

# Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, May 20, 2014 beginning at 100 p.m. in the Eric Johnson Room

TRUSTEES PRESENT: Marie Logan, Board Chair  
Bruce Francis, Board Vice-Chair  
Blair Lowry, Rick Anderson, Derek Baron, Jennifer Crowson,  
Terry Michaelis

ALSO PRESENT: Wilco Tymensen, Superintendent of Schools  
John Rakai, Associate Superintendent of Finance & Operations  
Clark Bosch, Associate Superintendent of Programs & Services  
Erin Hurkett, Associate Superintendent of Curriculum & Instruction  
Barb McDonald, Recording Secretary  
J.W. Schnaar, Taber Times

## ACTION ITEMS

A.1 Moved by Jennifer Crowson that the Board approve the agenda as presented with the following addition:

### Under Information Items:

I. 9 E-Cigarettes – Terry Michaelis

Carried Unanimously

AGENDA  
APPROVED  
76/14

A.2 Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, April 15, 2014 as provided in enclosure 1 of the agenda.

Carried Unanimously

REGULAR BOARD  
MEETING MINUTES  
APPROVED  
77/14

A.3 Moved by Terry Michaelis that the Board approve the April/May Payment of Accounts report in the amount of \$4,308,347.46 as provided in enclosure 2 of the agenda.

Carried Unanimously

PAYMENT OF  
ACCOUNTS REPORT  
APPROVED  
78/14

A.4 Following the Budget Committee Meeting that took place on April 29, 2014 and upon review of the 2014-2015 Horizon School Division budget with the Board, the committee brought forward a recommendation to the board for their consideration that the projected deficit of \$618,962 be covered by the Board, utilizing reserves in order to keep staffing and funding formulas status quo so that schools, programs and services remain unaffected by the shortfall.

Moved by Bruce Francis that the Board approve the 2014-2015 operating Horizon School Division budget for submission to Alberta Education with the shortfall of \$618,962 being covered out of Board reserves.

Carried Unanimously

2014-2015 BUDGET  
APPROVED  
79/14

A.5 Moved by Derek Baron that the Board accept the low tender for the provision of caretaking services at Hays School from Marie Redekop for the period of July 1, 2014 to July 30, 2016.

Carried Unanimously

HAYS CARETAKING  
TENDER APPROVED  
80/14

A.6.1	Moved by Jennifer Crowson that the Board approve second reading of Policy GCMA <i>Staff Supervision</i> as provided in enclosure 3 of the agenda.	Carried Unanimously	SECOND READING OF POLICY GCMA APPROVED
A.6.1.1	Moved by Derek Baron that the Board approve final reading of Policy GCMA <i>Staff Supervision</i> as provided in enclosure 3 of the agenda.	Carried Unanimously	81/14 FINAL READING OF POLICY GCMA APPROVED
A.6.2	Moved by Blair Lowry that the Board approve second reading of Policy GDB <i>School Support Staff</i> as provided in enclosure 3.1 of the agenda.	Carried Unanimously	82/14 SECOND READING OF POLICY GDB APPROVED
A.6.2.1	Moved by Rick Anderson that the Board approve final reading of Policy GDB <i>School Support Staff</i> as provided in enclosure 3.1 of the agenda.	Carried Unanimously	83/14 FINAL READING OF POLICY GDB APPROVED
A.6.3	Moved by Jennifer Crowson that the Board table the second and final reading of Policy IGD <i>Suspension and Expulsion of Students</i> as provided in enclosure 3.2 of the agenda as additional clarification to the definition of the policy was requested.	Carried Unanimously	84/14 POLICY IGD TABLED
A.6.4	Moved by Bruce Francis that the Board approve second reading of Policy JC <i>Gifts and Donations</i> as provided in enclosure 3.3 of the agenda.	Carried Unanimously	85/14 SECOND READING OF POLICY JC APPROVED
A.6.4.1	Moved by Blair Lowry that the Board approve final reading of Policy JC <i>Gifts and Donations</i> as provided in enclosure 3.3 of the agenda.	Carried Unanimously	86/14 FINAL READING OF POLICY JC APPROVED
A.6.5	Additional clarification to the definition of Policy IGD <i>Suspension and Expulsion of Students</i> was provided by Wilco Tymensen.		
	Moved by Terry Michaelis that the Board approve second reading of Policy IGD <i>Suspension and Expulsion of Students</i> as provided in Enclosure 3.2 of the agenda, with the noted amendment to the wording of the definition of this policy.	Carried Unanimously	87/14 SECOND READING OF POLICY IGD APPROVED
A.6.5	Additional clarification to the definition of Policy IGD <i>Suspension and Expulsion of Students</i> was provided by Wilco Tymensen.		
	Moved by Terry Michaelis that the Board approve second reading of Policy IGD <i>Suspension and Expulsion of Students</i> as provided in Enclosure 3.2 of the agenda, with the noted amendment to the wording of the definition of this policy.	Carried Unanimously	88/14 SECOND READING OF POLICY IGD APPROVED

