

**Horizon School Division No. 67
Regular Board Meeting – Division Office
ERIC JOHNSON ROOM
Tuesday, November 15th, 2016 – 1:00 p.m.**

Regular Board Meeting Agenda

A – Action Items

A.1 Agenda	ENCLOSURE 1 ENCLOSURE 2
A.2 Minutes of Organizational Board Meeting held Tuesday, October 18 th , 2016	
A.3 Minutes of Regular Board Meeting held Tuesday, October 18 th , 2016	

D – Discussion Items

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I- Information Items

I.1 Superintendent's Progress Report (<i>handout</i>)	ENCLOSURE 3 ENCLOSURE 4 ENCLOSURE 5 ENCLOSURE 6 ENCLOSURE 7
I.2 Trustee/Committee Reports <ul style="list-style-type: none">• I.2.1 Zone 6 ASBA Report – Marie Logan• I.2.2 November Administrators' Meeting Summary – Jennifer Crowson• I.2.2 Facilities Report – Bruce Francis<ul style="list-style-type: none">○ Support for Solar Panel Installation at 36 Schools	
I.3 Associate Superintendent of Finance and Operations Report – Phil Johansen	
I.4 Associate Superintendent of Programs and Human Services Report – Anita Richardson	
I.5 Associate Superintendent of Curriculum and Instruction Report – Amber Darroch	
I.6 Inclusive Education Update – Robbie Charlebois	

Correspondence

C.1 Solar panels to be featured in Alberta's new schools C.2 Province hammers out energy efficiencies in new buildings C.3 Memo – WHS C.4 WHS request granted – letter C.5 Calgary Herald – Online Education Funding Survey C.6 News Release – Clark	ENCLOSURE 8
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Dates to Remember:

- November 29th - Board Meeting
- December 5th - Board School Tours
- December 13th - Admin Meeting
- December 20th - Board Meeting

Horizon School Division No. 67

6302 – 56 Street Taber, Alberta T1G 1Z9
Phone: (403) 223-3547 1-800-215-2398 FAX: (403) 223-2999
www.horizon.ab.ca

The Board of Trustees of Horizon School Division No. 67 held its Organizational Meeting of the Board on Tuesday, October 18, 2016 commencing at 12:45 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Bruce Francis, Blair Lowry, Rick Anderson, Derek Baron,
Jennifer Crowson, Terry Michaelis

ALSO PRESENT: Wilco Tymensen, Superintendent of Schools
Philip Johansen, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs, Services & Human Resources
Amber Darroch, Associate Superintendent of Curriculum & Instruction

ACTION ITEMS

1. **Philip Johansen, Associate Superintendent, called the meeting to order at 12:45 p.m.**

2. **Nominations and Election for Chair of the Board**

Philip Johansen called for nominations from the floor for the position of Board Chair.

Derek Baron nominated Marie Logan for the position of Board Chair.

Philip Johansen called for nominations two more times. None were made

Marie Logan accepted the nomination.

Moved by Jennifer Crowson that nominations cease

Carried Unanimously

Marie Logan was declared to be the Chair of the Board of Trustees of Horizon School Division No. 67 until the next Organizational Meeting of the Board.

BOARD CHAIR
ELECTED
112/16

3. **Nominations and Election for Vice-Chair of the Board**

Philip Johansen called for nominations from the floor for the position of Board Vice-Chair.

Derek Baron nominated Bruce Francis for the position of Board Vice-Chair.

Philip Johansen called for nominations two more times. None were made.

Bruce Francis accepted the nomination.

Carried Unanimously

Bruce Francis was declared the Vice-Chair of the Board of Trustees of Horizon School Division No. 67 until the next Organizational Meeting of the Board.

BOARD VICE-CHAIR
ELECTED
113/16

Chair Marie Logan assumed Chair of the Meeting

4. **Approve Trustee Committees for 2016-2017**

Moved by Derek Baron that the Board approve the 2016-2017 term of office Trustee Committee memberships as attached to these minutes

Carried Unanimously

TRUSTEE
COMMITTEE
MEMBERSHIP
APPROVED
114/16

5. **Approve Trustee School Responsibilities for 2016-2017**
Moved by Terry Michaelis that the Board approve the Trustee School Responsibilities for the 2016-2017 term of office as attached to these minutes.
Carried Unanimously
TRUSTEE SCHOOL RESPONSIBILITIES APPROVED
115/16
6. **Adjourn Organizational Meeting**
Moved by Derek Baron that the Organizational Meeting Adjourn.
Carried Unanimously
ADJOURNMENT
116/16

