

Horizon School Division No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Wednesday, November 25, 2015 beginning at 1:15 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Derek Baron, Jennifer Crowson, Terry Michaelis, Rick Anderson

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs, Services & Human Resources
Amber Darroch, Associate Superintendent of Curriculum & Instruction
Jason Miller, Director of Finance
Darren Adamson, YPM
Nikki Jamieson, Taber Times
Barb McDonald, Recording Secretary

ACTION ITEMS

A.1 Moved by Blair Lowry that the Board approve the agenda as presented with the following additions:

Under Action Items:

A.9 – Evergreening of Jurisdiction Surveillance Cameras and New P.A. System for Enchant School

Under Correspondence Items:

- Hays Leadership Group and Community Christmas Tree Lighting
- Letter from Wellness Alberta

AGENDA
APPROVED
133/15

Carried Unanimously

A.2 Moved by Rick Anderson that the Board approve the [*Minutes of the Organizational Board Meeting held Tuesday, October 20, 2015*](#) as provided in Enclosure 1 of the agenda.

ORG. BOARD
MEETING MINUTES
APPROVED
134/15

Carried Unanimously

A.3 Moved by Derek Baron that the Board approve the [*Minutes of the Regular Board Meeting held Tuesday, October 20, 2015*](#) as provided in Enclosure 2 of the agenda.

REGULAR BOARD
MEETING MINUTES
APPROVED
135/15

Carried Unanimously

A.4 Moved by Terry Michaelis that the Board approve the [*October/November Payment of Accounts*](#) report in the amount of \$4,298,883.01 as provided in Enclosure 3 of the agenda.

PAYMENT OF
ACCOUNTS REPORT
APPROVED
136/15

Carried Unanimously

A.5 Moved by Bruce Francis that the Board approve first reading of Policy [*GAB – Police Information Checks*](#) as provided in Enclosure 4 of the agenda

FIRST READING OF
POLICY GAB
APPROVED

Carried Unanimously

137/15

A.6	Moved by Jennifer Crowson that the Board approve the Horizon School Division <u>2015-2018 Three-Year Education Plan and Annual Education Results</u> as presented in the handout that was distributed.	3-YEAR EDUCATION PLAN & AERR APPROVED 138/15
	Carried Unanimously	
A.7	Moved by Derek Baron that the Board approve the Audited Financial Statements for the year ended August 31, 2015 as presented by Mr. Darren Adamson of Young Parkyn McNab.	AUDITED FINANCIAL STATEMENTS APPROVED 139/15
	Carried Unanimously	
A.8	Moved by Bruce Francis that the Board approve the Horizon School Division updated 2015-2016 budget as presented by Phil Johansen, Associate Superintendent of Finance & Operations.	UPDATED 2015-2016 HSD BUDGET APPROVED 140/15
	Carried Unanimously	
A.9	Moved by Derek Baron that the Board approve the motion for the evergreening of jurisdiction-wide surveillance cameras and for the evergreening and installation of a PA system in Enchant School.	EVERGREENING OF SURVEILLANCE CAMERAS AND PA SYSTEM APPROVED 141/15
	Carried Unanimously	

DISCUSSION ITEMS

D.1 2015 School Christmas Concerts

The Board, and Senior Administration, discussed attending school and colony school Christmas concerts scheduled for the week of December 14, 2015.

INFORMATION ITEMS

I.1 Superintendent's Progress Report

Wilco Tymensen's report was included as Enclosure #6 in the agenda package and included the following information:

Educational Leadership and Student Welfare

- Meetings and conversations have been ongoing regarding student and school welfare and jurisdiction practices. Dialogue has included consultation with legal counsel, law enforcement, school administration, and counseling services.
- Dialogue between schools and division office have occurred regarding processes that ensure student safety and well-being, financial management, instructional leadership, and insurance.