<p>A.6.5.1 Moved by Bruce Francis that the Board approve final reading of Policy IGD <i>Suspension and Expulsion of Students</i> as provided in Enclosure 3.2 of the agenda, with the noted amendment to the wording of the definition of this policy.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>FINAL READING OF POLICY IGD APPROVED 89/14</p>
<p>A.7.1 – Moved by Bruce Francis that the Board approve the following acquired Westwind School Division locally developed senior high school Religious Studies courses and the resources being used to teach these courses from September 1, 2014 to August 31, 2018 as outlined in enclosure 4.1 of the agenda:</p> <p>A.7.4</p> <ul style="list-style-type: none"> <li>• Religious Studies Doctrine and Covenants 35-3</li> <li>• Religious Studies Doctrine and Covenants 35-5</li> <li>• Religious Studies Old Testament 35-3</li> <li>• Religious Studies Old Testament 35-5</li> </ul> <p style="text-align: right;">Carried Unanimously</p>	<p>LOCALLY DEVELOPED SENIOR HIGH SCHOOL COURSE RELIGIOUS STUDIES APPROVED 90/14</p>
<p>A.7.5 Moved by Derek Baron that the Board approve the acquired Koinonia Christian School locally developed senior high school course Religious Studies 25-5 and the resources being used to teach this course from September 1, 2014 to August 31, 2018 as outlined in enclosure 4.2 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LOCALLY DEVELOPED SENIOR HIGH SCHOOL COURSE RELIGIOUS STUDIES APPROVED 91/14</p>
<p>A.7.6 Moved by Blair Lowry that the Board approve the acquired Pembina Hills locally developed senior high school course Abnormal Psychology 35-3 and the resources being used to teach this course from September 1, 2014 to August 31, 2018 as outlined in enclosure 4.3 of the agenda.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>LOCALLY DEVELOPED SENIOR HIGH SCHOOL COURSE ABNORMAL PSYCHOLOGY APPROVED 92/14</p>
<p>A.7.7 – Moved by Terry Michaelis that the Board approve the following acquired Edmonton Public Schools locally developed senior high school Forensic Science courses and the resources being used to teach these courses from September 1, 2014 to August 31, 2018 as outlined in enclosure 4.4 of the agenda:</p> <p>A.7.8</p> <ul style="list-style-type: none"> <li>• Forensic Science 25-3</li> <li>• Forensic Science 25-3</li> </ul> <p style="text-align: right;">Carried Unanimously</p>	<p>LOCALLY DEVELOPED SENIOR HIGH SCHOOL COURSE FORENSIC SCIENCE APPROVED 93/14</p>
<p>A.7.9 – Moved by Terry Michaelis that the Board approve the following acquired Calgary Catholic School Division locally developed senior high school Learning Strategies courses and the resources being used to teach these courses from September 1, 2014 to August 31, 2018 as outlined in enclosure 4.5 of the agenda:</p> <p>A.7.14</p> <ul style="list-style-type: none"> <li>• Learning Strategies 15-3</li> <li>• Learning Strategies 15-5</li> <li>• Learning Strategies 25-3</li> <li>• Learning Strategies 25-5</li> <li>• Learning Strategies 35-5</li> <li>• Learning Strategies 35-5</li> </ul> <p style="text-align: right;">Carried Unanimously</p>	<p>LOCALLY DEVELOPED SENIOR HIGH SCHOOL COURSE LEARNING STRATEGIES APPROVED 94/14</p>

