

HORIZON SCHOOL DIVISION No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999

The Board of Trustees of Horizon School Division No. 67 held a Special Board Meeting on Tuesday, July 23, 2013.

PRESENT: Audrey Krizsan, Chair, Derek Baron, Vice Chair, Marie Logan, Jennifer Crowson, Terry Michaelis, Bruce Francis.

REGRETS: Sharon Holtman

ALSO IN ATTENDANCE: Wilco Tymensen, Associate Superintendent – Curriculum & Instruction
John Rakai, Associate Superintendent – Finance & Operations
Recording Secretary
Andy Tuveson, Facilities Manager
Jake Heide, Facilities Supervisor

Waiver of Notice of Special Meeting and Special Meeting Agenda Attached

Moved by Bruce Francis that the Board approve the Special Meeting Agenda as contained in the Waiver of Notice of Special meeting.

**AGENDA
APPROVED
117/13**

1. Division Office Storm Drainage Backup Damage & Restoration

Andy Tuveson and Jake Heide provided an update on the restoration work being undertaken at the Division Office as a result of the July 5, 2013 storm including heavy hail fall and torrential rain. Restoration work required has been confirmed covered by insurance.

The adjusting firm of Crawford & Company assigned the work to Belfor – a disaster recovery and property restoration company. In addition to the above being involved, Madsen, Kneppers & Associates, Inc., a construction and consulting and engineering firm also made a visit to inspect and establish the scope of work to be undertaken by Belfor.

Following inspection and testing the scope of work includes the removal of and replacement of 24 inches of drywall, vapour barrier and fiber glass insulation from the interior walls around the entire building envelope where it exists. Inspection of interior partition walls show that no moisture or mould issues exist. The fact that these walls were found to be acceptable is as a result of the Facilities Department's immediate response to removing the water from the building.

In addition to the building damage, some electronic components including 4 large screen T.V.s, are being inspected under Belfor's scope of work to determine if they need replacement.

To help waterproof the building in the event of future water back up the Board agreed to have the 24 inches of fiber glass insulation that is being removed replaced with spray foam insulation. Further that 3 ½ to 4 inches of drywall along the floor of all interior walls be replace with PWF plywood. The PWF will be covered with a higher (5 to 6 inches) vinyl or carpet base cove. Mr. Tuveson will discuss the addition of spray foam insulation with the adjuster to determine if the work will be approved and covered by insurance. The Board concurred that any

covered by insurance be covered by the Plant Operations & Maintenance budget.

The Board concurred that a meeting with the Town of Taber Council be established to express concern and request improvements to surface drainage in and around that area surrounding the Division Office.

2. Horizon – ASBA SiPP Participation Agreement.

Moved by Marie Logan that the Board approve an amendment to the ASBA Supplemental Integrated Pension Plan (SiPP) Participation agreement to include the Associate Superintendents of Programs & Service, and Curriculum & Instruction. Further, that the inclusion of these positions in SiPP supersedes and takes the place of all prior oral or written agreements that may have been made between the parties as it pertains to any previous additional supplemental pension plan participation.

Carried Unanimously

ASBA SiPP
Participation
Agreement
Amendment
Approved
118/13

3. Horizon – SERP Participation Agreement

Move by Bruce Francis that the Board withdraw from the Supplemental Executive Retirement Plan (SERP) Agreement upon the receipt of written confirmation from the Associate Superintendent of Finance & Operations as to his agreement to remove SERP from his employment agreement.

Carried Unanimously

SERP
Participation
Agreement
Withdrawal
Approved
119/13

4. Employment Agreements

Moved by Jennifer Crowson that the Board approve amending the employment agreement with the Associate Superintendent of Finance & Operations.

Carried Unanimously

Amendments to
Employment
Agreement
Approved
120/13

5. Signing Authorities

Moved by Jennifer Crowson that the Board approve the attached Resolution Regarding Banking authorizing the following to act on behalf of the Horizon School Division No. 67 as signing authorities effective August 1, 2013:

Superintendent
Associate Superintendent of Finance & Operations,
Associate Superintendent of Programs & Services,
Associate Superintendent of Curriculum & Instruction, and
Payroll / Personnel Coordinator, or any two of the above.

Carried Unanimously

Signing
Authorities
Approved
121/13

6. Moved by Marie Logan that the meeting Adjourn.

Carried Unanimously

Meeting
Adjourned
122/13


Chair
/ilr


Secretary

WAIVER OF NOTICE OF SPECIAL MEETING

In accordance with the provision of Section 67 of the *School Act*, Chapter S-3, 2000 and amendments thereto, we, the undersigned hereby waive notice of a Special Meeting held on Tuesday, July 23, 2013 commencing at 9:00 a.m.

AGENDA

1. Division Office Storm Drainage Backup Damage & Restoration
2. Horizon – ASBA SiPP Participation Agreement
3. Horizon SERP Participation Agreement
4. Employment Agreements
5. Signing Authorities

Signed:  July 23, 2013
Audrey Krizsan – Chair


Signed:  July 23, 2013
Derek Baron – Vice-Chair

Signed:  July 23, 2013
Marie Logan – Trustee

Signed: _____ July 23, 2013
Sharon Holtman – Trustee

Signed:  July 23, 2013
Bruce Francis – Trustee

Signed:  July 23, 2013
Jennifer Crowson - Trustee

Signed:  July 23, 2013
Terry Michaelis - Trustee