Fiscal Responsibility

- The Audited Financial Statement for the 2014-2015 school year were prepared.
- The 2015-2016 jurisdiction budget, October update, has prepared following the September 2015 enrollment count.
- Division oversights regarding the financial expenditures of the Warner Hockey program are ongoing. Clean-up of the residence was also undertaken upon discovery of mold within the basement. Financial costs were absorbed by the Warner Hockey Society.

Personnel Management

- Recruitment for a new Director of Learning (Inclusive Education) concluded. We are pleased to have Robbie Charlebois as our successful applicant.

- I am pleased to be able to communicate that Horizon's new Associate Superintendent, Phil Johansen, has commenced his new role. I Also wanted to formally thank John Rakai for his years of service and wish him a huge congratulations, as he officially departs (retires) from the jurisdiction.
- New principal evaluation and professional growth planning conversations with all principals have been completed.

Policy and Strategic Planning

- Senior Administrative Leadership Team meeting.
- The jurisdiction three year education plan and annual education results report was prepared and presented to the Board for approval.
- Meetings with both the Minister of Education and Deputy Minister have taken place. Meetings dealt with a number of topics including: nutrition programs, school fees, capital, and jurisdiction reserves.

Organizational Leadership and Management

- Meetings with Warner Administration, Sahuri, and MPE are ongoing. Recommendations to bring the scope within budget are also ongoing.
- Approval to go to tender was received for Barnwell School.
- Meetings with Alberta Infrastructure and Alberta Education have taken place with regard to Board and jurisdiction involvement in the D.A. Ferguson/W.R. Myers modernization.
- Discussions with the Transportation Coordinator are ongoing regarding transportation requests.

Communications and Community Relations

A number of other meetings and celebrations have taken place over the last month. These include but are not limited to:

- School Administrators' meeting
- Division Office staff meeting
- Council of School Council meeting
- Provincial C2 meeting
- ASBA Fall AGM
- CASS Fall AGM
- Board tour of Chamberlain School, Arden T. Litt , Oaklane and Hillridge Colony
- Erle Rivers Remembrance Day ceremony

I.2 Trustee/Committee Reports

I.2.1 Zone 6 ASBA Report - Marie Logan, Zone 6 Representative

Marie Logan shared an update of the Zone 6 meeting that took place on November 4th at the Holy Spirit Office in Lethbridge. Key information included:

- Zone election results as follows:
 - Chair: Ms. Martha Ratcliffe
 - Vice Chair: Mr. Peter Scott
 - Labor Relations: Mr. Terry Riley
 - Edwin Parr Chair: Ms. Marie Logan
 - PD Coordinator/Bylaw Review Committee Chair: Ms. Shannon Scherger
 - SAPDC Representative: Ms. Barb Salmon
 - Zone School Health Team Representative: Ms. Lori Hodges
 Elected positions will now stand for two years.
- Lethbridge School District No. 51 presentation on a Dual Credit Program they are collaborating on with the University of Lethbridge.
- The 2015-2016 ASBA draft budget was presented, which included an increase in the ticket price of the annual Edwin Parr Awards banquet

I.2.2 Facilities Committee Report

Derek Baron, Facilities Committee Chair, provided an update on work undertaken during the past month within the Facilities Department and included the following highlights:

- Maintenance work completed during the months of October and November at the following schools:
Warner Hockey School Residence, L.T. Westlake, Erle Rivers High School, Lomond Community School, Vauxhall High School, Hays School
- Capital Project updates for Barnwell, Warner, D.A. Ferguson and W.R. Myers Schools

I.3. Associate Superintendent of Programs, Services and Human Resources Report

Phil Johansen did not have an activity report for the board for November outside of the audited financial statement and 2015-16 budget update.