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| <p>A.7.15- Moved by Rick Anderson that the Board approve the following acquired Calgary<br/>A.7.16 Public Schools locally developed senior high school ESL Introduction to Canadian<br/>Studies courses and the resources being used to teach these courses from September<br/>1, 2014 to August 31, 2018 as outlined in enclosure 4.6 of the agenda:</p> <ul style="list-style-type: none"> <li>• ESL Introduction to Canadian Studies 15.5</li> <li>• ESL Introduction to Canadian Studies 25.5</li> </ul> | <p>Carried Unanimously</p> | <p>LOCALLY<br/>DEVELOPED<br/>SENIOR HIGH<br/>SCHOOL COURSE<br/>ESL INTRO TO CAN.<br/>STUDIES APPROVED<br/>95/14</p> |
| <p>A.7.17 Moved by Jennifer Crowson that the Board approve the acquired Calgary Public<br/>Schools locally developed senior high school course ESL Introduction to Science<br/>15-5 and the resources being used to teach this course from September 1, 2014 to<br/>August 31, 2018 as outlined in enclosure 4.7 of the agenda.</p>                                                                                                                                                                          | <p>Carried Unanimously</p> | <p>LOCALLY<br/>DEVELOPED<br/>SENIOR HIGH<br/>SCHOOL COURSE<br/>ESL INTRO TO<br/>SCIENCE APPROVED<br/>96/14</p>      |

## INFORMATION ITEMS

### I.1 Superintendent's Progress Report

#### **Educational Leadership**

- Provided ongoing support and advice to principals on matters related to school operations including: teacher and support staff contracts, parent and student concerns, parent council matters, and student and staff discipline.
- Individual meetings were held with teachers to discuss their professional intentions for next year.
- A submission was also made to the Alberta School Board Association (ASBA) on behalf of the board regarding a new bargaining model.

#### **Fiscal Responsibility**

- The Associate Superintendent of Finance and Operations continues to work with schools to implement changes in practice resulting from the division's transportation audit.
- The Superintendent facilitated a budget committee meeting along with the Associate Superintendent of Finance and Operations. The meeting reviewed the jurisdiction's revenue and expenses, describing the financial state of the jurisdiction and sought committee input regarding recommended areas that could be adjusted to balance the budget.

#### **Personnel Management**

- Final evaluation reports for Principal and Associate Superintendent were completed.
- The Superintendent met with Milk River Elementary staff and parent council to develop a profile for the new principal. Interviews were held, and a new principal was selected. A press release has been sent out communicating that Allan Rancier is the new principal of Milk River Elementary School.
- The Superintendent continues to work with all principals and the Human Resource department to finalize employment and contract decisions for the jurisdiction's 200 teachers.

#### **Policy**

- The Superintendent was involved in extensive and ongoing policy development and review in preparation for proclamation of the Education Act and work stemming from the C2 committee. Revised policies addressing student assessment, evaluation, and reporting, and student attendance have been drafted. The intent is to seek extensive teacher and parent feedback prior to moving forward with the draft revisions.

#### **Strategic Planning and Reporting**

- The Superintendent reviewed the jurisdiction's accountability pillar February 2014 survey results as part of the ongoing planning and reporting process. Several areas showed growth including: safe and caring, programs of studies, work preparation, and citizenship.

- The Superintendent is also working with Alberta Education to acquire Career and Technology Studies (CTS) equipment for Lomond School to implement a shop program.

### **Organizational Leadership and Management**

- The monthly administrator meeting was held in May. Topics of conversation included: the Teaching Excellence Task Force recommendations, the 2014-15 budget, new policies, the jurisdiction three year strategic plan, creation of a student advisory council, as well as administrator and teacher professional learning.
- A meeting was also had with Travel and Education, the company Horizon works with to host exchanges with Colombian students. A decision was made to cease our relationship as we are moving away from short term homestays and towards long term homestays (from tourist exchanges to educational exchanges).

### **Communications and Community Relations**

- As part of the jurisdiction's commitment to international education Horizon is hosting its last contingent of Columbian short stay students. A huge thank you to all the families that once again opened their door to our Columbian guests.
- Meetings with outside agencies were also attended. These include: an Alberta School Board Association (ASBA) new bargaining model meeting, ASBA Edwin Parr awards banquet, College of Alberta School Superintendent executive meeting and annual general meeting, and a meeting with MLA Ian Donovan, MD of Taber Reeve Brian Brewin, Board Chair Marie Logan, and representatives of Hope Christian School. The conversation focused on what we can do to ensure students within Horizon's boundary are receiving educational services.
- High School graduations were also attended at Vauxhall High School and W.R. Myers.

