

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, October 18th, 2016 beginning at 1:00p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Jennifer Crowson, Rick Anderson, Derek Baron, Terry Michaelis

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs, & Human Services
Amber Darroch, Associate Superintendent of Curriculum & Instruction
Nikki Jamieson, Taber Times
Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1 Moved by Derrick Baron that the Board approve the agenda as presented with the following additions:

Under Discussion Items:

D.4 – Organizational Meeting

Carried Unanimously
AGENDA APPROVED
117/16

A.2 Moved by Jennifer Crowson that the Board approve the [Minutes of the Regular Board Meeting held Tuesday, September 20th, 2016](#), as provided in Enclosure 1 of the agenda.

Carried Unanimously
BOARD MEETING
MINUTES APPROVED
118/16

A.3 Moved by Terry Michaelis that the Board approve the [October 2016 Payment of Accounts Report](#) in the amount of \$1,738,287.61 as provided in Enclosure 2 of the agenda.

Carried Unanimously
PAYMENT OF
ACCOUNTS REPORT
APPROVED
119/16

DISCUSSION ITEMS

D.1. Staff Appreciation/Long Serve & Retirement Awards

Following extensive dialogue about how much the Board values and appreciates Horizon Staff, the Board remained committed to continuing current staff appreciation practices.

D.2. Board Tours

2016-2017 (proposed)	
Dec 5, 2016 Dr. Hamman LT Westlake Taber Christian Taber Mennonite ACE Place	June 12, 2017 Gold Spring Colony Miltow Colony Bluegrass Colony Elm Spring Colony

- Taber School visits will begin at 9:00am
- Colony School visits will begin at 9:30am at the Gold Spring Colony School

D.3 Warner Community Hockey Society Meeting

- The Board of Trustees approved the Warner Hockey Society’s request to make a presentation to the Board at the November 15th, 2016 Board Meeting

D.4 Organizational Meeting

- The Organizational Meeting of the Horizon School Division Board of Trustees was held at 12:45pm, October 20th, 2016 Marie Logan was voted in as Board Chair, and Bruce Francis was voted in as Vice- Chair for the 2016-2017 school year.

Horizon School Division No. 67
Trustee Committees
(2016-2017 SCHOOL YEAR)
Board Chair – Marie Logan
Board Vice-Chair – Bruce Francis

Finance/Audit Committee All members of the Board	Budget Committee All members of the Board
A.T.A. Negotiating/Liaison Committee Marie Logan – Chair Bruce Francis Jennifer Crowson	C.U.P.E./Support Staff Negotiating Liaison Committee Blair Lowry – Chair Rick Anderson Terry Michaelis
Facilities Committee Bruce Francis – Chair Derek Baron Blair Lowry	Public Relations Committee and Friends of Horizon Jennifer Crowson – Chair Marie Logan
Policy Committee Bruce Francis Rick Anderson	ASBA Zone 6 Director Marie Logan Blair Lowry – Alternate
Hutterian Brethren Representative Rick Anderson Terry Michaelis - Alternate	Administrative Council Meetings One member of the Board on a monthly rotation
Council of School Councils One member of the Board to attend meetings on rotation	

Horizon School Division No. 67
Board of Trustees School Responsibilities (2016-2017)

Marie Logan (Ward 1 – Lomond/Enchant)

Enchant School – Enchant
Lomond Community School – Lomond
Armada Colony School
Enchant Colony School
Hillridge Colony School
Lomond Colony School

Jennifer Crowson (Ward 2 – Hays/Vauxhall)

Hays School – Hays
Horizon MAP School - Vauxhall
Vauxhall Elementary School – Vauxhall
Vauxhall High School – Vauxhall
Copperfield Colony School

Bruce Francis (Ward 3 – Taber)

Dr. Hamman School - Taber
Midland Colony School
Cameron Farms Colony School
Evergreen Colony School
W.R. Myers High School - Taber

Blair Lowry (Ward 3 – Taber)

Central School – Taber
D.A. Ferguson Middle School - Taber
L.T. Westlake School – Taber
Taber Christian Alternative School – Taber
Kingsland Colony School

Rick Anderson (Ward 3 – Taber)

ACE Place Learning Centre - Taber
Barnwell School – Barnwell
Taber Mennonite School – Taber
Fairlane Colony School
Oaklane Colony School
Prairiehome Colony School

Derek Baron (Ward 4 – Warner/Grassy Lake)

Chamberlain School – Grassy Lake
Warner School – Warner
Arden T. Litt Centre for Learning – Grassy Lake
Bluegrass Colony School
Delco Colony School
Sunnysite Colony School

Terry Michaelis (Ward 5 – Milk River/Coutts)

