
HORIZON SCHOOL DIVISION**POLICY HANDBOOK**

Policy Code:	HIC
Policy Title:	Extra-Curricular Activities
Cross Reference:	HICA, GCAGB, EEACAA
Legal Reference:	
Adoption Date:	November 27, 1996
Amendment or Re-	June 19, 2001
Affirmation Date:	February 19, 2011
	January 16, 2018

POLICY

THE BOARD OF TRUSTEES OF HORIZON SCHOOL DIVISION RECOGNIZES, ENCOURAGES AND SUPPORTS STUDENT EXTRA-CURRICULAR ACTIVITIES AS THEY MAY CONTRIBUTE TO A STUDENT'S EDUCATIONAL PROGRAM.

DEFINITION:

Extra-curricular activities can be defined as all clubs, sports teams, intramurals, or other programs that are outside of regular curriculum and co-curricular activities and activities associated with alternate programs such as sport academies.

GUIDELINES:

1. Extra-curricular activities should be scheduled so as not to detract from the regular school program.
2. Fees shall remain within the approved school fee schedule
3. Use of staff members as coaches, leaders and supervisors is encouraged, but is recognized that staff participation in extra-curricular activities is on a volunteer basis.
4. The Board recognizes that coaches, leaders or supervisors for extra-curricular programs may be parent or community volunteers.
5. Schools with secondary level athletics are encouraged to collaborate with stakeholders to develop a school athletic handbook that delineates school philosophy regarding athletics, processes for selection of coaches, protocols for conduct of coaches, parents and athletes, school processes, and identification of Division policy related to athletics.

REGULATIONS

1. Principals are responsible for ensuring that volunteers are made aware of and follow the following policies related to extra-curricular activities and any other policies that administration determines relative to the activity:

1.1 EEACAA *School-Purchased Vehicles, Private Vehicles and Volunteer Drivers*

Policy HIC – *Extra-Curricular Activities, Cont'd.*

1.2 *Policy EEACAB Division-Owned Co-Curricular/Extra Curricular Activity Vehicles*

1.3 *GFA Volunteers*

1.4 *HICA Off-Site Activities*

1.5 *IFC Student Conduct*

1.6 *IG Student Discipline*

1.7 *IHCE Student Illness/Injury*

1.8 *JFCH Illicit and Controlled Substances and Medical Management*

1.9 *IGD Supervision of Students*

2. In the event that a school team or participant, supervised by a non-teaching coach reaches zone or provincial competitions, the principal shall ensure that volunteers are in place to satisfy supervision expectations from the Alberta Schools' Athletic Association regulations.
3. The following schedule restrictions apply for the purpose of keeping disruption to the regular school program reasonable:
 - 3.1 League and exhibition games shall not be scheduled to commence before regular school dismissal.
 - 3.2 Teams travelling may be dismissed early to provide reasonable time for travel.
 - 3.3 League tournaments for elementary or junior high shall not be scheduled during instructional time.
 - 3.4 School time used for participating in invitational tournaments and for participating in trips will be limited to a maximum of three days for each sport for senior high students, with the exception of zone playoffs and provincial finals, with the exception of sports academies.
 - 3.5 Sports days or track and field days may be scheduled as one instructional day for a school activity and one instructional day for a Division meet.