### **I.2 Task Force on Teaching Excellence**

Wilco reviewed the completed report that was released by Alberta Education in early May on the *Task Force on Teaching Excellence*. This task force was created at the beginning of the year by the Education Minister to make recommendations on how Alberta's teachers can be better supported to ensure that every student has the best chance at success and to ensure that teaching aligns with the vision, values and principles of *Inspiring Education*.

The report, which has received both positive and negative feedback from teachers across the province, included 25 recommendations in four themed areas: Practice Standards, Enabling Teaching Excellence, Role of Leaders in Enabling Teaching Excellence and Assuring Teaching Excellence. A list of the complete and detailed recommendations can be found on the Alberta Education Website:

(<https://inspiring.education.alberta.ca/initiative/task-force-for-teaching-excellence>).

### **I.3 Policies**

1.3.1 Wilco reviewed Policy IE (*Student Attendance*) as well as

1.3.2 Policy HK (*Student Assessment, Evaluation and Reporting*)

Both of these policies were reviewed at the last Policy Committee meeting; however it was decided that due to the size, depth and paradigms of these policies that more in-depth review and conversations would need to take place. As a result, each school has been asked to provide a teacher from every grade level who are willing to work collaboratively to provide input and advice towards the revision of these policies. The first meetings will take place at the beginning of the 2014-2015 school year.

### **I.4 Trustee/Committee Reports**

**I.4.1 ASBA Zone 6 Report** – Marie Logan, Zone 6 Representative provided an update from the Zone 6 meeting she attended on May 14, 2014 which took place in the Horizon School Division Eric Johnson Room. Highlights from the meeting included the following:

- The annual Edwin Parr First Year Teaching Awards were once again a success. This year's winner was Danielle Booker, a first year teacher with Palliser Regional School Division.
- A summary document has been sent to all boards regarding the development of new bargaining models and will be presented at the spring general meeting in Red Deer in June.

- A presentation took place on the Public Interest Disclosure (Whistle Blower Protection) Act. The purpose of this act is to investigate wrongdoings and to protect employees who make disclosures. Under the School Act, the Superintendent must ensure that staff are informed of the Public Interest Disclosure (Whistle Blower Protection) Act.
- Brian Callaghan from ASBA spoke about upcoming technology policy implementation and indicated that ASBA has the funds to support the development of policies and will assist school boards with any policies they may already have.
- The ASBA proposed 2014-2015 budget was presented by Cathy Williams and Scott McCormack.
- Upcoming professional learning sessions including *Re-Imagining Board Governance* on June 11<sup>th</sup> and *What Boards Need to Know about Inspiring Education* on October 8<sup>th</sup>.
- The next Zone 6 meeting will take place on Wednesday, June 11, 2014

**I.4.2 Facilities Committee Report** – Derek Baron, Facilities Committee Chair, provided an update on work undertaken during the past month within the Facilities Department. The report was enclosed in the agenda and included the following information:

- Vauxhall MAP Project Phase Three Update  
The third and final phase on construction is nearing completion with occupancy anticipated to take place by the end of May
- 2014 IMR Projects:
  - Upcoming summer project preparation is underway. Pricing has been confirmed and scheduling is complete for the majority of the upcoming projects
- W.R. Myers/D.A. Ferguson Playing Field
  - The playing field drainage and surface upgrading is scheduled to begin this June. Construction of the new field is expected to take approximately four weeks. The field will remain unusable until August 30, 2014. Facilities staff will erect safety and construction fencing around the construction site
- Enchant Gymnasium Roofing Update
- Maintenance work completed during the months of April and May
- Warner Teacherage
  - The facilities department is in the process of acquiring quotes from qualified asbestos abatement contractors for removal prior to demolition of the building
- Lomond School Industrial Arts Project
  - The Facilities Department is in the process of have an engineering consultant provide a report on designing an industrial arts room that will meet current electrical and mechanical codes. Once the report is completed it will be brought back to the Board for further discussion. Shop equipment has been provided by Alberta Education that had been excess from other jurisdictions.

**I.4.3 Administrator Meeting Report** – Blair Lowry reviewed the May 6<sup>th</sup> Administrators' Meeting summary that was enclosed in the agenda including discussions that took place regarding policies, strategic planning and budget updates, course weightings for honor roll, grade 3 SLA's, student advisory council and *Respect in School* online training. Information items included an Inclusive Education update, upcoming professional development and school calendars.