Erle Rivers High School – Milk River
Milk River Elementary School – Milk River
Elmspring Colony School
Gold Spring Colony School
Miltow Colony School
River Road Colony School

- A press release of the 2016-17 Trustees along with Trustee Committees and Trustee School Representatives will be emailed to the Taber Times

INFORMATION ITEMS

I.1 Superintendent's Progress Report

The Superintendent's report was included as Enclosure #5 in the agenda package and included the following information:

Educational Leadership and Student Welfare

- Dialogue between schools and division office are ongoing. Conversations/topics typically focus on processes that ensure student safety and well-being, financial management, instructional leadership, and off-campus activities. This month they also included legal matters, staffing, and facility use.
- Meetings between Southern Alberta superintendents, the University of Lethbridge, and Lethbridge College leadership have taken place. Conversations focused on how we can work more closely together to ensure smoother transitions for students.

Fiscal Responsibility

- Our finance department has been hard at work compiling data for our August 31, 2016 financial report. The report is slated to be presented to the Board at the November Board meeting.

Personnel Management

- Evaluation meetings including conversations about school three year plans and principal professional growth plans have been scheduled with all principals. A number of meetings having already taken place

Policy and Strategic Planning

- Policy Committee has been scheduled to discuss Policy JG: Community Use of Facilities.
- The Superintendent and Board Chair attended the ASBA Fall issues forum. Topics of conversation included: Political environment scan, How to advocate in a new political environment, Envisioning our future, School Act/Education Act, Human Rights Act, Local Authorities Election Act, Modernized Municipal Government Act, Child and Youth Advocate Act, Curriculum Development, Collective Bargaining, Carbon Tax

Organizational Leadership and Management

- Meeting regarding the DAF/WRM modernization have been ongoing with Sahuri, Alberta Infrastructure and Alberta Education. Building code issues have delayed progress and created design plan concerns. The Superintendent and Board representation has met with both D.A. Ferguson staff and W.R. Myers staff. The October 19 community open house has been cancelled and we are exploring options to address design plan concerns.
- The Superintendent and Board representation meet with MLA Mark Smith, Shadow Education Minister.

Communications and Community Relations

- A number of meetings and celebrations were attended over the last month. These include but are not limited to
 - CEN/DAF/WRM Tri-School Welcome Back BBQ
 - Pre-CASSIX HR meeting
 - CASSIX meeting
 - Lomond Shop meeting
 - Division Office staff BBQ
 - Admin Meeting
 - ATA new teacher Induction Banquet
 - LC Dual Credit meeting
 - Principal Evaluations
 - VHS Awards night

I.2 Trustee / Committee Reports

I.2.1 Zone 6 ASBA Report – Marie Logan, Zone 6 Representative reported on the Zone 6 meeting that took place on October 12, 2016 in Lethbridge. Highlights included the following:

- Meeting date for the Zone 6 General Meeting will be hosted by Lethbridge 51 on November 9th, 2016. ASBA will be presenting, “World Café on Vision and Mission” with Westwind doing a presentation called, “Literacy and Blankets”.
- There will be elections for the following positions: Zone Director and Alternate Zone Director
- The motions to change the Zone 6 meeting date was defeated
- Discussion was held on meeting efficiencies in Zone 6. This resulted in moving the December Executive Meeting to the end of November’s General Meeting.
- Divisions were asked to provide some of their promotional items so that Zone 6 will have “thank you” items for speakers and presenters
- Zone 6 Chairs have been asked to present at the Fall General Meeting. The topic is “How the economy and provincial budget has impacted your school and community?” Pictures and information are to be sent in by the end of October, 2016

I.2.2 ASBA Issues Form Report

- Marie Logan, Board Chair shared a PowerPoint presentation (handout) entitled “Provincial Curriculum Development”, which provided information on the current Curriculum Development process, branded as “future ready”.

I.2.3 Admin. Meeting Update

Rick Anderson provided a brief report of the October 4th, 2016 Administrators’ meeting. Highlights included the teleconference presentation on student voice, emergency school closures, calendaring, PAT and Diploma results, Curriculum Survey and German language instruction.

