

Horizon School Division No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Wednesday, August 28, 2019 beginning at 1:00 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Rick Anderson, Derek Baron, Jennifer Crowson, Blair Lowry, Christa Runka

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learning Services
Anita Richardson, Associate Superintendent of Programs and Human Services
Cole Parkinson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

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| A.1 | Moved by Blair Lowry that the Board approve the agenda with the following addition:
D.2 Administrator's Meeting Trustee Attendance
<p style="text-align: right;">Carried Unanimously</p> | AGENDA
APPROVED
217/19 |
| A.2 | Moved by Bruce Francis that the Board approve the Minutes of the Regular Board Meeting, held Wednesday, June 26th, 2019 as provided by Enclosure #1 of the agenda.
<p style="text-align: right;">Carried Unanimously</p> | BOARD MEETING
MINUTES APPROVED
218/19 |
| A.3 | Moved by Derek Baron that the Board approve the July/August 2019 Payment of Accounts in the amount of \$6,135,923.95 as provided in Enclosure #2 of the agenda
<p style="text-align: right;">Carried Unanimously</p> | PAYMENT OF ACCOUNT
APPROVED
220/19 |
| A.4 | Moved by Christa Runka that the Board approve the second reading of Policy GCM – Professional Growth Planning as provided in Enclosure #3 in the agenda.
<p style="text-align: right;">Carried Unanimously</p> <p>Moved by Blair Lowry that the Board approve the final reading of Policy GCM – Professional Growth Planning as provided by Enclosure #3 in the agenda.
<p style="text-align: right;">Carried Unanimously</p></p> | SECOND READING
POLICY GCM APPROVED
221/19
SECOND READING
POLICY GCM APPROVED
222/19 |
| A.5 | Moved by Derek Baron that the Board approve the second reading of Policy GCMA – Staff Supervision as provided in Enclosure #4 in the agenda.
<p style="text-align: right;">Carried Unanimously</p> <p>Moved by Bruce Francis that the Board approve the final reading of Policy GCMA – Staff Supervision as provided by Enclosure #4 in the agenda.
<p style="text-align: right;">Carried Unanimously</p></p> | SECOND READING
POLICY GCMA
APPROVED
223/19
SECOND READING
POLICY GCMA
APPROVED
224/19 |
| A.6 | Moved by Blair Lowry that the Board approve the second reading of Policy GCN – Teacher Summative Evaluation as provided by Enclosure #5 in the agenda.
<p style="text-align: right;">Carried Unanimously</p> <p>Moved by Jennifer Crowson that the Board approve the final reading of Policy GCN – Teacher Summative Evaluation as provided by Enclosure #5 in the agenda.
<p style="text-align: right;">Carried Unanimously</p></p> | SECOND READING
POLICY GCN APPROVED
225/19
FINAL READING POLICY
GCN APPROVED
226/19 |

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| A.7 | Moved by Derek Baron that the Board approve the second reading of Policy GCNN – School Administrator Evaluation as provided by Enclosure #6 in the agenda.

Carried Unanimously | SECOND READING
POLICY GCNN
APPROVED
227/19 |
| | Moved by Rick Anderson that the Board approve the final reading of Policy GCNN – School Administrator Evaluation as provided by Enclosure #6 in the agenda.

Carried Unanimously | FINAL READING POLICY
GCNN APPROVED
228/19 |
| A.8 | Moved by Blair Lowry that the Board delete Policy GDM – Professional Growth Planning of School Support Staff as provided by Enclosure #7 in the agenda.

Carried Unanimously | DELETE POLICY GDM
APPROVED
228/19 |
| A.9 | Moved by Bruce Francis that the Board delete Policy GCAE – Vice-Principal and Assistant Principal Positions as provided by Enclosure #8 in the agenda.

Carried Unanimously | DELETE POLICY GCAE
APPROVED
229/19 |
| A.10 | Moved by Rick Anderson that the Board approve first reading of Policy AD – Educational Philosophy as provided by Enclosure #9 in the agenda.