**I.5. Associate Superintendent of Finance and Operations Report – John Rakai**

John Rakai reported the following information:

- In regards to Policy EEACAA *School Purchased Vehicles, Private Vehicles and Volunteer Drivers*, a recommendation was made to the Board that the purchased vehicles component be pulled out of this policy and that this policy be renamed Private Vehicles and volunteer Drivers and that the School Purchased Vehicle component be addressed under a new policy covering commercial vehicle transportation, regulations and safety program.
- Ongoing work with the 2014-2015 budget preparations following with the Budget committee meeting that occurred on April 29<sup>th</sup>. The budget that has now received Board approval will be submitted to Alberta Education by May 30<sup>th</sup>.
- In conjunction with a Commercial Vehicle operations consultant, during the past month three commercial vehicle transportation safety program orientation training sessions were hosted for Horizon schools' that operate extra-curricular buses.

- Attended construction Design Committee Meetings on May 1<sup>st</sup> and May 14<sup>th</sup> in both Barnwell and Warner in regards to the new upcoming construction projects.
- Attended the annual ASBOA Conference Phil Johansen.

## **I.6. Associate Superintendent of Programs and Services Report – Clark Bosch**

### **International Education:**

- Our final short term group from Columbia arrived May 3 (11 students and 2 chaperones) and will be with us for a month. Sheila has been able to secure the required number of home stay families for the group.
- Students range in age from 11 to 15 and are spread around the Division with 1 in Erle Rivers, 1 in Enchant, 2 in DAF, 1 in Warner, 2 in Barnwell, 3 in WRM, 1 in Vauxhall
- Our partnership between **Nenoshiroishi Elementary School** and Lomond School is ongoing. Our Japanese student partner' letters have arrived in Lomond.
- We have informed our Columbian partners, Travel and Education, that we will be unable to host short stay groups in the future. It has become increasingly difficult to find home stay families and, as a result, we are stepping back from short stays.
- We will not be travelling on any Alberta Education international student recruitment missions during the 2014-15 school year. We will be reviewing our place in the increasingly populated world of international student recruitment during the year.

### **Early and Inclusive Learning:**

- Screening has taken place in all communities. Please note we will screen any additional children who register late or have not been screened.
- All identified children have been referred to Children's Allied Health for further assessment. And once we receive the results of that testing we will put supports (PUF or Mild/Moderate in place for September.
- JoAnn Hill, our Speech Language Pathologist, is currently assessing children already in our pre-k and kindergarten programs to determine eligibility for continued supports and funding.
- Ann, Lyn and JoAnn will be attending many IPP meeting in the next few weeks to ensure ongoing supports and seamless transitions for our students.
- Ann is working with PDD, Persons with Developmental Disabilities on behalf of a number of students transitioning out of school or out of division to ensure continued support
- Clark attended meetings with the Southwest Regional Collaborative and participated in a conference call with AB ED requesting addition funding for the collaborative. SWRC received an additional \$310 00 in funding. The Bow River Regional Collaborative also received an additional \$192 000. (Lomond, Lomond Colony, Armada Colony)
- We currently have 14 students in Horizon receiving services through REACH in Calgary – mainly hearing, vision or psychological support, but also some physiotherapy and occupational therapy – and, with the demise of REACH, those students will now receive services from Children's Allied Health or the Regional Collaborative. Ann has already talked to Learning Support Teachers about completing those referrals as soon as possible to ensure continuity of service. Supports for students who are visually impaired, deaf or hard of hearing will be provided directly by the SW Regional Collaborative, and all other services (OT, PT, and SLP) will be provided by Health Services, but funded through SW Regional Collaborative.
- Learning Support Teacher time has already been allocated, and Ann is currently working on centralized assistant support, including support for students with high needs as well as speech language assistant time. Once the centralized budget has been finalized, we will be in a position to allocate decentralized Inclusive Learning funds shortly.
- We have advertised JoAnn's maternity leave for the 2014-15 school year. So far we have no applicants and we are now distributing our position to professional speech language websites in an effort to secure candidates.

- Please join me in welcoming Elisha Boulay who has recently joined our team replacing Marion who left us on April 15<sup>th</sup> for Stettler, Alberta.