Chair

Secretary

**Horizon School Division No. 67
Trustee Committees
(2016-2017 SCHOOL YEAR)**

**Board Chair – Marie Logan
Board Vice-Chair – Bruce Francis**

Finance/Audit Committee

All members of the Board

Budget Committee

All members of the Board

A.T.A. Negotiating/Liaison Committee

Marie Logan – Chair
Bruce Francis
Jennifer Crowson

**C.U.P.E./Support Staff
Negotiating Liaison Committee**

Blair Lowry – Chair
Rick Anderson
Terry Michaelis

Facilities Committee

Bruce Francis – Chair
Derek Baron
Blair Lowry

**Public Relations Committee
and *Friends of Horizon***

Jennifer Crowson – Chair
Marie Logan

Policy Committee

Bruce Francis
Rick Anderson

ASBA Zone 6 Director

Marie Logan
Blair Lowry – Alternate

Hutterian Brethren Representative

Rick Anderson
Terry Michaelis - Alternate

Administrative Council Meetings

One member of the Board on
a monthly rotation

Council of School Councils

One member of the Board to attend meetings
on rotation

Horizon School Division No. 67
Board of Trustees School Responsibilities (2015-2016)

Marie Logan (Ward 1 – Lomond/Enchant)

Enchant School – Enchant
Lomond Community School – Lomond
Armada Colony School
Enchant Colony School
Hillridge Colony School
Lomond Colony School

Jennifer Crowson (Ward 2 – Hays/Vauxhall)

Hays School – Hays
Horizon MAP School - Vauxhall
Vauxhall Elementary School – Vauxhall
Vauxhall High School – Vauxhall
Copperfield Colony School

Bruce Francis (Ward 3 – Taber)

Dr. Hamman School - Taber
Midland Colony School
Cameron Farms Colony School
Evergreen Colony School
W.R. Myers High School - Taber

Blair Lowry (Ward 3 – Taber)

Central School – Taber
D.A. Ferguson Middle School - Taber
L.T. Westlake School – Taber
Taber Christian Alternative School – Taber
Kingsland Colony School

Rick Anderson (Ward 3 – Taber)

ACE Place Learning Centre - Taber
Barnwell School – Barnwell
Taber Mennonite School – Taber
Fairlane Colony School
Oaklane Colony School
Prairiehome Colony School

Derek Baron (Ward 4 – Warner/Grassy Lake)

Chamberlain School – Grassy Lake
Warner School – Warner
Arden T. Litt Centre for Learning – Grassy Lake
Bluegrass Colony School
Delco Colony School
Sunnysite Colony School

Terry Michaelis (Ward 5 – Milk River/Coutts)

Erle Rivers High School – Milk River
Milk River Elementary School – Milk River
Elmspring Colony School
Gold Spring Colony School
Miltow Colony School
River Road Colony School

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, October 18th, 2016 beginning at 1:00p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
 Bruce Francis, Board Vice-Chair
 Blair Lowry, Jennifer Crowson, Rick Anderson, Derek Baron, Terry Michaelis

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
 Phil Johansen, Associate Superintendent of Finance & Operations
 Clark Bosch, Associate Superintendent of Programs, & Human Services
 Amber Darroch, Associate Superintendent of Curriculum & Instruction
 Nikki Jamieson, Taber Times
 Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1 Moved by Derrick Baron that the Board approve the agenda as presented with the following additions:

Under Discussion Items:

D.4 – Organizational Meeting

Carried Unanimously AGENDA APPROVED
 117/16

A.2 Moved by Jennifer Crowson that the Board approve the [Minutes of the Regular Board Meeting held Tuesday, September 20th, 2016](#), as provided in Enclosure 1 of the agenda.

Carried Unanimously BOARD MEETING
 MINUTES APPROVED
 118/16

A.3 Moved by Terry Michaelis that the Board approve the [October 2016 Payment of Accounts Report](#) in the amount of \$1,738,287.61 as provided in Enclosure 2 of the agenda.

Carried Unanimously PAYMENT OF
 ACCOUNTS REPORT
 APPROVED
 119/16

DISCUSSION ITEMS

D.1. Staff Appreciation/Long Serve & Retirement Awards

Following extensive dialogue about how much the Board values and appreciates Horizon Staff, the Board remained committed to continuing current staff appreciation practices.

