

Horizon School Division No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Wednesday, August 22, 2018 beginning at 1:00 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Rick Anderson, Derek Baron, Jennifer Crowson, Blair Lowry, Christa Runka

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Amber Darroch, Associate Superintendent of Learning Services
Anita Richardson, Associate Superintendent of Programs and Human Services
Cole Parkinson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

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| A.1 | Moved by Christa Runka that the Board approve the agenda with the following additions:
A.9 – moved to A.10
A.9 – Locally developed Course – Abnormal Psychology 35
A.11 – First Reading Policy IC - School Attendance
I.8 – Horizon Map Land Acquisition | AGENDA
APPROVED |
| A.2 | Carried Unanimously
Moved by Blair Lowry that the Board approve the Minutes of the Regular Board Meeting, held Tuesday, June 19th, 2018 as provided by Enclosure 1 of the agenda
Carried Unanimously | 90/18
BOARD MEETING
MINUTES APPROVED
91/18 |
| A.3 | Moved by Rick Anderson that the Board approve the July/August 2018 Payment of Accounts in the amount of \$6,718,126.38 as provided in Enclosure 2 of the Agenda
Carried Unanimously | PAYMENT OF ACCOUNT
APPROVED
92/18 |
| A.4 | Move by Derek Baron that the Board approve the locally developed high school course Forensic Studies 25/35 acquired from Edmonton School District Public School Division from September 1, 2018 to August 31, 2020 | LOCALLY DEVELOPED
COURSE FORENSIC
STUDIES 25/35
APPROVED
93/18 |
| A.5 | Move by Blair Lowry that the Board approve the locally developed high school course Journalism 15/25/35 acquired from Calgary Board of Education from September 1, 2018 to August 31, 2019 | LOCALLY DEVELOPED
COURSE JOURNALISM
15/25/35 APPROVED
94/18 |
| A.6 | Move by Bruce Francis that the Board approve the locally developed high school course Learning Strategies 15/25/35 acquired from Calgary Catholic School District from September 1, 2018 to August 31, 2022 | LOCALLY DEVELOPED
COURSE LEARNING
STRATEGIES 15/25/35
APPROVED
95/18 |

- | | | |
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| A.7 | Move by Jennifer Crowson that the Board approve the locally developed high school course Doctrines and Covenants 15 Part A and B , acquired from Westwind School Division, from September 1, 2018 to August 31, 2022 | LOCALLY DEVELOPED COURSE DOCTRINE AND COVENANTS 15, PART A & B APPROVED
96/18 |
| A.8 | Move by Christa Runka that the Board approve the locally developed high school course Old Testament 35, Part A and B acquired from Westwind School Division from September 1, 2018 to August 31, 2022 | LOCALLY DEVELOPED COURSE OLD TESTAMENT 35, PART A & B APPROVED
97/18 |
| A.9 | Move by Bruce Francis that the Board approve the locally developed high school course Abnormal Psychology 35 , acquired Pembina Hills School Division from September 1, 2018 to August 31, 2022 | LOCALLY DEVELOPED COURSE ABNORMAL PHYCOLOGY 35 APPROVED
98/18 |
| A.10 | Moved by Derek Baron that the Horizon School Division No. 67 Courier Service tender be removed from the agenda. | COURIER SERVICE TENDER REMOVED APPROVED
99/18 |
| A.11 | Moved by Bruce Francis that the board include the following addition to Policy IC – School Attendance and that this motion represents first reading based on the addition:
Regulation 10 New transportation requests for student transportation to non-designated schools will not receive approval and students will not be transported prior to September 15 in order to ensure that there is space on buses for last minute student registrations who require transportation to designated schools. | POLICY IC – SCHOOL ATTENDANCE PASS FIRST READING
100/18 |

DISCUSSION ITEMS

D.1 ADMINISTRATOR MEETING ATTENDANCE

ADMIN. MEETING DATE	TRUSTEE ATTENDING
Tuesday, September 11, 2018	Bruce Francis
Tuesday, October 9, 2018	Rick Anderson

INFORMATION ITEMS

I.1 Superintendent’s Report

Wilco Tymensen, Superintendent, shared the following August 2018 updated with the Board:

- A number of Policies were edited over the summer months. These policies will be reviewed during the 2018-2019 school year.
- The next Policy Committee meeting will be held on Tuesday, September 18th, 2018

I.2 Trustee/Committee Reports

I.2.1 Zone 6 ASBA Report

Marie Logan shared the following August Zone 6 Meeting update with the Board:

- No report (no meetings were held over the summer months).

I.2.2 Facilities Report

Bruce Francis, Facilities Committee Chair, provided a report to the Board on the work undertaken for the months of July and August 2018:

- Capital Projects
 - Warner School
 - The final phase of construction is underway including site work and roofing
 - D.A. Ferguson/W.R. Myers
 - Modernization is underway but it approximately 1 month behind schedule
 - Central School will be used for extra-curricular activities until the gym is complete in approximately 6 weeks. Other school gymnasiums will also be accessed as needed.
- 2018 IMR Projects have been completed
- Board Reserve Projects
 - W.R. Myers Heat Pumps will be complete during the summer of 2019

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided an August 2018 update to the Board:

- New Occupational Health and Safety Standards were reviewed
- Health and Safety Committees will be put in place over the coming months

I.4 Associate Superintendent of Learner Services Report

Amber Darroch, Associate Superintendent of Learner Services, shared the following August 2018 update with the Board:

- The upcoming, August 27, 2018, Division Wide Professional Learning, "Headstrong for Teachers", will focus on promoting knowledge and understanding of health and wellness.
- Preparation of new curriculum, strengthening German Program (travelling library) and Robotic Kits were also focused on over the summer months.
- Welcomed a new Network Administrator, Ahmed Abukhshim

I.5 Associate Superintendent of Programs and Human Services Report

Anita Richardson, Associate Superintendent of Programs and Human Services shared the following August 2018 report with the Board:

Building Effective Relationships

- Participating in local bargaining process ongoing.
- Career Transitions – Currently the vice chair of the board. Supporting the Executive Director to address funding concerns has been a primary focus.

