
HORIZON SCHOOL DIVISION

Policy Code:	BBA
Policy Title:	School Board Powers and Duties
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POLICY HANDBOOK**POLICY**

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION IS A CORPORATE BODY CHARGED WITH THE MANDATE OF PROVIDING KINDERGARTEN TO GRADE 12 EDUCATIONAL SERVICES WITHIN ITS JURISDICTION-THE POWERS OF THE BOARD MAY ONLY BE EXERCISED BY THE BOARD IN A DULY CONSTITUTED MEETING, UNLESS DELEGATED BY MEANS OF BOARD POLICY OR RESOLUTION.

GUIDELINES

1. The Education Act distinguishes between the Board's "duties" which are mandatory and its "powers" which are discretionary.
2. The Board, as a partner in education, has the responsibility to:
 - 2.1. deliver appropriate education programming to meet the needs of all students enrolled in a school operated by the board and to enable their success,
 - 2.2. be accountable and provide assurances to students, parents, the community and the Minister for student achievement of learning outcomes,
 - 2.3. provide, where appropriate, for the engagement of parents, students, staff and the community, including municipalities and the local business community, in board matters, including the board's plans and the achievement of goals and targets within those plans,
 - 2.4. ensure that each student enrolled in a school operated by the board and each staff member employed by the board is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,
 - 2.5. provide a continuum of specialized supports and services to students that is consistent with the principles of inclusive education,
 - 2.6. collaborate with municipalities, other boards and community-based service agencies in order to effectively address the needs of all students and manage the use of public resources,
 - 2.7. collaborate with post-secondary institutions and the community to enable smooth transitions for

- students from secondary to post-secondary education;
- 2.8. establish and maintain governance and organizational structures that promote student well-being and success, and monitor and evaluate their effectiveness,
 - 2.9. ensure effective stewardship of the board's resources,
 - 2.10. recruit the superintendent and entrust the day-to-day management of the school division to the staff through the superintendent,
 - 2.11. develop and implement a code of conduct that applies to trustees of the board, including definitions of breaches and sanctions, in accordance with principles set out by the Minister by order,
 - 2.12. comply with all applicable Acts and regulations,
 - 2.13. establish appropriate dispute resolution processes, and
 - 2.14. carry out any other matters that the Minister prescribes.
3. The Board will fulfill its leadership responsibilities by the performance of the legislative, fiduciary and accountability functions:
 - 3.1. Leadership
 - 3.1.1. Strategic Leadership – When acting in its strategic leadership role the school board is planning for the future
 - 3.1.2. Generative Leadership Generative leadership reflects the belief that “it takes a whole village to raise a child”. In this role, the school board talks to the community about the community's needs, the community's youth and the future. The school board gives all citizens an opportunity to shape the direction that education takes locally.
 - 3.2. Legislative – The legislative function is performed by formulation and adoption of all policies and regulations necessary to:
 - 3.2.1. develop a school based management system which allows for community involvement and participation in schools;
 - 3.2.2. develop divisional education/business plans; and
 - 3.2.3. develop effective communication with all stakeholders.
 - 3.3. Fiduciary leadership – When fulfilling its fiduciary leadership role the school board focuses on its legal responsibilities
 - 3.3.1. Many of the judicial functions are performed or delegating to the Superintendent, who has been appointed by the Board, the responsibility and authority to implement the policies and regulations formed and adopted by the Board.
 - 3.4. Accountability - The school board holds the system – and itself – accountable for achieving its goals. The school board assigns roles and responsibilities for the desired results and creates a system to monitor and evaluate achievement of those results. The school board reports system and school performance to the public and to the provincial government.
 - 3.5. Advocacy - The school board is an advocate for public education and for the local school system.

In this capacity, the school board consults its constituents and shares information with MLAs and government – as an individual board – and collectively through the ASBA.

REGULATIONS

4. As per the Education Act, the board shall not delegate
 - 4.1. the power to make a bylaw under,
 - 4.2. the power to close a school or school building,
 - 4.3. the power to requisition from a municipality that the board may have from time to time, or
 - 4.4. the power to hold a hearing under section 212 transfer of teacher.
5. The board shall
 - 5.1. establish, maintain and implement policies necessary for fulfilling its responsibilities under section 33,
 - 5.2. ensure that all policies are available and accessible to students, parents, board employees and others affected by the policies,
 - 5.3. in co-operation with school councils, provide for parental and community engagement in schools, and
 - 5.4. maintain, repair, furnish and keep in good order all its real and personal property.
6. The board may
 - 6.1. subject to section 18 and any regulations under this Act, develop, acquire or offer courses or programs,
 - 6.2. subject to section 18 and any regulations under this Act, develop or acquire instructional materials for use in courses or programs or in schools, and
 - 6.3. make policies, subject to any regulations under this Act respecting the establishment, administration, management and operation of
 - 6.3.1. schools operated by the board, or
 - 6.3.2. school buses and other vehicles used for the purposes of the board.