D.2. Board Tours

2016-2017 (proposed)	
Dec 5, 2016 Dr. Hamman LT Westlake Taber Christian Taber Mennonite ACE Place	June 12, 2017 Gold Spring Colony Miltow Colony Bluegrass Colony Elm Spring Colony

- Taber School visits will begin at 9:00am
- Colony School visits will begin at 9:30am at the Gold Spring Colony School

D.3 Warner Community Hockey Society Meeting

- The Board of Trustees approved the Warner Hockey Society’s request to make a presentation to the Board at the November 15th, 2016 Board Meeting

D.4 Organizational Meeting

- The Organizational Meeting of the Horizon School Division Board of Trustees was held at 12:45pm, October 20th, 2016 Marie Logan was voted in as Board Chair, and Bruce Francis was voted in as Vice- Chair for the 2016-2017 school year.

Horizon School Division No. 67
Trustee Committees
(2016-2017 SCHOOL YEAR)
Board Chair – Marie Logan
Board Vice-Chair – Bruce Francis

Finance/Audit Committee All members of the Board	Budget Committee All members of the Board
A.T.A. Negotiating/Liaison Committee Marie Logan – Chair Bruce Francis Jennifer Crowson	C.U.P.E./Support Staff Negotiating Liaison Committee Blair Lowry – Chair Rick Anderson Terry Michaelis
Facilities Committee Bruce Francis – Chair Derek Baron Blair Lowry	Public Relations Committee and Friends of Horizon Jennifer Crowson – Chair Marie Logan
Policy Committee Bruce Francis Rick Anderson	ASBA Zone 6 Director Marie Logan Blair Lowry – Alternate
Hutterian Brethren Representative Rick Anderson Terry Michaelis - Alternate	Administrative Council Meetings One member of the Board on a monthly rotation
Council of School Councils One member of the Board to attend meetings on rotation	

Horizon School Division No. 67
Board of Trustees School Responsibilities (2016-2017)

Marie Logan (Ward 1 – Lomond/Enchant)

Enchant School – Enchant
Lomond Community School – Lomond
Armada Colony School
Enchant Colony School
Hillridge Colony School
Lomond Colony School

Jennifer Crowson (Ward 2 – Hays/Vauxhall)

Hays School – Hays
Horizon MAP School - Vauxhall
Vauxhall Elementary School – Vauxhall
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Dr. Hamman School - Taber
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W.R. Myers High School - Taber

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Central School – Taber
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Chamberlain School – Grassy Lake
Warner School – Warner
Arden T. Litt Centre for Learning – Grassy Lake
Bluegrass Colony School
Delco Colony School
Sunnysite Colony School

Terry Michaelis (Ward 5 – Milk River/Coutts)

Erle Rivers High School – Milk River
Milk River Elementary School – Milk River
Elmspring Colony School
Gold Spring Colony School
Miltow Colony School
River Road Colony School

- A press release of the 2016-17 Trustees along with Trustee Committees and Trustee School Representatives will be emailed to the Taber Times

INFORMATION ITEMS

I.1 Superintendent's Progress Report

The Superintendent's report was included as Enclosure #5 in the agenda package and included the following information:

Educational Leadership and Student Welfare

- Dialogue between schools and division office are ongoing. Conversations/topics typically focus on processes that ensure student safety and well-being, financial management, instructional leadership, and off-campus activities. This month they also included legal matters, staffing, and facility use.
- Meetings between Southern Alberta superintendents, the University of Lethbridge, and Lethbridge College leadership have taken place. Conversations focused on how we can work more closely together to ensure smoother transitions for students.

Fiscal Responsibility

- Our finance department has been hard at work compiling data for our August 31, 2016 financial report. The report is slated to be presented to the Board at the November Board meeting.

Personnel Management

- Evaluation meetings including conversations about school three year plans and principal professional growth plans have been scheduled with all principals. A number of meetings having already taken place

Policy and Strategic Planning

- Policy Committee has been scheduled to discuss Policy JG: Community Use of Facilities.
- The Superintendent and Board Chair attended the ASBA Fall issues forum. Topics of conversation included: Political environment scan, How to advocate in a new political environment, Envisioning our future, School Act/Education Act, Human Rights Act, Local Authorities Election Act, Modernized Municipal Government Act, Child and Youth Advocate Act, Curriculum Development, Collective Bargaining, Carbon Tax

Organizational Leadership and Management

- Meeting regarding the DAF/WRM modernization have been ongoing with Sahuri, Alberta Infrastructure and Alberta Education. Building code issues have delayed progress and created design plan concerns. The Superintendent and Board representation has met with both D.A. Ferguson staff and W.R. Myers staff. The October 19 community open house has been cancelled and we are exploring options to address design plan concerns.
- The Superintendent and Board representation meet with MLA Mark Smith, Shadow Education Minister.