### **FNMI Education:**

- Lisa Sowinski has been attending IPP meetings for our FNMI students.
- Lisa accompanied students to the aboriginal job fair in Lethbridge.
- In keeping with the commitment to success beyond school, Lisa has been facilitating meetings between students and Garth or Kristen. Support has been provided for students in the area of resumes for those seeking employment and scholarship applications for those going into post-secondary.
- Supported family connections in getting forms signed from parents for students to attend these after school programs.
- Support was provided to a few families with appointments for eye exams and finding their treaty numbers and applying for one if not done.
- Supported a family and a student transfer from Taber to Warner school and a family in Vauxhall that moved to Taber.
- Also had to provide support to the family that lost their brother with the murder in Taber March 14th. So far for the beginning of Lisa has provided support in virtually every aspect of this tragedy.
- Support was provided to a student who transferred from Myers to Ace Place.
- Planning was completed with two schools for Leo Pard to come with his tipi and do some cultural activities.
- Support has been ongoing for a student who was hit by a truck. She is 11 years old and is a student from Dr. Hamman. She is in Calgary Children's Hospital and Lisa has been in touch daily with her mother. Lisa has been updating Darlene with the information from her mom.
- Lisa arranged for Elder Leo Pard to come to WR Myers on to meet with the FNMI students there. They met in the conference room at the school. There were about 20 students present and they prayed and smudged and the students asked questions about the culture. In our opinion and the opinion of the students, the event was very successful. The students have told us they would love to participate in more events like this one.
- Elder Leo Pard came to the MD park where he met with the gr. 7 & 8's from Barnwell school along with the Quebec students that were visiting the school. Leo set up his tipi with the help of the students and told the story about the tipi etc. He also showed them how to make arrow heads and his wife made fry bread with the students. He told some stories with everyone sitting in the tipi. They did a round dance and some drumming. He also talked to them about drugs, alcohol and bullying. They all said they had a great time and it was a good experience.
- Lisa set up a booth at DAF health and wellness day. She had a student from WR Myers with me and we will talk about smudging and what it means.
- Lisa arranged for at Elder Leo Pard to come to LT Westlake. He set up a smaller tipi in the back of school and will had a 1/2 hour with each class to tell stories and show artifacts, sing, dance, drum etc... his wife made some fry bread.
- We are beginning to plan a mini Pow Wow for June.

### **Counselling**

- Our counsellors facilitated the Health and wellness fair at Chamberlain on May 1<sup>st</sup>. Students were encouraged to be healthy leaders and teach other students different activities that they could do to be healthy in their bodies, minds and hearts. Some of the activities students lead Zumba, a wellness walk, stretching and the "sugar shocker kit" which teaches students about the amount of sugar in drinks.
- In Vauxhall, for mental health week, the school is being challenged throughout the month to participate in various wellness tasks (i.e., healthy eating, physical activity, gratitude and resiliency) and themes for the weeks throughout the month with various activates for the school centered on these themes.
- Family Connections has been renewed for 3 more years and we will be submitting our proposal for what the program will look like over the next three years. Our hope is to expand pieces of the program that currently do not have these resources (i.e., in the south), as well as maintain current programming.
- Our last mentorship date for spring will be May 14. This session we had 31 mentors and mentees from W.R Myers, Dr. Hamman and Central School participated.



- The FSLP program organized a Wellness Fair at D.A Ferguson for student of D.A. and MAP to attend (see attached poster), which tied into Mental Health Awareness week. Various community resources participated in the day (i.e., Mental Health, FCSS, Town of Taber, Healthy Weights, etc.) to share information around programs and supports in the community. Parents were also invited to attend the day.
- The FSLP program has successfully obtained two separate grants through TCAPS. One is to send less fortunate students to summer camps and the second one is to engage kids in pro-social activities and provide them an opportunity to participate in a guitar group with the possibility of winning a guitar at the end of the group. This grant will provide us with enough funding until the end of next school year. We are hoping to run a group in Vauxhall before the end of the year.
- Mental Health Awareness week ran May 5-11 and various activities are planned for the different schools to promote health and wellness.
- Family Connections is preparing their annual Wellness bags for grade 5/6 students that are transitioning to new schools.
- The Technology Panel held at D.A. Ferguson on April 30 was a success. We had about 120 people that attended the evening with participants from across the communities and Divisions. We are currently working with Milk River RCMP to plan a similar evening in Milk River.
- Angela and Daelynn attended various committee meetings: TCAPS, MDST, TCAD, Regional Collaborative Mental Health committee.
- Resiliency Campaign was held on May 2 at the Civic Center. Students were invited to write a letter to someone they felt was a mentor or who made a difference in their lives. These postcards were read to their mentors by selected students at the resiliency celebration evening.
- A refresher in Threat Assessment was offered to the school division and community. 25 people attended from various roles.
- SIVA training offered to the Division (2 day).
- Bike rodeo will be held for elementary students in town in collaboration with Taber Police and Family Connections. Focus is on bike safety.

