

Horizon School Division

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Monday, April 27th, 2020 beginning at 1:45 p.m. in the Eric Johnson Room.

TRUSTEES IN ATTENDANCE: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Derek Baron, Jennifer Crowson, Blair Lowry, Rick Anderson, Christa Runka

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learner Services
Cole Parkinson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

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| A.1 | Moved by Blair Lowry that the Board approve the agenda with the following addition:
A.12 – Eliminate unused School Code for Warner Hockey School
Carried Unanimously | AGENDA
APPROVED |
| A.2 | Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting, held Monday February 24th, 2020 as provided by Enclosure #1 of the agenda.
Carried Unanimously | 26/20
BOARD MEETING
MINUTES APPROVED |
| A.3 | Moved by Jennifer Crowson that the Board approve the Minutes of the Special Board Meeting, held Thursday, March 11th 2020 as provided by Enclosure #2 of the agenda.
Carried Unanimously | 27/20
SPECIAL BOARD
MEETING MINUTES
APPROVED |
| A.4 | Moved by Bruce Francis that the Board approve the Minutes of the Special Board Meeting, held Tuesday, March 23rd, 2020 as provided by Enclosure #3 of the agenda.
Carried Unanimously | 28/20
SPECIAL BOARD
MEETING MINUTES
APPROVED |
| A.5 | Moved by Christa Runka that the Board approve the March/April 2020 Payment of Accounts in the amount of as provided in Enclosure #4 of the agenda.
Carried Unanimously | 29/20
PAYMENT OF
ACCOUNT APPROVED |
| A.6 | At the request of, and based on, discussions with the Taber Society for Christian Education and parents of Taber Christian School, and in accordance with the 2009 Master Agreement between the Board of Trustees of the Horizon School Division and the Taber Society for | 30/20
TABER CHRISTIAN
HIGH SCHOOL
APPROVED |

Christian Education, and in accordance with section 19 of the Education Act Blair Lowry would like to make a motion that the Board approve the establishment of Taber Christian High School commencing the 2020-2021 school year.

The establishment of a Christian High School would meet parent requests to be able to access Christian based educational programming within Horizon from k through gr. 12.

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| | Carried Unanimously | 31/20 |
| A.7 | Based on discussions with the parents, students, and staff of Taber Mennonite School, Bruce Francis would like to make a motion to transfer gr. 6-8 Taber Mennonite School students from Taber Mennonite School (school code 1988) to D.A. Ferguson Middle School and to transfer gr. 9-12 Taber Mennonite School students to W.R. Myers High School effective August 20, 2020. | TRANSFER OF TABER
MENNONITE SCHOOL
APPROVED |
| | <p>This transfer of students would close Taber Mennonite School. The school situated on 47th avenue in Taber would cease to operate. Current and future students would access Taber Mennonite School alternative program as part of D.A. Ferguson Middle School and W.R. Myers High School.</p> | |
| | Carried Unanimously | 32/20 |
| A.8 | Moved by Derek Baron that the Board approve the second reading of Policy: EEAB – Bus Routes as provided, see Enclosure #5 of the agenda for the policy. | SECOND READING OF
POLICY EEAB
APPROVED |
| | Carried Unanimously | 33/20 |
| | Moved by Jennifer Crowson that the Board approve the final reading of Policy: EEAB – Bus Routes see Enclosure #5 of the agenda for the policy. | FINAL READING OF
POLICY EEAB
APPROVED |
| | Carried Unanimously | 34/20 |
| A.9 | Moved by Christa Runka Policy: EEACB – Bus Routes Contracts be deleted, see Enclosure #6 of the agenda for the policy. | DELETE POLICY EEACB
APPROVED |
| | Carried Unanimously | 35/20 |
| A.10 | Moved by Bruce Francis that the Board approve the W.R. Myers LED Lighting Tender from Done Right Electrical. | LED LIGHTING TENDER
APPROVED |
| | Carried Unanimously | 36/20 |
| A.11 | Moved by Blair Lowry that the Board approve the first reading of Policy: IO - Student Records see Enclosure #7 of the agenda for the policy. | FIRST READING OF
POLICY IO APPROVED |
| | Carried Unanimously | 37/20 |
| A.12 | Moved by Derek Baron that the Board approve the elimination of the school code assigned to Warner Hockey School due to its inactivity. | ELIMINATION OF
UNUSED SCHOOL
CODE APPROVED |
| | Carried Unanimously | 38/20 |

DISCUSSION ITEMS

D.1 BILL 5 – SCHOOL RESERVES AND TEBA

- Bill 5 – 2 changes that impact Education
 - Freezes Board reserves - From September 1, 2020 through August 31, 2022, funds captured in a board's operational reserves, as shown in the annual Audited Financial Statements, will require ministerial approval before they can be spent.
 - Changes to TEBA Ratification – Bill 5 adds 1 provincial school division board member to the TEBA executive so that the GOA does not have quorum and then gives the TEBA executive the ability to vote on the central Memorandum of Agreement. Individual School Boards will no longer have the ability to vote on central matter items. Bill 5 will also ensure that a trustee member will serve as vice chair and that long-standing concerns around quorum at board meetings are addressed.