I.4 Associate Superintendent of Programs, Services and Human Resources Report

Clark Bosch provided a October/November update to the Board which included the following information:

HUMAN RESOURCES:

- Meeting was held with CUPE National Representative and Local Representative
- Clark attended, among others, 1 Human Resources centered session at the Fall CASS Conference
- We are currently advertising for three teaching positions. (TCS, ATL, Warner, ERHS)
- Ann Muldoon has assumed the responsibility of Principal at Taber Mennonite School
- Robbie Charlebois has started as our New Director of Learning.
- All eligible LAPP and ATRF employees were sent an invitation to participate in a Voluntary Retirement Plan. (below)

Voluntary Retirement Opportunity 2015 - 2016

At its regular meeting on October 20, 2015 the Board of Trustees of the Horizon School Division (“the Board”) expressed their support for the following Voluntary Retirement Opportunities for the 2015 – 2016 school year:

Voluntary Retirement Opportunity for Eligible Local Authorities Pension Plan (LAPP) Members

The Board supports a Voluntary Retirement Opportunity for any eligible member of the Local Authorities Pension Plan employed by Horizon School Division No. 67 who, by December 18, 2015, submits a letter stating their intent to retire between January 31, 2016 and March 31, 2016. Employees who qualify for a pension and are able to access their pension upon retirement will be offered equivalent temporary employment beginning the day following their effective retirement date continuing until the end of their particular period of temporary employment for the 2015 – 2016 school year with a maximum duration of 5 months.

Voluntary Retirement Opportunity for Eligible Alberta Teachers’ Retirement Fund (ATRF) Members

The Board supports a Voluntary Retirement Opportunity for any eligible member of the Alberta Teachers’ Retirement Fund who, by December 18, 2015, submits a letter stating their intent to retire effective January 31, 2016. Teachers who qualify for a pension and are able to access their pension upon retirement will be offered an equivalent temporary teaching contract beginning February 1, 2016 continuing until June 28, 2016.

INCLUSIVE EDUCATION:

- Learning Support Teachers and Kindergarten Teachers, as well as, our Early Learning division office team attended the Early Years Evaluation (EYE) training. The EYE is a new assessment tool we will be using to screen pre-kindergarten and kindergarten aged children.
- First Aid re-certifications and full-certifications were completed for Early Learning and any other school/department that wanted to be included.
- JoAnn Hill (Speech Path) attended The Hanen Program - *ABC and Beyond* in Edmonton.
- Tanya Harvey (Early Childhood) attended a 2-day Early Literacy Reading Conference in Calgary
- Tanya and JoAnn have set dates to facilitate The Hanen Program - *Learning Language and Loving it* for the Early Learning Instructors and Speech Language Assistants to attend. There are seven sessions that will be facilitated over six dates from November to April.

- Tanya and Elisha Boulay are sitting on the Taber & Warner County Early Childhood Development Coalition. The Coalition will be planning three dates in the near future to offer various positive parenting information sessions for parents of preschoolers to attend.
- Our Behavior Support Specialist, Laura Elliott, has participated in our division wide P.D. day as a co-facilitator and has given three presentations so far this year: one on Positive behavior supports for individuals with FASD, one on Social Skill development, and one on Positive behavior supports for individuals with Autism.
- Laura has provided targeted support in 6 classrooms, completed observations and reports for 13 students, written 10 behaviour plans, attended 3 parent meetings and one complex case meeting for a student of concern. She also attended a training course on Inclusive education for students with autism, by Paula Kluth, and a course on Self-regulation presented by Stuart Shenker.
- In Early Learning, we have our first two Family Orientated Programming Sessions coming up in the next couple of weeks. Andrea Ichikawa, Accredited Music Therapist, will be working with our Program Unit Funded children and their families.
- On November 17th, Angela Miller is hosting The Fourth R workshop that is being attended by FSLC and FC workers, as well as, Community Agencies. The Fourth R is an evidence-based program that uses best practice approaches to target multiple forms of violence, including bullying, dating violence, peer violence, and group violence.
- In October, we offered SIVA (Strengthening Individuals through Valued Attachments) training to any staff member who was interested. It's important to have people trained in every school to safely manage behaviour and to apply emergency safety interventions when required. Over the past three years we have encouraged administrators and Learning Support Teachers, in particular, to access this training, and many have done so. This year we had 26 participants.
- A particular focus in recent weeks has been requests for accommodations on Diploma Exams and applications to Alberta Education for special format materials. This year we requested 83 accommodations.
 - 48 requests in Grade 6
 - 21 requests in Grade 9
 - 14 requests in Grade 12
 - 27 of the 83 requests were for ELL
 - 53 were for codes 40 or 50.
 - 3 requests were for exemptions in Grade 6
- At the regional level, Clark and Ann attended a joint meeting of the Southwest Regional Collaborative Service Delivery Leadership and Executive Teams.
- Clark attended, among others, 1 Inclusive Education centered sessions at the Fall CASS Conference