#### **Kanadier Mennonite Programming:**

- George has spent considerable time calling and visiting families with children in Horizon schools looking for feedback and keeping the trust level high to ensure regular school attendance. There are times when we have been able to rectify small problems before they became difficult or irreversible.
- There is still a steady growth of LGM families moving to southern Alberta. They come mostly from Mexico, Ontario and the USA (Texas or Kansas). Through our connections with the MCC office, we are often able to connect with them about education as they are looking for work and housing.
- Busing Review – In preparation for the busing review process, George prepared a spreadsheet showing all the number of LGM students in Horizon School Division. George contacted all of the parents who have children attending one of our schools outside their school attendance area. He will contact them again at a time when we have proposals regarding potential changes. We hope that some of our work over the next year will reduce some of the busing problem areas, so that there is less of a negative impact when those busing changes are made for the Sept 2015 school year. Ideally, all of the students would attend the school in their attendance area and with growing number of students, we need to figure out what it takes to make that happen.
- Barnwell – The population of this community and surrounding area is growing steadily. Along with that growth there are challenges. An entire section of the new development is being done by a Mennonite (LGM) family and many of the new LGM families that move to Barnwell do not send their children to the Barnwell School. Some of those students attend Taber Christian School or the Central School Mennonite program. The rest of the children are bused to the Grassy Lake Old Colony church school. Then a few months ago, after the public announcement of Barnwell School rebuild, the Old Colony church had a meeting and voted to build a church in Barnwell. Shortly after that, the Reinlander church group purchased a parcel of land just west on Barnwell to build a church. From past experience we know these churches turn into school use facilities. For both of these initiatives, there have been public hearings in the

community of Barnwell and the MD of Taber. George has had several visits from community members (LGM and others) to talk about the matter. Our goal is to keep children in Horizon schools and draw in the ones that do not currently attend.

- Families in the Horizon area not sending their children to our schools – George has provided a report (attached) that shows the number and age grouping of children registered by Hope Christian Schools. Most of these children attend the Old Colony private school locations, but some are just staying at home to look at their home school material. In addition to these numbers there are also many school-age children that are not registered for school anywhere. George estimates there are still another 200 to 300 school age children that are not even registered for home schooling. These are mostly teenagers, from 13 to 19 years of age.
- Warner – George recently met with staff from Warner School for the purpose of teaching them more about the LGM people. The goal of course is to get more of the LGM into our schools. We have one LGM family that has registered their two children for the fall of 2014. There is a need to figure out how to make changes and attract more LGM families into the Warner community and school. We came up with an option of creating a poster together to put up at the MCC office, showing the LGM people that they should perhaps consider Warner as a place to live. Especially for the numerous LGM men (around 30) that work at the Meridian manufacturing plant in Lethbridge. George knows the employer well and he will also contact him to promote Warner as another option for their new workers to live.
- Transition from Grade 5 or 6 to Junior/Senior High – It has always been important to make sure the LGM students are prepared for the transition from the elementary schools to the Junior / Senior High Schools. George has been calling parents of this age group to ensure they understand the step to the other Grade is a positive one. In some cases George meets them to tour them through the new school. This happens mostly in Vauxhall, Taber, Grassy Lake and Enchant. Over the past few years, most of the students transition successfully. Of course, it requires follow-up in September to look for the missing students.
- Both Old Colony “private school” locations now offering Kindergarten classes - Until now these schools offered classes for ages 6/7 to 12/13 only. In both Grassy Lake and Circle Hill locations, the church has previously registered children in a Horizon Kindergarten, then moved in Grade 1 to the church program. This mostly affected our schools at Grassy Lake, Central Mennonite program, Vauxhall Elementary and Enchant. We have always had to work hard to keep them for Grade 1. Families are now getting pressure from the church to get their children directly into the church schools from the start. Through our connections with the MCC Center and Public Health nurses, we are trying to make sure we get in contact with all parents, so we can do our best to convince them to send their children to Horizon schools. These connections also include other Service Providers, such as the Police, Children’s Services, Adult Learning Councils and many employers.