Modeling Commitment to Professional Learning

- Attended and participated in CASS Summer Conference

Visionary Leadership

- Supporting committee planning for a Horizon Experiential Week in conjunction with LCC, Mount Royal University, University of Calgary, Livingstone Range, and Palliser School Division in May 2019.

Leading Learning

- Ongoing support for Principals with staffing concerns.
- JSET (Jurisdiction Student Engagement Team) → event to be held Nov. 14, 2018 at University of Lethbridge
- Having John Burger, developer of the Student Orientation to School Questionnaire visit with principals interested in administering the survey this fall. This survey provides individual and group feedback to help with school planning and collaborative response meetings.

Supporting First Nations, Metis and Inuit Education for All Students

- Indigenous Champions – Hosting a full day session with an instructor from the ATA for Aug. 30. Two topics: Indigenous Alberta – the Footsteps of Our Ancestors and Braiding Indigenous Stories Through Our History – Collective Memories of Forced Assimilation.
- National Indigenous Peoples Day – June 21
 - Was well attended
 - students attended from 10-2 and public event was 4 – 8 pm

- learned more this year and will make some changes for next year. Meeting Monday to re-discuss our debrief and create an outline for next year
- Blanket Exercise
 - Scheduled Blanket Exercises:
 - Hays School, Aug. 28
 - ERHS, March 8
 - Colony Teachers, May 30
 - Second Community Blanket Exercise in the works, being led by Taber Police Services
 - Completed in 7 schools
- Partnership with University of Lethbridge starting in September -> First Nations, Metis, Inuit Mentorship Program for high school and middle school students partnered with university students.
- Charitable organization and fundraising to support a multicultural holistic education centre grounded in Indigenous Ways of Knowing.
 - Support and participation from the MP, Martin Shields, MD of Taber, the Town of Taber, The Taber Chamber of Commerce, The Taber Times/Vauxhall Advance, Safe Haven, Taber Adult Learning, The Taber Library and a few other organizations and concerned citizens.
 - We will begin raising funds under the current TDLF (Taber and District Learning Foundation) while we begin the process of obtaining our own charitable organization number.
 - MLA, Town and County in discussion about providing seed funds for fundraising and securing a grant writer
- Sept. 26 – Orange Shirt Day (Board Meeting) → T-shirts available for \$10; designed by Shalyee Buchta, DAF student

Sustaining Effective Instructional Leadership

- Hosting Horizon Induction Program Sessions this year
- Initiating Evaluation Process for Probationary Teachers – 19 this year under evaluation

School Authority Operations and Resources

- Teacher staffing completed August 16
- Support staffing is not quite complete – mostly outlying areas
- 2019-2020 Calendar should come to board for approval in September
- Implementing new Hiring documentation to streamline and track the hiring process for Certificated and non-certificated staff
- Created Principal Transfer Guidelines to guide conversations and transition from one principal to another when a new principal is taking over a school
- Created the Administrator Reference Guide – a document of ‘must know’ information, dates and links designed to support administrators in the work they do

I.6 2018-2019 Assistant/Vice-Principal Designations

2018-2019 ASSISTANT PRINCIPALS

School	Name
<i>Enchant School</i>	<i>Kim Krushelnicki</i>
<i>Erle Rivers High School</i>	<i>Richelle Miller</i>
<i>Lomond School</i>	<i>Amber Doram</i>
<i>L.T. Westlake School</i>	<i>Mandy Simmons</i>
<i>Milk River Elementary</i>	<i>Janelle Schmitt</i>
<i>Taber Mennonite School</i>	<i>Sean Dupuis</i>
<i>Warner School</i>	<i>Spencer Wenzel</i>

2018-2019 VICE-PRINCIPALS

School	Name
Barnwell School	Aaron Edlund
Central School	Coral James
Chamberlain/A.T.L.	Jamie Van Ham and Terryn Gutfriend
D.A. Ferguson	Bev Wilk
Dr. Hamman School	Chris Ward

Taber Christian School Rene Angermeier
Vauxhall Elementary School Shelley Rourke and Tammy Reiling
Vauxhall High School Scott Reiling
W.R. Myers High School Bryan Pritchard

I.7 Off-Campus Report

The Horizon School Division Off-Campus Report was shared with the Board and included as Enclosure 10 in the August agenda.

I.8 Horizon School Division Land Acquisition

Issues with the Certificate of Title for four of the eleven lots Horizon Mennonite Alternative Program is situated on have been resolved.

Correspondence

No Discussion items came forward from the Correspondence as provided by Enclosure 11 of the agenda.

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.	Carried Unanimously	COMMITTEE 101/18
Moved by Blair Lowry that the meeting reconvene.	Carried Unanimously	RECONVENE 102/18
Moved by that Rick Anderson the meeting adjourn.	Carried Unanimously	MEETING ADJOURNED 103/18

Marie Logan, Chair

Sheila Laqua, Executive Secretary