EARLY LEARNING:

- Almost all of our IPP meetings are finished.
- Tanya Harvey will be running some Family Oriented Program Sessions and the first two FOPS are going to be held at LTW with Music Therapist Andrew Ichikawa. These are for families of children receiving PUF programming. Andrew will do some music with the families and then we will have dinner together.
- JoAnn Hill and Tanya will be starting "Learning Language and Loving It" on November 27 and it will run into April. The program teaches individuals working in early childhood settings strategies to use in daily interactions to facilitate language development. The program is run through the HANEN Centre in Toronto and LLLI is one of the many programs they have. For LLLI, there are 8 sessions total and after sessions 2-7, we do videotaping with the participants to review the strategies. The videos serve as a starting point for discussion with the participant, are used only for that educational purpose, and are deleted right away.
- Another program Joanne and Tanya are trained in and would like to offer eventually encourages emergent literacy for parents of children with language delays.

REGIONAL COLLABORATIVE SERVICE DELIVERY:

- Over the past three years Horizon, together with other local school divisions, has been working with partners in Health and Human Services on a provincial initiative to develop a new service delivery model. Supports and services that had previously been accessed through separate providers and a range of funding sources are now integrated and coordinated under the umbrella of Regional Collaborative Service Delivery.

- All Horizon schools are part of the Southwest RCSD with services out of Lethbridge. Lomond School, Armada Colony and Lomond Colony used to be in the Bow River RCSD with services mainly out of High River but are now supported by Southwest RCSD.

FNMI EDUCATION:

- Clark, Lisa Sowinski and Holly Godson met to begin a new FNMI program at D. A. Ferguson. Once established, we hope to expand the program to other Horizon schools.
- Planning is underway to get some cultural dance lessons going in Milk River twice a week for all FNMI families from Horizon. There is a family of 5 that live in Milk River that will teach these classes.
- Connecting with contacts in and out of schools in order to bring more awareness of the FNMI culture to the schools.
- Lisa is introducing Holly and staff to Joy Ohashi, from Native Counselling Services of Alberta. Lisa and Heather Brantford have held meetings with parents to discuss their child's progress in high school and what we need to do to keep them on track.
- Lisa has facilitated the placement of some students in K&E programs.
- We continue to facilitate a wide variety of support to our families in need. Whether it involves Family Services, getting some financial help, looking after other family members, driving those in need to appointments, coordinating services with Family Justice or giving rides to parents who were victims of theft.

COUNSELLING:

