20

Moved by Derek Baron that the meeting reconvene.	RECONVENE
Carried Unanimously	57/20

Moved by Christa Runka that the meeting adjourn.	MEETING ADJOURNED
Carried Unanimously	58/20

Marie Logan, Chair

Sheila Laqua, Executive Secretary