Carried Unanimously | FIRST READING POLICY
AD APPROVED
230/19 |
| A.11 | Moved by Blair Lowry that the Board approve first reading of Policy BBA – School Board Powers and Duties as provided by Enclosure #10 in the agenda.

Carried Unanimously | FIRST READING POLICY
BBA APPROVED
231/19 |
| A.12 | Moved by Derek Baron that the Board approve first reading of Policy BBF – School Board Member Ethics and Code of Conduct as provided by Enclosure #11 in the agenda.

Carried Unanimously | FIRST READING POLICY
BBF APPROVED
232/19 |
| A.13 | Moved by Jennifer Crowson that the Board approve first reading of Policy BCE – Board Organization/Committees as provided by Enclosure #12 in the agenda.

Carried Unanimously | FIRST READING POLICY
BCE APPROVED
233/19 |
| A.14 | Moved by Rick Anderson that the Board approve first reading of Policy BD – Board Meetings as provided by Enclosure #13 in the agenda.

Carried Unanimously | FIRST READING POLICY
BD APPROVED
234/19 |
| A.15 | Moved by Derek Baron that the Board approve first reading of Policy BF – Policy Development as provided by Enclosure #14 in the agenda.

Carried Unanimously | FIRST READING POLICY
BF APPROVED
235/19 |
| A.16 | Moved by Jennifer Crowson that the Board approve first reading of Policy BFD – School Administrative Procedures as provided by Enclosure #15 in the agenda.

Carried Unanimously | FIRST READING POLICY
BFD APPROVED
236/19 |
| A.17 | Move by Derek Baron that the Board approve the renewal of locally developed high school course Creative Writing and Publishing 15/25/35 acquired from Calgary Board of Education from September 1, 2019 to August 31, 2023.

Carried Unanimously | LOCALLY DEVELOPED
COURSE CREATIVE
WRITING AND
PUBLISHING 15/25/35
APPROVED
237/19 |
| A.18 | Move by Rick Anderson that the Board approve the renewal of locally developed high school course ESL Introduction to Canadian Studies 15/25 acquired from Calgary Board of Education from September 1, 2019 to August 31, 2023.

Carried Unanimously | LOCALLY DEVELOPED
COURSE ESL
INTRODUCTION TO
CANADIAN STUDIES
15/25 APPROVED
238/19 |
| A.19 | Move by Jennifer Crowson that the Board approve the renewal of locally developed high school course ESL Introduction to Science 15/25 acquired from Calgary Board of Education from September 1, 2019 to August 31, 2023.

Carried Unanimously | LOCALLY DEVELOPED
COURSE ESL
INTRODUCTION TO
SCIENCE 15/24
APPROVED
239/19 |

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| A.20 | Move by Bruce Francis that the Board approve the renewal of locally developed high school course Fire Rescue Services 15 acquired from Edmonton School District #7 from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE FIRE RESCUE SERVICES 15 APPROVED 240/19 |
| | Carried Unanimously | |
| A.21 | Move by Blair Lowry that the Board approve the renewal of locally developed high school course Journalism 15/25/35 acquired from Calgary Board of Education from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE JOURNALISM 15/25/35 APPROVED 241/19 |
| | Carried Unanimously | |
| A.22 | Move by Christa Runka that the Board approve the renewal of locally developed high school course Portfolio Art 35 from Edmonton Catholic Schools from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE PORTFOLIO ART 35 APPROVED 242/19 |
| | Carried Unanimously | |
| A.23 | Move by Christa Runka that the Board approve the locally developed high school course Christian Studies 15/25/35 acquired from Edmonton School District #7 from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE CHRISTIAN STUDIES 15/25/35 APPROVED 243/19 |
| | Carried Unanimously | |
| A.24 | Move by Blair Lowry that the Board approve the renewal of locally developed high school course Religious Studies 15/25/35 acquired from Koinonia Christian School from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE RELIGIOUS STUDIES 15/25/35 APPROVED 244/19 |
| | Carried Unanimously | |
| A.25 | Move by Bruce Francis that the Board approve the renewal of locally developed high school course Religious Studies: Doctrine and Covenants 35 Part A from Westwind School Division from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE APPROVED 245/19 |
| | Carried Unanimously | |
| A.26 | Move by Jennifer Crowson that the Board approve the renewal of locally developed high school course Religious Studies: The New Testament 25, Part B acquired from Westwind School Division from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE RELIGIOUS STUDIES: THE NEW TESTAMENT 25, PART B APPROVED 246/19 |
| | Carried Unanimously | |
| A.27 | Move by Rick Anderson that the Board approve the renewal of locally developed high school course Religious Studies: The New Testament 35, Part A acquired from Westwind School Division from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE RELIGIOUS STUDIES: THE NEW TESTAMENT 35, PART A APPROVED 247/19 |
| | Carried Unanimously | |
| A.28 | Move by Derek Baron that the Board approve the locally developed high school course Religious Studies: Book of Mormon 25 Part A acquired from Westwind School Division from September 1, 2019 to August 31, 2023. | LOCALLY DEVELOPED COURSE RELIGIOUS STUDIES: BOOK OF MORMON 25 PART A APPROVED 248/19 |
| | Carried Unanimously | |
| A.29 | Move by Rick Anderson that the Board approve the locally developed high school course Religious Studies: Old Testament 15, Part A acquired from Westwind School Division from September 1, 2019 to August 31, 2023 | LOCALLY DEVELOPED COURSE ABNORMAL PSYCHOLOGY 35 APPROVED 249/19 |
| | Carried Unanimously | |

