

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, May 14, 2013 beginning at 1:30 p.m. in the Eric Johnson Room

TRUSTEES PRESENT: Audrey Krizsan, Board Chair
Derek Baron, Board Vice-Chair
Marie Logan, Bruce Francis, Sharon Holtman, Jennifer Crowson
Terry Michaelis

ALSO PRESENT: Cheryl Gilmore, Superintendent of Schools
John Rakai, Associate Superintendent of Finance & Operations
Dave Driscoll, Associate Superintendent of Programs & Services
Wilco Tymensen, Associate Superintendent of Curriculum & Instruction
Greg Price, Taber Times
Barb McDonald, Recording Secretary

ACTION ITEMS

Moved by Marie Logan that the Board approve the agenda as presented with the following changes and additions:

Under Action Items

- #12. Table the approval of the deletion of Polity HGAN *Digital Technology*
- #13. Table the approval of the deletion of Policy HGAO *Use of Personal Communication*
- #14. Approval of the deletion of Policy HGCF *Distance Learning*
- #15. Approval of first reading of Policy BHD *Board Member Compensation and Expenses*
- #16. Approval of first reading of Policy BK *System Evaluation*
- #17. Approval of first reading of Policy AE *Goals and Objectives*
- #18. Approval of first reading of Policy AD *Education Philosophy*
- #19. Approval of Principal designations
- #20. Approval of Minutes of Special Board Meeting held Monday, May 6, 2013

Carried Unanimously

AGENDA APPROVED
39/13

Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, April 23, 2013 as provided in Enclosure 1 of the agenda.

Carried Unanimously

REGULAR BOARD
MEETING MINUTES
APPROVED
40/13

Moved by Terry Michaelis that the Board approve the Payment of Accounts report in the amount of \$4,591,872.31 as provided in Enclosure 2 of the agenda.

Carried Unanimously

PAYMENT OF
ACCOUNTS REPORT
APPROVED
41/13

Moved by Sharon Holtman that the Board approve the acquired Pembina Hills, five-credit locally developed senior high school course Forensic Science Studies 35-5 and the resources being used to teach the course from September 1, 2013 to August 31, 2016 as outlined in Enclosure 3 of the agenda.

Carried Unanimously

LOCALLY DEVELOPED
COURSE FORENSIC
SCIENCE 35-5
APPROVED
42/13

<p>Moved by Bruce Francis that the Board approve first reading of revised Policy EBCE <i>School Security Lockdown</i> as provided in Enclosure 3 of the agenda.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY EBCE APPROVED 43/13</p>
<p>Moved by Sharon Holtman that the Board approve first reading of Policy HG <i>Citizenship in a Digital Age</i> as provided in Enclosure 4 of the agenda.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY HG APPROVED 44/13</p>
<p>Moved by Derek Baron that the Board approve first reading of revised Policy GBL <i>Personnel Records</i> as provided in Enclosure 5 of the agenda.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY GBL APPROVED 45/13</p>
<p>Moved by Marie Logan that the Board approve first reading of revised Policy GCAE <i>Vice-Principal and Assistant Principal Positions</i> as provided in Enclosure 6 of the agenda.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY GBL APPROVED 46/13</p>
<p>Moved by Sharon Holtman that the Board approve first reading of revised Policy ECG <i>Staff Mileage Payment</i> as provided in Enclosure 7 of the agenda.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY ECG APPROVED 47/13</p>
<p>Moved by Terry Michaelis that the Board approve first reading of revised Policy JAB <i>Flag Protocol</i> as provided in Enclosure 8 of the agenda as amended.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY JAB APPROVED 48/13</p>
<p>Moved by Bruce Francis that the Board approve first reading of revised Policy BF <i>Policy Development</i> as provided in Enclosure 9 of the agenda as amended.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY BF APPROVED 49/13</p>
<p>Moved by Derek Baron that the Board approve the tabling of the deletion of Policy HGAN <i>Digital Technology</i>.</p>	<p>Carried Unanimously</p>	<p>TABLING OF THE DELETION OF POLICY HGAN APPROVED 50/13</p>
<p>Moved by Jennifer Crowson that the Board approve the tabling of the deletion of Policy HGAO <i>Use of Personal Communication</i>.</p>	<p>Carried Unanimously</p>	<p>TABLING OF THE DELETION OF POLICY HGAO APPROVED 51/13</p>
<p>Moved by Sharon Holtman that the Board approve the deletion of Policy HGCF <i>Distance Learning as provided in Enclosure 12 of the agenda</i>.</p>	<p>Carried Unanimously</p>	<p>DELETION OF POLICY HGCF APPROVED 52/13</p>
<p>Moved by Derek Baron that the Board approve first reading of revised Policy BHD <i>Board Member Compensation and Expenses</i> as provided in the handout that was distributed as amended.</p>	<p>Carried Unanimously</p>	<p>FIRST READING OF POLICY BHD APPROVED 53/13</p>