- Amy Davis, FSLC at the South School, is starting the Mental Health Literacy Curriculum in Erle Rivers grade 8. As well, she is developing the Mentorship program, with our Family Connections Worker Amy Stroeve, to start in Warner in January. Amy is currently running a friendship group for girls in grade 5 at Milk River Elementary.
- Betty Adkins, our FSLC counselor at TMS: Will be starting a Girls Group this month (it is for all grade 7 and 8 girls), so there will be 2 groups of 8 students. Also, both Dionne and Betty are helping support the student led "bully awareness" committee at TMS. There are representative students from each grade and so far they have presented an educational video about bullying and what we can do to support each other. Tara Odland our FSLC at Enchant, will be running a "Kids in the Know" program for the grade 7, 8, 9 students at Enchant school. *Kids in the Know* is the [Canadian Centre for Child Protection](#)'s national safety education program. The program engages students with interactive activities to help build skills that increase their personal safety and reduce their risk of victimization online and in the real world.
- Amy Stroeve our Family Connections Worker in the South Schools and Taber Christian is currently running the following programs:
 - Kelso in grade 2 at TCS.
 - Mind up in grade 8-9 in Warner.
 - Project Happiness in grades 3-5 in Warner.
 - Mental health surveys in Warner and milk River.
 - Student check ins in grade 6 milk River.
- Rylee Heller, our Family Connections Worker at DAF and W.R. Myers is spear heading Taber's first Ignite Your Spark Fair with the help of all our Family Connections Workers and Family School Liaison Counsellors as well as Community and Agency members from the Taber Community. Lethbridge holds a Spark Fair every year and the Family School Liaison Program thought it would be a great idea to host one in Taber this year which will replace or Health and Wellness Fair. We plan on alternating the Wellness Fair and Spark Fair every year. The Spark Committee will host the first ever Taber **Ignite UR Spark Fair** on April 27, 2016 for youths ages 10-18. The fair helps youth find the path to their future by engaging them in events, programs and community. Goals of the fair are to open up opportunities for youth to explore a spark and connect youth with an adult spark champion within the community.
- What are Sparks?
"Sparks"-Those activities and interests that truly engage kids to be their best. Discovering those sparks can help students express their personalities and make unique contributions to the world.
- Our Family School Liaison Program will be hosting FOURTH R Training (Healthy Relationships curriculum) for all our counselors, Family Connections workers, liaison workers, interested teachers and

community member and agencies. We had 42 people sign up for this training. The workshop took place Nov. 17th.

- Angela Miller – Acting CTL, Amy Davis – FSLC, Glenn Jankowiak – FSLC, Todd Ojala – VHS Principal, and Alyson Archibald – Chamberlain Principal all took part in the 4 day intensive train the trainer “Teen Mental Health Literacy” curriculum training and Go to Educator training. This training will allow for this group to train other staff on how to better understand what mental health is, and to train staff to be able to present teen mental health literacy to students. This allows for teens to better be able to identify what mental health is, to reduce stigma and to learn to self-refer if experiencing a mental health issue.
- Angela Miller attended a train the trainer Level 1 Threat Assessment Training Nov. 18-20.
- Mentorship is currently running at L.T Westlake School (16 mentors and mentees), DAF school (Taber mentors from W.R. Myers)and Vauxhall High and Elementary (14 mentees and 14 mentors).
- Dionne Sawatzky our Family Connections Worker at Central School and L.T. Westlake gave the following report:

WESTLAKE SCHOOL:

Kindergarten Class: Kelso’s Choice

In the Kindergarten class we are learning about Kelso’s Choice. We are going into our third session, so we will be discussing all of the different choices Kelso gives us to use when there is a small problem.

Grade 1 class: Kelso’s Choice

In the Grade one class I am also running the Kelso’s Choice Program. We are also on our third session. We have talked about the difference between a small problem and a big problem and this week we will be discussing the different choices the students can use when they are faced with a small problem.

Grade 4 class: K.C’s Choice

I will be starting my first K.C’s Choice session in the grade four class this week.

Mentorship:

We have had 5 mentorship days so far this year at Westlake. We have a great group of Mentees and Mentors. Some of the activities we have done so far at Mentorship are, Minute to Win It, Bandana Designing, Pumpkin Carving, Scavenger Hunt, and creating Infomercials. The Mentees have been good role models this far for our Mentees.

CENTRAL SCHOOL:

Breakfast Program: At Central School we have a Breakfast Program that runs Monday-Friday. We have two stations set up; one in the kitchen and one in the hallway. This gives the students a chance who forgot to eat breakfast, didn’t have time too, or students who may not have a lot of food in the home to have breakfast and be ready to learn for the morning.

Fit Kids: I have been helping with Fit Kids on Tuesdays. When the home room teacher is in collaboration myself, Darryl, and Max (gym teacher) take the students into the gym and do different dynamic activities to get their brains turned on and ready for the day. At the end of Fit Kids we also give each students 2 pieces of fruit.