DISCUSSION ITEMS

D.1 CHANGE MAY BOARD MEETING DATE

May 25th Board Meeting Date be moved to Wednesday, May 27th, 2020

D.2 ADMINISTRATOR MEETING ATTENDANCE

ADMIN. MEETING DATE	TRUSTEE ATTENDING
Tuesday, September 10, 2019	Rick Anderson
Tuesday, October 8, 2019	Blair Lowry

INFORMATION ITEMS

I.1 Superintendent's Report

Wilco Tymensen, Superintendent, shared the following August 2019 summary with the Board:

- Education Act Updates
- Webinar Attendance
- Policy Updating

I.2 Trustee/Committee Reports

I.2.1 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a report to the Board on the work undertaken for the months of July and August 2019:

- Capital Project
 - D.A. Ferguson/W.R. Myers
 - Phase 1 substantially completed
 - Phase 2 in progress
 - Heat pump replacement is near completion
- IMR
 - All completed by the end of August 2019
- Future of caretaking will be reviewed

I.2.2 Administrator's Meeting Report

No report

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided an August 2019 summary to the Board:

- Worked on Expansion Grant – Family Connections
- Continual work on budget
- Meetings - Capital Projects
- OH & S Checklist Update

I.4 Associate Superintendent of Learner Services Report

Amber Darroch, Associate Superintendent of Learner Services, shared the following August 2019 summary with the Board:

- Website update
- Professional Development Day Preparation
- Technology Updates

I.5 Associate Superintendent of Programs and Human Services Report

Anita Richardson, Associate Superintendent of Programs and Human Services shared the following August 2019 summary with the Board:

- School Staffing

- Horizon Induction Program
- LOS Workshop

I.6 Board Meeting Date Change

The September Board Meeting date will be on Monday, September 30th.

I.7 Policy Updates

Current polices will be updated to reference updated Education Act and Regulations

I.8 Board Wards

Boards must establish, implement and make publicly available a policy respecting considerations and processes used by a Board to determine wards.

I.9 Off Campus Report

Off Campus report as provided by [Enclosure 29](#) in the agenda.

Correspondence

No Discussion items came forward from the Correspondence as provided by Enclosure 30 of the agenda.

COMMITTEE ITEMS

Moved by Christa Runka that the Board meet in Committee.	Carried Unanimously	COMMITTEE 250/19
Moved by Derek Baron that the meeting reconvene.	Carried Unanimously	RECONVENE 251/19
Moved by Rick Anderson that the meeting adjourn.	Carried Unanimously	MEETING ADJOURNED 252/19

Marie Logan, Chair

Sheila Laqua, Executive Secretary