

Horizon School Division No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, October 15, 2013 beginning at 2:00 p.m. in the Eric Johnson Room

TRUSTEES PRESENT: Audrey Krizsan, Board Chair
Derek Baron, Board Vice-Chair
Marie Logan, Bruce Francis, Sharon Holtman,
Jennifer Crowson, Terry Michaelis

ALSO PRESENT: Wilco Tymensen, Superintendent of Schools
John Rakai, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs & Services
Erin Hurkett, Associate Superintendent of Curriculum & Instruction
Greg Price, Taber Times
Barb McDonald, Recording Secretary

GUESTS: School Board Election Candidates: Rick Anderson, Blair Lowry, Abe Klassen, Marnie Moulard

ACTION ITEMS

Moved by Terry Michaelis that the Board approve the agenda as presented with the following addition:

Under Action Items:

#5. Approve amendments to Policy GCBC *LAPP Membership*

Carried Unanimously

AGENDA APPROVED

164/13

Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, September 17, 2013 as amended to read *October 2013* rather than *September 2013 Public School Board election (under the Associate Superintendent of Finance and Operations report)* and in Enclosure 1 of the agenda.

Carried Unanimously

REGULAR BOARD
MEETING MINUTES
APPROVED

165/13

Moved by Marie Logan that the Board approve the Payment of Accounts report in the amount of \$8,362,578.23 as provided in Enclosure 2 of the agenda.

Carried Unanimously

PAYMENT OF ACCOUNTS
REPORT APPROVED

166/13

In June the Board approved the new Policy IFGA *Interrogation/Search of Students and Seizure of Property*, which provides more clarity in regards to rules and regulations in terms of being able to conduct searches. As a result, Policy IFGB is outdated and redundant, and requires to be deleted

Moved by Jennifer Crowson that the Board approve the deletion of Policy IFGB *Searches by School Authorities*

Carried Unanimously

DELETION OF POLICY
IFGB APPROVED

167/13

Moved by Sharon Holtman that the Board approve amendments to Policy GCBC *LAPP Membership* regulations to include the following classifications as eligible for Local Authorities Pension Plan (LAPP):

- Early Learning Educator
- Speech Language Pathologist
- Sign Language Interpreter
- Education Behavioral Specialist

AMENDMENTS TO
POLICY GCBC APPROVED
168/13

Carried Unanimously

Moved by Sharon Holtman that the board approve the new eligible classifications to Policy GCBC *LAPP Membership* effective September 1, 2013

AMENDMENT DATE TO
POLICY GCBC APPROVED
169/13

Carried Unanimously

Prior to his report, Wilco reminded the Board and guests that Sharon Holtman and Audrey Krizsan have retired from their trusteeship. Sharon has served on the Horizon School Division Board of Trustees for the past 30 years and Audrey Krizsan has served for the past nine years. Wilco thanked Sharon and Audrey on behalf of all Horizon staff for their years of service, their support and guidance, and their tireless commitment to “What’s Best for Students”.

INFORMATION ITEMS

1. Superintendent’s Progress Report

Visionary Leadership

- School leadership teams came together to collaboratively review and revise school three year plans. Goals, outcomes, strategies and measures aligned with the jurisdiction’s 2 core goals.
 - *All learners will finish school possessing 21st century learning competencies and*
 - *All learners will demonstrate the personal attributes of contributing global citizens*

Instructional Leadership

- Meetings were held with the U of L to strengthen partnerships between the University’s B.Ed. and M.Ed. program and Horizon as part of the continual focus on quality instruction and mentorship,
- CASS Mentorship workshops were attended to support and build relationships with other jurisdictions
- The superintendent facilitated the first monthly administrators meeting

Human Resources Leadership

- As part of the HR process of acquiring a new principal for Erle Rivers High School, the superintendent meet with parent council and school staff to create a profile and organized interviews. A new principal has been selected and will be announced in an upcoming press release.
- Negotiation meetings were attended
- AS part of the Tripartite Collective Framework, the superintendent co-chaired the C2: committee, which is exploring teacher efficacy and student learning.

Effective Relationships

- As part of the jurisdiction’s goal of strengthening global citizenship, meetings were held with Alberta Health Services to explore student services and support partnerships
- The superintendent had the privilege of attending a Lunch meeting with Horizon’s amazing Family School Liaison Counselors
- The Facilities Manager’s, Mr. Andy Tuveson, retirement banquet was attended. A sincere thank you to Andy for his 27 years of service to Horizon. Your legacy will be remembered whenever people walk into the facilities that you helped build and maintain.
- As part of the ongoing effort to support staff, the Superintendent continued visiting schools and classrooms.

External Influences on Education

- In today's connected world, there are many external influences on education. To influence these connections, meetings with TCAPS, U of L, CBC, M.D. of Taber, CASS Exec, Government of Alberta Regulatory Review committee, Maureen Kubinec, MLA Barrhead-Morinville-Westlock, Chair of the Education Act Regulatory Review Committee and AB ED were held this month.