Cool Cat Games: Cool Cats Games is a Lunch time activity for either the Grade 1 students or grade 2 students. Every Wednesday either the grade one classes or grade two classes come to the gym at Recess time to play with the other grade 1 classes. This give the mainstream students a chance to get to know the LGM students, and vice versa.

Grade 2/3M Class: Kelso’s Choice

I have presented 4 different Kelso’s Choice sessions in the 2/3M class. We are discussing the different choices they have to help solve a small problem. We have also talked about the difference between a small and big problem and if there is ever a big problem they need to tell a trusted adult.

Grade 2/3C Class: Kelso’s Choice

We have had two Kelso's Choice sessions in the 2/3C class and we will be having one more. We have discussed the difference between small and big problems. The teacher is wanting to teach the rest of the sessions after I have taught the students about small and big problems and the difference between the two.

Grade 5/6 class: K.C's Choice

I have done one session of K.C's choice in the 5/6 class. They are leaning about minor and severe problems

Grade 1 class: Superflex

I have done one session of Superflex in the grade 1 class. The students have learnt about Superflex and how he is in everyone's brain. We also have briefly talked about the Unthinkables. Our first session we focused talking about our bodies and eyes in the group

Grade 2/3C: Relaxation Techniques

I have went in and done some calming activities for about 5 minutes after lunch or at the start of the day with the students.

FAMILIES FIRST:

We will be having three sessions of Families First.

1. Internet Safety
2. "Why kids do what they do" an attachment based theory
3. Healthy eating and healthy living

HOME ALONE:

We are offering the Home Alone Program to the grades 4, 5, and 6's.

The topic are

1. Home Alone Safety (Police)
2. Fire Safety (Fire Fighter)
3. First Aid (School Nurse)

TMS:

Speak Up Committee

- We have a student run Anti-Bullying group. We plan different activities and presentation to help promote anti-bullying.

HIGH SCHOOL RE-DESIGN

- Clark and representatives from each of our high schools participated in a "sharing best practices" meeting in Vauxhall with representatives from Alberta Education. (Lomond, WRM, ERHS, VHS and Warner).

CAREER COUNSELLING

1. Events and Dates:

DATE	EVENT	NOTES
Oct 28	Parents Meeting – post secondary planning and scholarships – ERHS	Well attended but that is most likely because it was scheduled with the grad meeting
Oct	Career Survey of Grade 11 students	Postponed until one on one meetings decrease
Nov	1 on 1 Career and Academic Planning Meetings with all Warner High School Students	All documentation is completed but meetings are Postponed but planned for late Nov or early Dec
Nov / Dec	Opportunity Shop Newsletter	Completed and posted to web site but no classroom presentations in November

Teacher Evaluation:

- I have completed initial meetings and initial observations for 11 new teachers.

I.5 Associate Superintendent of Curriculum and Instruction Report

Amber Darroch's report was enclosed in the agenda and included the following information:

KEY ACTION AREA #1:

Maximize instructional strategies and activities that enhance student competencies in Ministerial Order (#001/2013) in order for students to participate in more relevant, meaningful, engaging, hands-on, and interdisciplinary learning experiences.

- Division Professional Learning – In the survey following the October 26th Division-wide Professional Learning Day, 89% of teachers responding indicated they were happy with their self-selected and created “Teachers Learning through Collaboration” Groups. 50% of teachers classified themselves as “very satisfied”.
- Literacy Instruction – Plans are confirmed to host national speaker and author, Sue Jackson, to work with Horizon's Literacy Committee in January 2016. The full day session will cement the foundation for teachers of “What does comprehensive literacy instruction look like at my grade level?” and yield an initial draft of a literacy framework outlining expectations for best practice within Horizon School Division.
- FNMI Education – A compilation of resources for educators have been vetted and distributed to schools who have First Nations, Metis and Inuit students. The purpose of these tools is to assist principals in building insight and understanding among teachers about the social context and learning needs of these students.
- Assessment – The first meetings of the three assessment sub-committees are scheduled for late November/early December. Groups of kindergarten, elementary and secondary teachers will each meet for half a day to articulate division goals for reporting to parents and examine a variety of sample report cards which have been gathered from around the province.
- Student Learning Assessments – The Director facilitated collaborative marking sessions to support teachers in interpreting the SLA performance tasks. A total of 18 teachers participated; feedback from participants was positive.

