

# Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Wednesday, June 26<sup>th</sup>, 2019 beginning at 1:00 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Rick Anderson, Derek Baron, Jennifer Crowson, Christa Runka

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools  
Phil Johansen, Associate Superintendent of Finance & Operations  
Amber Darroch, Associate Superintendent of Learning Services  
Cole Parkinson, Taber Times  
Sheila Laqua, Recording Secretary

REGRETS: Anita Richardson, Associate Superintendent of Programs and Human Services

## ACTION ITEMS

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|-----|---|---|
| A.1 | Moved by Blair Lowry that the Board approve the agenda with the following additions:<br>A.8 - Lomond Community Multi-Purpose Facility one-time use<br>D.4 – Red tape reduction<br>D.5 – Learning Center – Education Act | AGENDA<br>APPROVED<br>206/19                        |
|     | Carried Unanimously   |   |
| A.2 | Moved by Jennifer Crowson that the Board approve the <u>Minutes of the Regular Board Meeting, held Wednesday, May 22, 2019</u> as provided by Enclosure #1 of the agenda.   | BOARD MEETING<br>MINUTES APPROVED<br>207/19         |
|     | Carried Unanimously   |   |
| A.3 | Moved by Derek Baron that the Board approve the <u>Minutes of the Special Board Meeting, held Tuesday, June 28<sup>th</sup>, 2019</u> as provided by Enclosure #2 of the agenda.<br>Carried Unanimously                 | SPECIAL BOARD MEETING<br>MINUTES APPROVED<br>208/19 |
| A.4 | Moved by Bruce Francis that the Board approve the <u>June 2019 Payment of Accounts</u> in the amount of \$2,902,322.92 provided in Enclosure #3 of the Agenda.<br>Carried Unanimously                                   | PAYMENT OF ACCOUNT<br>APPROVED<br>209/19            |
| A.5 | Move by Blair Lowry that the Board approve the 2019-2020 budget as presented<br>Carried Unanimously   | BUDGET APPROVED<br>210/19                           |
| A.6 | Moved by Derek Baron that the Board approve the Third and Final Draft IMR list for 2019-2020<br>Carried Unanimously   | FINAL 2019-2020 IMR<br>APPROVED<br>211/19           |
| A.7 | Moved by Rick Anderson that the Board approved the 2019-2020 Fee Schedule as outlined in Enclosure #4 of the Agenda<br>Carried Unanimously  | 2019-2020 FEE SCHEDULE<br>APPROVED<br>212/19        |

A.8 Moved by Jennifer Crowson that the Board approve the one-time request for the use of the Lomond Multi-Purpose Facility on August 31, 2019

LCMPF REQUEST  
APPROVED  
213/19  
Unanimously Approved

## DISCUSSION ITEMS

### D.1 Assessment Presentation

Amber Darroch, Associate Superintendent of Learner Services presented a PowerPoint presentation on 'Assessment in Horizon'.

### D.2 Education Act

Bill 8: The *Education Amendment Act*, 2019 has been introduced to update the *Education Act*, which was passed in 2012 after widespread consultation, but was not brought into force.

If passed, the amended *Education Act* would improve student success, strengthen parental rights, enhance local decision-making for school boards, increase education choice and improve accountability within the system. The Act would amend the Education Act which would come into force on September 1, 2019.

### D.3 Board Meeting Dates

**Board of Trustees Board Meeting Dates (2018-2019)**

Monday, September 23, 2019
Monday, October 28, 2019
Monday, November 25, 2019
Monday, December 16, 2019
Monday, January 27, 2020
Monday, February 24, 2020
Monday, March 23, 2020
Monday, April 27, 2020
Monday, May 25, 2020
Monday, June 22, 2020

### D.4 – Red Tape Reduction

Taber/Warner MLA, Grant Hunter, Associate Minister of Red Tape Reduction, is seeking Albertan's feedback on government's red tape reduction and priorities.

### D.5 – ASBA Learning Centre

Trustees are able to view the ASBA recorded webinar hosted on June 19, 2019 – "The Education Act – Key Change Areas and Possible Implication for Member Boards".

## INFORMATION ITEMS

### I.1 Superintendent's Report

Wilco Tymensen, Superintendent, shared the May 2019 updated with the Board:  
**Educational Leadership and Student Welfare**

- Meetings and dialogue between schools and division office are ongoing. Conversations/topics typically focus on processes that ensure student safety, well-being, and conduct; financial management; and instructional leadership. This month they also included instructional and assignable time, staffing, short listing, transportation, off-campus excursions, student and staff conduct and discipline, and guidance with regard to student and parental concerns.
- Legislative changes within the last year or two have placed enhanced expectations on local governments with regard to emergency planning. Local governments are collaborating and creating joint emergency plans. Meetings with representation from the County of Warner and County of Vulcan have occurred regarding their emergency management planning
- Met with Paul Bennett, Superintendent of Peace River. Discussed senior high Low German Mennonite

programming within Horizon and visited Taber Mennonite School and Horizon Mennonite Alternative Program.