D.2 BOARD RECOGNITION – EDUCATION WEEK

- School Staff will be recognized when classes resume. TBD

D.3 PANDEMIC (COVID 19)

Continuity of Learning - Since classes were cancelled effective March 16 has been the full focus of the Learner Services team. We quickly adjusted our language to include remote teaching, emergency teaching or at-home learning rather than online learning or distance learning. A fully developed distance/online learning program is much more complex than what we are able to offer in this COVID-19 context. For example, a high school course offered through ADLC would typically demand at least 10 hours of student study per week, but Alberta Education's guideline is 3 hours of work per week per high school course. Teachers have evaluated which essential curriculum outcomes they needed to cover from March 16 until the end of the year and are designing activities for at home based on those reduced hours of instruction.

Support for parents is being extended by teachers as well as the At-Home Learning page on the Horizon website. Our counselling team is sharing a weekly wellness update. From an inclusive education point of view, specialized services continue to be extended to students and their parents at home and a Continuity of Inclusive Education document has been developed and shared internally. Examples include our Speech-Language Pathologist JoAnn Hill providing continuing speech therapies through video sessions or Laura Elliott, our Behaviour Consultant, working with parents who reach out for help with their children when struggling with difficult behaviour. Assessment guidelines have been provided to schools to help determine how to provide ongoing feedback and year end grades.

D.4 NEW FUNDING FRAMEWORK

- Superintendent, Wilco Tymensen shared the New Funding Framework, that will be in place September 1st, 2020, with the Board of Trustees. [Click here](#) for presentation.

D.5 EMPLOYEE RECOGNITION

- Employees who will be receiving their 5, 10, 15, etc. recognition awards will have their awards presented to them when classes resume. TBD

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

Wilco Tymensen, Superintendent shared the following March/April 2020 Update with the Board:

- March Report ([click here](#))
- April – Focus was primarily on Covid-19 Planning

I.2 TRUSTEE/COMMITTEE REPORTS

I.2.1 ASBA Zone Meeting Report

Marie Logan, Zone Chair, provided the following summary of the April Zone 6 ASBA Meeting:

- Interviews for the Edwin Parr nominees will be held on May 4 using Google Hangout. All Zone 6 meetings will be done by Zoom until further notice. Since the Edwin Parr evening has been cancelled, Boards are asked if they would purchase a \$100.00 gift certificate to go with the bell Zone 6 will send to the Board. The gift certificate and bell can be presented to the nominee by the Board according to their time schedule.
- Those in attendance heard reports from: Nicole Williams, Chief of Staff Office of the Education Minister; Ron Taylor; ASBA President Lori Jess; and ASBA executive director Dr. Vivian Abboud.
- Next meeting –May 20, 2020

I.2.1 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a summary to the Board on the work undertaken by the Maintenance Department for the month of April 2020:

- Capital Project
 - D.A. Ferguson Middle School/W.R. Myers
 - Occupancy of the 2 story section in the next 3-4 days
- On Sunday April 19, 2020 the radiant heating system mounting equipment in the D.A. Ferguson gym collapsed causing a catastrophic failure. The full length of mounted radiant panels fell from the wall onto the gymnasium floor rupturing the heating lines which saturated approximately one third of the gymnasium floor. The preliminary consensus is that the gym floor is a complete loss and will require replacement.
- 2020-2021 IMR Draft is currently being worked on

I.2.3 Administrator's Meeting Report

The April 2020 Administrator's Meeting summary was provided by Wilco Tymensen:

- Monthly administrators meetings have become daily emergent meetings via zoom conferencing. Following the Easter break, meetings have been reduced to every Wednesday.
 - Recent discussion items have focused on budget, and staffing.
- Updates will be provided to the Board at their regular monthly meeting.

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS REPORT

Phil Johansen, Associate Superintendent of Finance and Operations shared the following April 2020 summary to the Board:

- Budget – New Funding Model
 - Overall funding has increased
- Schools have been given their budgets with a return date of May 4

- Insurance – 1 month to decide which way to go – ASBIE, Local Broker or ARMIC
- Replacement of photocopier fleet
- Jason Miller’s last week with Horizon School Division. Kendall Olsen is the new Director of Finance.

I.4 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

Amber Darroch, Associate Superintendent of Learner Services, shared the following April 2020 report with the Board:

To follow up on Continuity of Learning further, strategies to create a shared approach to at-home learning were discussed. Amber held ten school staff meetings last week with all schools including high school grades. Constant themes in all communications are keeping the workload guidelines in mind and reinforcing that no matter how students are able to adjust to learning at home, teachers will meet them wherever they are in their learning when students are able to return to school. This has always been our approach, and this fall we will be preparing to accommodate all students and their levels of readiness even more than ever. Horizon's counselling team is still actively engaging with families and also reinforcing the message that parents and students can do the best they can in this context and we support them unconditionally,

[Click here](#) for April Report

I.4 EDWIN PARR NOMINEE

- The Board of Trustees would like to congratulate Myranda Ekkel, a grade 1 teacher at Taber Christian School, for being nominated as this year’s Horizon School Division’s Edwin Parr recipient.
- Myranda is committed to providing a rich base of literacy and numeracy instruction and has a solid grasp of the Horizon Instructional Model. Her planning and assessment are organized and thorough. She has built a safe, caring, and inviting classroom with seamless transitions and strong classroom management skills. Myranda is respected by her peers, parents and the school community.

CORRESPONDENCE

No Discussion Items came forward from the Correspondence.

COMMITTEE ITEMS

Moved by Rick Anderson that the Board meet in Committee. Carried Unanimously	COMMITTEE 39/20
Moved by Bruce Francis that the meeting reconvene. Carried Unanimously	RECONVENE 40/20
Moved by Derek Baron that the meeting adjourn. Carried Unanimously	MEETING ADJOURNED 41/20

Marie Logan, Chair

Sheila Laqua, Executive Secretary