Organizational Leadership and Management

- Meetings with Horizon's two new principals were held to discuss the evaluation process and provide support
- To ensure the safety of Division Office personnel, Division Office practiced Fire Drills and Lockdowns
- Attended Barnwell School new playground grand opening

2. Trustee/Committee Reports

2.1 ASBA Zone 6 Report – Marie Logan, Zone 6 Representative provided an update from the Zone 6 meeting she attended on October 9th. Highlights from the meeting included the following:

- Labor Relations and Principal Allowances
- Notes from ASBA's Director's Report
- Professional Learning Opportunities for Trustees
- Zone 6 School Board Updates
- Important Dates Including:
 - October 18th – Nominations open for the Teaching Excellence Awards
 - October 23rd – The Task Force for Teaching Excellence will be taking place in Lethbridge
 - November 17th-19th – ASBA Fall General Meeting in Edmonton
 - December 1st – School authorities will advise Alberta Education regarding their participation in the 2014 Grade 3 PAT's as well as the September Grade 3 2014 SLA pilots
- The Next Zone 6 meeting will take place on November 13, 2013

2.2 Facilities Committee Report – Jennifer Crowson, Facilities Committee Chair, provided an update on work undertaken during the past month within the Facilities Department. The report was enclosed in the agenda and included the following information:

- Vauxhall MAP Project Update
 - Preparations took place throughout the month with student occupancy taking place on September 27, 2013
- Vauxhall Elementary and Vauxhall High School updates
 - VES School Gym floor completed
 - Added additional signage around playing field and walking path
 - Completed annual preventative maintenance on air handling equipment, electric pumps and drives
- Lomond Community School
 - Roofing replacement is completed
- Hays School
 - Removed and replaced concrete slabs from east entrance
 - Extended roof drainage away from the main building
- Barnwell playground structure completed with the grand opening taking place on October 15, 2013

2.3 Administrators Meeting Report – Jennifer Crowson provided a report (as per the handout that was distributed) to the Board from the October 8th Administrator's Meeting and included the following information:

- A presentation from the Taber Police Service regarding a Special Needs Registry that has been put into place
- Discussions regarding the CUPE Collective Agreement, decentralized budgets and student fees, the 2014-2015 school year calendar, emergency school closure procedures (in the event of inclement weather), emergency response manual, student assessment, curriculum re-design, spring Administrator leadership symposium, PowerSchool updates, inquiry about bringing animals into schools and an Inclusive Education update

3. Associate Superintendent of Finance and Operations Report

John Rakai reported on the following:

- Following nomination day, time has been spent the past month on the upcoming election preparations for Ward 3
- Thanked the Town of Taber and Village of Barnwell for agreeing to joint election proceedings by managing advanced and election day voting stations on behalf of Horizon
- Working on updating the 2013/14 budget based on the actual enrollment figures reported as of September 30th
- Working with the CUPE National Representative from the Medicine Hat office on updating the Collective Agreement for the period September 1, 2013 to August 31, 2016
- Attended September Division Office staff meeting
- Participated in S.A.L.T. (Senior Administrative Leadership Team) meetings
- Met with local ATA Negotiating Committee, with additional upcoming meetings yet to be established
- Participated in several C2 (teacher workload and efficacy) meetings
- Participated in a Facilities planning meeting with the new Facilities Manager
- Met with the W.R. Myers Principal to review some office staffing changes that have taken place
- Met with the support staff non-union support staff liaison committee

4. Associate Superintendent of Programs & Services Report

Clark Bosch distributed his report as a handout and included the following updates:

- International Education
 - Currently hosting a short-term group from Columbia, with the next group scheduled to be here from November to December
 - Participated in the Alberta Education Student Recruitment mission from September 15th – October 1st in Brazil and Chile.
 - Continuing to work on an agreement with Nenoshiroishi Elementary School in Japan
- Early and Inclusive Learning
 - Reviewed assessment results for pre-k and kindergarten students to determine coding assignments
 - Provided statistics on the number of coded students in the jurisdiction, noting the significant reduction from the past year
 - Approval of Diploma exam accommodations and the local level rather than through Alberta Education
 - Advised the Board about new forms for behaviour consultations and psych-ed assessment referrals
 - Attended meetings at all schools focusing primarily on support new Pre-K staff and LST's
- Counselling
 - The *Stepping Stones Mentorship Program* has started with 30 mentors and 30 mentees currently in the program. Mentors will be able to earn CEU credits upon completion of the 10-week program
 - Partnerships with the Taber Police Service by providing presentations on internet safety in classrooms for elementary, middle and high school students
 - Conflict resolution and healthy choices programs in place for students

5. Associate Superintendent of Curriculum and Instruction Report

Erin Hurkett's report was enclosed in the agenda and included the following information:

- Attended the Alberta Assessment Consortium conference in Edmonton
- Participated in sessions for the October division-wide PD Day, noting that the keynote speaker for the PD day will be Alex Couros (whose focus is on digital citizenship)
- Worked on the upcoming Safe and Caring Leadership Day in Barnwell. It was noted that Chris Hadfield will be conferencing with leadership students via video-conferencing to share his journey in becoming an astronaut
- Aligned PAT and Diploma accommodation forms to include both IPP and ELL requests

Erin also presented the 2013-2013 PAT results as well as grade 12 diploma exam reports to the Board.

COMMITTEE ITEMS

Moved by Marie Logan that the Board meet in Committee.

Carried Unanimously

COMMITTEE
170/13

Moved by Derek Baron that the meeting reconvene.

Carried Unanimously

RECONVENE
171/13

Moved by Jennifer Crowson that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
172/13

Chair

Secretary