### **Personnel Management**

- Review and finalization of teacher's 907/1200 hr templates

### **Policy and Strategic Planning and Reporting**

- No policy meetings have occurred this month.
- Conference calls regarding newly tabled legislation (e.g. Bill 8 – Education Amendment Act)
  - Minister of Education conference call
  - Alberta Education conference call
  - Alberta School Board Association (ASBA) conference call
  - College of Alberta School Superintendent (CASS) conference call

### **Fiscal Responsibility, Organizational Leadership and Management**

- School administration has drafted and prepared a balanced budget. There continues to be little communication from the new government regarding financial plans but a press release by the Premier indicated that a provincial budget will not be forthcoming until the fall. As such, the spring budget is based on assumptions.

### **Communications and Community Relations**

- A number of meetings and celebrations were attended over the last month. These include but are not limited to
  - Division Office staff meeting
  - Senior Administrative Leadership Team meeting
  - DAF/WRM modernization meeting. We have received occupancy and will be commencing the move within the coming days.
  - College of Alberta School Superintendent (Zone 6) meeting
  - W.R. Myers graduation ceremony
  - ACE Place graduation ceremony
  - AB ED field services meeting
  - Alberta Health Services Mental Health Capacity webinar
  - Alberta School Board Association (ASBA) spring AGM
  - College of Alberta School Superintendent (CASS) executive meeting
  - School visits this month included: ACE, BAR, CEN, DAF, HAYS, HMAP, TMS, VES WAR, WRM,

## **I.2 Trustee/Committee Reports**

### **I.2.1 Zone 6 ASBA Report**

Marie Logan shared the following June 2019 Zone 6 ASBA meeting update with the Board:

- Edwin Parr evening was well attended
- The Education Act comparison webinar was held on June 19<sup>th</sup>, 2019
- Zone 6 General Meeting will be held on September 18<sup>th</sup>, 2019
- The Spring General Meeting was held June 2 – 4, 2019

### **I.2.2 Facilities Report**

Bruce Francis, Facilities Committee Chair, provided a report to the Board on the work undertaken for the month of June, 2019 with the following points being discussed:

- Dr. Hamman Baseball Diamond
- D.A. Ferguson/W.R. Myers High School Capital Project
- 2019-2020 IMR – Draft 3
- Dog Walking Signage (Town of Taber)
- Ongoing IMR Projects

### **I.2.3 Administrator's Meeting Report**

Jennifer Crowson, shared highlights from the June 2019 Administrator's Meeting.

- New Curriculum and Improvement Priorities for 2019-2020
- Horizon's New Logo
- ATA Collective Agreement
- Upcoming Professional Development

### I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided a June 2019 update to the Board:

- Prepare 2019-2020 budget

### I.4 Associate Superintendent of Learner Services Report

Amber Darroch, Associate Superintendent of Learner Services, shared the following June 2019 update with the Board:

Learner Services lead team members:  
Amber Darroch, Associate Superintendent  
Terri-Lynn Duncan, Director of Learning (Curriculum & Instruction)  
Robbie Charlebois, Director of Learning (Inclusive Education)  
Angela Miller, Clinical Team Lead

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#### KEY ACTION AREA #1:

##### Strong core instruction that develops student competencies

- In order to support a broader range of high school programming, two new dual credit agreements are under development with the University of Lethbridge and Bow Valley College. Bow Valley offers a range of single online courses students can do within their regular high school program, while the U of L provides on-campus experiences to aid students in the transition to post-secondary life and expose them to possible areas of study. We are currently recruiting high school students who wish to attend a biochemistry course on campus at U of L on Friday afternoons this fall. For all dual credit courses, students earn credits and have the courses appear on their high school transcripts as well as their college or university level transcript.
- Two literacy research projects will conclude with the end of the school year. Schools are finishing up assessing student literacy learning following the "Blitz" project and the University of Lethbridge has also finished up their testing. Vauxhall High School Literacy project finished up last week and we are looking forward to the project results from the Werklund School of Education at the University of Calgary.

#### KEY ACTION AREA #2:

##### Response to Instruction and Intervention

- Members of the Learner Services team have been supporting transition meetings for students with complex needs to ensure success as they move into new classrooms and/or new schools for the upcoming school year.

#### LEADERSHIP PRACTICES

- New school websites have been implemented and many of them have already gone live since the school staff training on May 28. The web address for the school sites remains the same, so all users will have no trouble locating them online.
- Amber completed visits to all schools and held year-end meetings with all principals over the past two weeks.
- Robbie has been working with a parent of a student with autism to create a group called the Taber Parent Inclusion Committee (TPIC). Robbie is supporting the group by providing clarity and direction for parents who have joined the committee to plan community engagement and support schools with inclusive practices. Horizon is a supporter of the group, however not running the group.
- Robbie has joined a committee through SACL (Southern Alberta Community Living Association) called EmployUsYQL. This committee is working to engage employers in urban and rural centres in meaningful paid employment opportunities for persons with developmental disabilities.
- Amber attended the spring Board of Directors meetings in her roles on both the Alberta Assessment Consortium and the provincial College of Alberta School Superintendents.

Correspondence

No Discussion items came forward from the Correspondence as provided by Enclosure #8 of the agenda.

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.	COMMITTEE
Carried Unanimously	214/19
Moved by Rick Anderson that the meeting reconvene.	RECONVENE
Carried Unanimously	215/19
Moved by Jennifer Crowson that the meeting adjourn.	MEETING ADJOURNED
Carried Unanimously	216/19

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Marie Logan, Chair

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Sheila Laqua, Executive Secretary