I.2.4 Facilities Committee Report

Bruce Francis, Facilities Committee Chair, provided an update on work undertaken during the past month within the Facilities Department and included the following highlights:

- The first draft of the 2017 IMR Projects was presented
- D.A. Ferguson/ W.R. Myers Project continues to encounter design issues and is currently at 30% costing.
- Venture Holding is on target with the Barnwell School Modernization
- Barnwell School and Warner School Site Work proposals have been submitted

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided a September/October update to the Board as follows:

- School Modernizations and Budgeting have been the focus for the month
- Working on MyBudgetFile with Principals
- Preliminary First Student Busing Meeting – contract will be expiring the end of the year

I.4 Associate Superintendent of Programs, Services and Human Resources Report

Clark Bosch’s report was enclosed in the agenda and highlighted the following information:

- As a result of relatively stable enrollment numbers across the Division there were no changes to teacher staffing
- Anita Richardson will begin her role as Associate Superintendent on October 24th.
- Clark’s last day will be November 4.
- Voluntary Retirement Opportunity 2016 – 2017
- Early Learning / Inclusive Education Update
- September 30th Professional Learning Day:
- September 30th 2016 Student Count

- Success in School for Children and Youth in Care
- Horizon Inclusive Practices Cohort
- Regional Collaborative Service Delivery
- First Nations Report
- Family School Liaison Program
- High School Redesign
- Hutterian Brethren Schools
- Teacher Evaluations

I.5 Associate Superintendent of Curriculum and Instruction

Amber Darroch's report was enclosed in the agenda and included the following information:

KEY ACTION AREA #1:

Strong core instruction that develops student competencies

- **Assessment** – Communication tools have been prepared and shared with all schools. The Associate Superintendent, Director of Learning and Assessment Coach all attended the Alberta Assessment Consortium leadership day on September 29. The Assessment Coach has spent time working with teachers at eight different schools so far. Online tutorials continue to be developed. The Associate Superintendent was elected to a three-year term on the provincial Board of Directors of the Alberta Assessment Consortium.
- **International Education** – The Director of Learning (Curriculum & Instruction) and Principal of WR Myers joined an Alberta Education trip to Germany and Spain. A couple of promising connections may lead to some Spanish high school students coming to our school jurisdiction next fall for partial year visits. The trip also provided the opportunity to reinforce existing and past relationships.
- **Curriculum Development** – Alberta Education has scheduled community engagement sessions throughout the province to get input on what the new provincial curriculum should look like. Seven Horizon teachers, the Associate Superintendent and Director of Learning are attending an October 14th session in Lethbridge. Additionally, an online survey will be made available to educators, parents, students, trustees and all other stakeholders as a way to share feedback as well. Part A of the two-part survey has universal relevance, while Part B drills down to specific questions about what students should learn in each subject area and grade level. Horizon also has one teacher representative on the Arts Education Expert Working Group, one of the subject specialist groups which will be drafting the K-12 curriculum over the next 3-5 years. The other five subject areas are English Language Arts, Math, Social Studies, Science and Wellness.

KEY ACTION AREA #2:

Response to Instruction and Intervention Framework to improve literacy and numeracy proficiency

- **Professional Learning** – The Joint ATA/Horizon division-wide PD day on October 20th will begin with a keynote address from Dr. Jody Carrington, an Albertan registered psychologist speaking on the topic “The Power of Being Crazy about Kids in the Classroom: How School Staff Are Life Changers”. All division staff will attend. Many community partners and agencies are presenting on topics relating to how school staff can support the unique needs of students.

KEY ACTION AREA #3:

Stakeholder engagement impacts student success

- **Low German-Speaking Mennonite Liaison** – Now that the September 30th registration count has been completed, the liaison worker is working on updating a summary of the distribution of LGM students across all Horizon schools. Strategies for promoting cultural awareness about the region's LGM community are being explored, including relevant texts for use with students and presentations to staff.
- **Career Transitions** – “Ag Career Pathways” is a pilot project targeted at Low German Mennonite students and is designed to promote high school education through exposure to career pathways in agriculture. 11 Horizon students will be participating in this program.
- **Healthy Active Schools Symposium (HASS)** – This event is being held November 22 and will focus on mental health with high school students. Three Horizon high schools are sending students and all costs will be covered by the division's Wellness Fund grant. The invitation is extended to any Trustees who are

interested in attending part or all of the day (it runs from 9 to 3:30). If any trustee is interested, please let Sheila know.

I.6 – Gold Spring Colony Grand Opening – October 18th, 2016 @12:30

I.7 – Board Meeting Dates

November 15, 2016	March 21, 2017
November 29, 2016 – Budget Meeting	April 25, 2017
December 20, 2016	May 16, 2017
January 17, 2017	June 20, 2017
February 28, 2017	

Correspondence

No items of discussion came forward from Correspondence as provided in Enclosure #10 of the agenda.

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE
120/16

Moved by Terry Michaelis that the meeting reconvene.

Carried Unanimously

RECONVENE
121/16

Moved by BRUCE FRANCIS that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
122/16

Marie Logan, Chair

Sheila Laqua, Executive Secretary