Moved by Marie Logan that the Board approve first reading of revised Policy BK <i>System Evaluation</i> as provided in the handout that was distributed.	Carried Unanimously	FIRST READING OF POLICY BK APPROVED 54/13
Moved by Sharon Holtman that the Board approve first reading of revised Policy AE <i>Goals and Objectives</i> as provided in the handout that was distributed.	Carried Unanimously	FIRST READING OF POLICY AE APPROVED 55/13
Moved by Derek Baron that the Board approve first reading of revised Policy AD <i>Educational Philosophy</i> as provided in the handout that was distributed.	Carried Unanimously	FIRST READING OF POLICY AD APPROVED 56/13
Moved by Sharon Holtman that the Board approve Principal designations for the 2013-2014 school year as presented in Committee.	Carried Unanimously	PRINCIPAL DESIGNATIONS FOR THE 2013-2013 SCHOOL YEAR APPROVED 57/13
Moved by Jennifer Crowson that that Board approved the minutes of the Special Board Meeting that was held on Monday, May 6, 2013 as provided in the handout that was distributed.	Carried Unanimously	SPECIAL BOARD MEETING MINUTES APPROVED 58/13

INFORMATION ITEMS

1. Superintendent's Progress Report

Education Week: Education – Inspiring Education: Building Connections, Celebrating Relationships

Schools are to be congratulated for the special events organized over Education Week (May 6 – 10) celebrating student learning and engagement with our communities. Horizon Schools are truly places where connections are built and caring relationships are nurtured.

Administrator Meeting

Principals and Learning Support Teachers spent time reviewing the new funding model for Inclusive Learning and discussing the vision for a new paradigm grounded in the Horizon Continuum of Supports and Services. Elementary principals reviewed site allocation of resources and discussed accountability for intervention programs. Secondary principals engaged in a presentation and discussion by W. R. Myers lead teachers in adolescent literacy, Laurie Chomany and Amy Korver. This was followed by a discussion of some policies under review.

Professional Learning

The Superintendent attended the CASS (College of Alberta School Superintendents) conference.

School Administrator Learning Symposium

Central office education managers and principals spent two days in Banff reviewing the jurisdiction key priorities, discussing progress in the identified strategies for 2012-13, and developing strategies for 2013-14. Throughout the Symposium the team engaged in sessions delivered by Michael Fullon, Beatriz Pont, Andy Hargreaves, and Ben Levin, four renowned researchers and writers in education.

Policy Committee

The Policy Committee met to review and discuss policies for renewal or revision.

Other

The superintendent also attended Vauxhall High School, Lomond, and W. R. Myers graduations, the Edwin Parr banquet honoring Zone 6 outstanding first year teachers (Horizon's nominee was Cody Young from Hays School), a meeting with Hays grade 9 parents to explore video conference delivery, numerous meetings with staff requesting a meeting with the Superintendent, a variety of meetings with principals regarding staffing.

Focus for May/June

Staffing

School and Staff Visitations

Principal professional growth plan meetings

ATA Negotiations

CUPE Negotiations

Trustee/Committee Reports:

2.1 ASBA Zone 6 Report – Marie Logan, Zone 6 Representative provided information from the Zone 6 meeting that was held May 8, 2013 and included the following highlights:

- ASBA budget will be passed at the Spring General Meeting in Red Deer in June.
Budget key elements include:
 - 0% increase in membership fees for 2013/2014
 - No change to fee for service rates for 203/2014
 - No change to registration fees for 2013/2014
 - Conference of choice benefits for staff and directors has been frozen
 - Leadership conference cancelled for 2013/2014
 - Board of Directors meetings have been reduced to 7 from 10
- Peter Rath from the Medicine Catholic School Board has been elected as the new Zone Director with Colleen Dietz selected as the alternate
- The Edwin Parr Awards night was successful again this year. The winner chosen by the selections committee for the 2013 award was Mr. Aaron Fitchett from Lethbridge School District No. 51.
- A committee has been formed to develop a new Zone 6 handbook.