KEY ACTION AREA #2:

Employ a Response to Instruction and Intervention Framework for teaching and learning to improve literacy and numeracy proficiency and enable all students to reach higher levels of academic achievement.

- Literacy Intervention - The Director of Learning, along with a number of Horizon teachers, attended a session on supporting vulnerable readers. The line-up of speakers was excellent, including Dr. Richard Allington, a leading educational speaker and author on literacy. Central School planned these two days as school-based professional development to enable a large number of their teachers to attend without having to incur substitute teacher costs.
- Numeracy Intervention – The Horizon Numeracy Committee will be meeting on December 2nd for the first time this year. The agenda includes updates on the ongoing examination of effective universal assessments/screenings to assist teachers in understanding the numeracy learning needs of their students. Recommended resources and professional learning opportunities continue to be shared.

KEY ACTION AREA #3:

Increase parent and community engagement through reciprocal and collaborative relationships.

- Comprehensive School Health – The Director and Associate Superintendent are working with AHS, Horizon schools, students, and Family Connections to develop a grant proposal the province's Wellness Fund. This project will lend structure and direction to our efforts to promote nutrition, active living, healthy relationships, and positive social environments in our schools.
- Low German Mennonite Supports – The Mennonite Liaison Worker continues to partner with service providers to support LGM families in our communities and build their relationships with schools. When needed, these supports may include police services and Child and Family Services. George Epp observes that with harvest concluded, unemployment has increased. This is not driving families out of their communities at this time and generally students are remaining in school. With the school start up demands subsiding, the liaison worker is focussing on working with students' parents and promoting ways they can be involved in their school communities.

- CTF Parent Brochure – This brochure was mentioned in the previous board report and has since been circulated to Horizon’s secondary schools to accompany report cards. It has since been shared with colleagues in neighbouring school districts, and at the request of Southern Alberta Professional Development Consortium, it has now been circulated provincially and added the Alberta CTF website as a resource for other school jurisdictions.
- International Education - The Director of Learning and International Ed Coordinator met with 9 international students, their homestay families, and 2 Korean interns out at the corn maze near Park Lake. Our current Brazilian students are here for one semester only and will return home at the end of January. We welcome two new Brazilian students for the second semester, as well as two Colombian students for the same time frame.

Leadership Practices

- Technology – The Associate Superintendent is presenting as part of a panel at the Alberta Education’s “Jurisdiction Technology Contacts” (JTC) event on November 24 in Edmonton. She is representing Southern Alberta in the School Technology Advisory Committee (STAC) meeting on November 25.
- Support for new Director of Learning – Inclusive Education – both Amber Darroch and Terri-Lynn Duncan have partnered with our newest team member, Robbie Charlebois, to make initial introductions and visits to a number of Horizon schools.
- Leadership Cohort – The next session for this group is Monday, November 30th. Discussions in Session #2 focus on school operations relating to budgeting, calendar, timetabling, human resources, and discipline.

Correspondence

No items of discussion came forward from Correspondence as provided in Enclosure 10 of the agenda.

COMMITTEE ITEMS

Moved by Jennifer Crowson that the Board meet in Committee.		COMMITTEE
	Carried Unanimously	142/15
Moved by Derek Baron that the meeting reconvene.		RECONVENE
	Carried Unanimously	143/15
Moved by Bruce Francis that the meeting adjourn		MEETING
	Carried Unanimously	ADJOURNED 144/15

Original Signed December 15, 2015

Marie Logan, Chair

Original Signed December 15, 2015

Barb McDonald, Secretary