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**HORIZON SCHOOL DIVISION****POLICY HANDBOOK****Policy Code:****HG****Policy Title:**

Citizenship in a Digital Age

**Cross Reference:**

JB FOIP

IHF Safe and Caring Schools

**Legal Reference:****Adoption Date:**

June 18, 2013

**Amendment or Re-****affirmation Date:****POLICY**

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION BELIEVES IN THE USE OF TECHNOLOGY TO SUPPORT, ENGAGE, AND EMPOWER THE TEACHING AND LEARNING ENVIRONMENT. THE BOARD FURTHER RECOGNIZES THAT DIGITAL CITIZENSHIP IS A FUNDAMENTAL COMPONENT OF CITIZENSHIP, THE LEARNING ENVIRONMENT, AND STUDENT COMPETENCIES.

**DEFINITIONS****Learning Environments that Contain Technologies:**

Technology and digital connectedness plays an important role in the learning community and citizenship in a digital age that encompass working, socializing, and learning in digitally enmeshed environments. While the focus of this policy is on the use of technology, it endorses a 'pedagogy-first' approach which emphasizes the way in which technology supports learning.

**Citizenship in a Digital Age:**

Citizenship is defined as the state of being a citizen of a particular social, political, national, and/or global community. Citizenship carries both rights and responsibilities. It requires ever-evolving morals, personal empowerment, meaningful participation, education, being inclusive, and is tied to community. Citizenship in a digital age extends citizenship to the digital context with a focus on the development of engaging thinkers, and creating ethical citizens with an entrepreneurial spirit. Citizenship in a digital age requires balancing personal empowerment and responsibility with community well-being and includes the following three components.

- Respect and Protect Yourself: Digital Well-being
- Respect and Protect Others: Digital Interactions
- Respect and Protect Intellectual Property and other Property: Digital Preparedness

**REGULATIONS**

1. The Board expects responsible, purposeful use of technology without compromising an individual's right to privacy, a welcoming, caring, respectful and safe learning environment, and the integrity of the teaching/learning environment.
2. Administrative guidelines shall be attached to the Policy for the purpose of outlining procedures relative to the policy including, but not limited to the following:

## **Policy HG – *Citizenship in a Digital Age, Cont’d.***

- 2.1. Citizenship in a Digital Age (Attachment #1)
- 2.2. Digital Rights and Responsibilities: Acceptable and Responsible Use (Attachment #2)
- 2.3. Protection of Personal Information (Attachment #3)
- 2.4. Communication: Social Media, Web-Based, Division Owned Vehicles (Attachment #4)
- 2.5. Connectivity: Wireless and Bring your own Device (Attachment #5)
- 2.6. Standard Operating Procedures (Attachment #6)
3. Schools shall develop “Citizenship in a Digital Age” policies that align with the guidelines outlined in this policy.
4. Schools shall foster a 21st Century Inclusive Learning Culture that provides rigorous, relevant, and engaging learning opportunities for all students and staff.
  - 4.1. Promote access to appropriate digital tools and resources to meet the needs of all learners
  - 4.2. Account for continuous improvement of 21st century learning competencies across the curriculum
  - 4.3. Model and promote effective use of technology for learning
  - 4.4. Promote and participate in local, national, and global learning communities that stimulate innovation, creativity, and 21st Century collaboration and competencies
  - 4.5. Design and adapt relevant learning experiences that incorporate digital tools and resources to promote student learning, engagement, and creativity
  - 4.6. Develop technology-enriched learning environments that facilitate differentiated instruction.
5. Jurisdiction students and staff model and facilitate understanding, commitment, and alignment of safe, social, ethical and legal issues and responsibilities related to citizenship in a digital age.,
6. The collection, storage, use, disclosure, disposal and destruction of personal information in digital form adhere to applicable regulations and laws including, but not limited to, the Education Act, the Freedom of Information and Protection of Privacy Act, the Child Welfare Act, and the Income Tax Act.