2.2 Facilities Committee Report – Jennifer Crowson, Facilities Committee Chair, provided updates on work undertaken during the past month within the Facilities Department. The report included the following information:

- Kinnaird Report Survey data that will be reviewed in more detail at next month's meeting
- 3-Year Capital plan submission spreadsheet (submitted on May 1, 2013)
- Horizon MAP new building update. The timeline is for students to move into the new building with the commencement of the 2013/2014 school year
- Arden T. Litt Centre renovation progress in Grassy Lake
- 2013 IMR Project Planning
- Miscellaneous Maintenance work completed during April and May, 2013

2.3 April Administrators' Meeting Review – Derek Baron

Derek Baron provided a brief review of the Administrators' Meeting that took place on Wednesday, May 8, 2013 in the Eric Johnson Room. Highlights included the following:

- Professional Learning for High School Principals which included Inclusive Learning, Adolescent Literacy and Early Literacy.
- Horizon School Division Policy Discussions

3. Associate Superintendent of Finance and Operations Report

John Rakai reported on the following:

- Participated in the Facilities Manager position recruitment interviews with the selection of Mr. Jake Heide as the successful candidate. Mr. Heide is currently employed by the Horizon School Division Facilities Department as a Journeyman Electrician and will be commencing his new role as Facilities Manager with the commencement of the new school year. Andy Tuveson, current Facilities Manager will be retiring from his position after 28 years of service to Horizon.
- Worked with staff in other interviews for a new Human Resources Coordinator as well as a part-time temporary Transportation Coordinator.
- Attended the Administrators' Meeting on May 8, 2013.
- Spent time entering budget information into the provincial template.
- Attended Special Board Meeting held Monday, May 6, 2013.

4. Associate Superintendent of Programs & Services Report

Dave Driscoll reported on the following:

- Moving forward with Inclusive Education and the new funding format for schools.
- Working with Lethbridge College and the recent announcement that there are funds available for dual credit programs. Horizon will be moving forward with the plan for a Health Care Aide Certificate.
- Continued work the FSLC Team, working with student assessment and behavior management support procedures.
- Ongoing Regional Collaborative Services Project Delivery meetings.

5. Associate Superintendent of Curriculum and Instruction Report

Wilco Tymensen's report was enclosed in the agenda and included the following information:

Goal 1: All learners will finish school possessing 21st century learning competencies.

Key Action: Develop a common language and understanding of the following 21st century learning competencies and their relationship to innovation and entrepreneurialism: critical thinking, problem solving, and creative thinking. Support the professional capacity to integrate the competencies across grades and subjects.

- Completed final teacher evaluations reports
- Attended high school flexibility project and work with schools to re-conceptualize high school
- Attended ADLC meeting regarding revisioning of distance learning possibilities
- Entered new locally developed courses into LDCOMS (management system)

Key Action: Support the professional capacity to understand and successfully implement early intervention and effective teaching strategies for literacy and numeracy to improve proficiency across the grades.

- Brought to fruition the administrator Symposium which focused on strategic planning and revisioning of professional development.

Key Action: Support the professional capacity for responsible, effective, and purposeful use of technology by all jurisdiction learners.

- Developed a search and seizure policy and case law briefing
- Acquired the SoCan License for music
- Attended the AB ED Technology Meeting and championed provincial brokering of video streaming
- Attended the Inter-jurisdictional resource center executive meeting
- Held a tech meeting

Goal 2: All learners will demonstrate the personal attributes of contributing global citizens.

Key Action: Increase parent and community engagement through reciprocal and collaborative relationships.

- Attended the College and Alberta School Superintendent: zone 6 (CASSIX) meeting
- Attended the provincial College and Alberta School Superintendent (CASS) executive meeting
- Attended the provincial College and Alberta School Superintendent (CASS) meeting
- Reviewed and oversaw the Horizon ENMAX Scholarship

Key Action: Support the capacity of learners to set and accomplish goals through ownership of personal learning.

- Oversaw the final pilot Tell Them From Me survey

Key Action: Align structures and practices with Horizon's model of the Continuum of Supports and Services.

- Finalize 2013-14 school calendars
- Partook in the Facilities Manager Interviews
- Attended the Board Collective Framework meeting
- Attended the admin meeting

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE
59/13

Moved by Terry Michaelis that the meeting reconvene.

Carried Unanimously

RECONVENE
60/13

Moved by Jennifer Crowson that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
61/13

Chair

Secretary