#### **Career Counselling:**

- We continue to focus on grade 11 student individual appointments as the second semester continues.
- Garth and Kristin are busy completing career presentations to all students in the division taking Career and Life Management. (CALM)
- We will continue to inform, encourage, support and guide Grade 12 students as they enter scholarship competitions and move into the world of work.

#### **High School Redesign:**

- Representatives from all of our high schools currently participating in High School Redesign attended an Alberta Education session on April 10<sup>th</sup> in Olds.(MRM, VHS, Warner, Lomond and ERHS)
- Vauxhall High School has submitted their application for entry into the project in the fall of 2014.
- Clark hosted a High School Principals meeting in an effort to move forward on the foundations of the HS Redesign project. These foundational areas include:
  - Mastery Learning
  - Rigorous and Relevant Curriculum
  - Personalization
  - Flexible learning Environments

- Educator Roles and Professional Development
- Meaningful Relationships
- Assessment
- Welcoming, Caring, Respectful and Safe Environments
- Home and Community Involvement

**Hutterian Brethren Schools:**

- Clark participated in a provincial discussion in Edmonton regarding the Alberta Hutterite Colonies Steering Committee Report that was submitted to Minister Johnson on February 22nd 2013.
- John and Clark met with Elders of the Lomond Colony to determine a plan for next year and beyond. Next fall, the colony will only have 6 students and it will be a number of years until those numbers increase.
- Clark and Gary will be meeting with Colony representatives to offer possible scenarios in an effort to meet the 907 hour situation.

**Teacher Evaluation:**

- Mr. Bosch has completed evaluation for ten first or second year teachers.

**College of Alberta School Superintendents:**

- Mr. Bosch attended the spring CASS in Edmonton May 1<sup>st</sup> and 2<sup>nd</sup> where he took part in a variety of sessions dealing with early childhood, Hutterite education, high school redesign, achieving success through narratives and Alberta Education initiatives.

**I.7. Associate Superintendent of Curriculum and Instruction Report – Erin Hurkett**

Erin Hurkett’s report was distributed and included the following updates:

- Provided feedback in regards to the literacy/numeracy benchmarks and competency indicators during a focus group session with Alberta Education
- Attended a curriculum coordinators meeting on April 29<sup>th</sup>
- Attended the annual CASS/AB Education conference in Edmonton on April 30<sup>th</sup> – May 2<sup>nd</sup>, attending sessions on high school redesign, curriculum redesign and math curriculum
- Facilitated a PD session for new teachers to Horizon on May 8<sup>th</sup>
- Observed an adolescent literacy intervention program at Chinook High School in Lethbridge on April 16<sup>th</sup>
- Continued with literacy assessments for Jr. High students at D.A. Ferguson on May 5<sup>th</sup>
- Facilitated a PD learning session at the May 6<sup>th</sup> Administrators’ meeting in regards to English Language Learners. Funding, program planning, benchmarking and documentation were also discussed.
- Attended the International Reading Association Conference in New Orleans from May 9<sup>th</sup> – 13<sup>th</sup>. The conference was focused on best practices in regards to teaching students to become high functioning literate adults.
- Attended a C2 session in Calgary where Horizon School Division presented the process they have gone through for the 2013/14 school year.

In addition to the above areas, all observations and evaluation reports for teachers new to Horizon have been completed. High School locally developed courses have also been acquired. Video conferencing schedules have been organized for the 2014/15 school year. A dual credit meeting has been organized for May 28<sup>th</sup> at 6:00pm at W.R. Myers High School. This meeting is open to students, parents, teachers and counselors who would like more information on the program.

**I.8. Correspondence**

No items of discussion came forward from Correspondence as provided in enclosure 11 of the agenda.

**I.9. E-Cigarettes**

The question of whether Horizon School Division had a policy that covers E-cigarettes came forward. This matter was discussed at a previous Board meeting whereby the Board concurred that while E-cigarettes are not approved for use in Canada by Health Canada, that they be considered under Policy IFCH – Illicit Substances. The Board directed the Superintendent to undergo further research, review and policy amendment or development if necessary, in order to ensure that the matter of E-cigarettes are clearly identified in policy.

**COMMITTEE ITEMS**

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously  
COMMITTEE  
97/14

Moved by Blair Lowry that the meeting reconvene.

Carried Unanimously  
RECONVENE  
98/14

Moved by Bruce Francis that the meeting adjourn

Carried Unanimously  
MEETING  
ADJOURNED  
99/14

Original Signed – June 17, 2014  
Chair

Original Signed – June 17, 2014  
Secretary