Communications and Community Relations

- A number of meetings and celebrations were attended over the last month. These include but are not limited to
 - CEN/DAF/WRM Tri-School Welcome Back BBQ
 - Pre-CASSIX HR meeting
 - CASSIX meeting
 - Lomond Shop meeting
 - Division Office staff BBQ
 - Admin Meeting
 - ATA new teacher Induction Banquet
 - LC Dual Credit meeting
 - Principal Evaluations
 - VHS Awards night

I.2 Trustee / Committee Reports

I.2.1 Zone 6 ASBA Report – Marie Logan, Zone 6 Representative reported on the Zone 6 meeting that took place on October 12, 2016 in Lethbridge. Highlights included the following:

- Meeting date for the Zone 6 General Meeting will be hosted by Lethbridge 51 on November 9th, 2016. ASBA will be presenting, “World Café on Vision and Mission” with Westwind doing a presentation called, “Literacy and Blankets”.
- There will be elections for the following positions: Zone Director and Alternate Zone Director
- The motions to change the Zone 6 meeting date was defeated
- Discussion was held on meeting efficiencies in Zone 6. This resulted in moving the December Executive Meeting to the end of November’s General Meeting.
- Divisions were asked to provide some of their promotional items so that Zone 6 will have “thank you” items for speakers and presenters
- Zone 6 Chairs have been asked to present at the Fall General Meeting. The topic is “How the economy and provincial budget has impacted your school and community?” Pictures and information are to be sent in by the end of October, 2016

I.2.2 ASBA Issues Form Report

- Marie Logan, Board Chair shared a PowerPoint presentation (handout) entitled “Provincial Curriculum Development”, which provided information on the current Curriculum Development process, branded as “future ready”.

I.2.3 Admin. Meeting Update

Rick Anderson provided a brief report of the October 4th, 2016 Administrators’ meeting. Highlights included the teleconference presentation on student voice, emergency school closures, calendaring, PAT and Diploma results, Curriculum Survey and German language instruction.

I.2.4 Facilities Committee Report

Bruce Francis, Facilities Committee Chair, provided an update on work undertaken during the past month within the Facilities Department and included the following highlights:

- The first draft of the 2017 IMR Projects was presented
- D.A. Ferguson/ W.R. Myers Project continues to encounter design issues and is currently at 30% costing.
- Venture Holding is on target with the Barnwell School Modernization
- Barnwell School and Warner School Site Work proposals have been submitted

I.3 Associate Superintendent of Finance and Operations Report

Phil Johansen provided a September/October update to the Board as follows:

- School Modernizations and Budgeting have been the focus for the month
- Working on MyBudgetFile with Principals
- Preliminary First Student Busing Meeting – contract will be expiring the end of the year

I.4 Associate Superintendent of Programs, Services and Human Resources Report

Clark Bosch’s report was enclosed in the agenda and highlighted the following information:

- As a result of relatively stable enrollment numbers across the Division there were no changes to teacher staffing
- Anita Richardson will begin her role as Associate Superintendent on October 24th.
- Clark’s last day will be November 4.
- Voluntary Retirement Opportunity 2016 – 2017
- Early Learning / Inclusive Education Update
- September 30th Professional Learning Day:
- September 30th 2016 Student Count

- Success in School for Children and Youth in Care
- Horizon Inclusive Practices Cohort
- Regional Collaborative Service Delivery
- First Nations Report
- Family School Liaison Program
- High School Redesign
- Hutterian Brethren Schools
- Teacher Evaluations

I.5 Associate Superintendent of Curriculum and Instruction

Amber Darroch's report was enclosed in the agenda and included the following information:

KEY ACTION AREA #1:

Strong core instruction that develops student competencies

- **Assessment** – Communication tools have been prepared and shared with all schools. The Associate Superintendent, Director of Learning and Assessment Coach all attended the Alberta Assessment Consortium leadership day on September 29. The Assessment Coach has spent time working with teachers at eight different schools so far. Online tutorials continue to be developed. The Associate Superintendent was elected to a three-year term on the provincial Board of Directors of the Alberta Assessment Consortium.
- **International Education** – The Director of Learning (Curriculum & Instruction) and Principal of WR Myers joined an Alberta Education trip to Germany and Spain. A couple of promising connections may lead to some Spanish high school students coming to our school jurisdiction next fall for partial year visits. The trip also provided the opportunity to reinforce existing and past relationships.
- **Curriculum Development** – Alberta Education has scheduled community engagement sessions throughout the province to get input on what the new provincial curriculum should look like. Seven Horizon teachers, the Associate Superintendent and Director of Learning are attending an October 14th session in Lethbridge. Additionally, an online survey will be made available to educators, parents, students, trustees and all other stakeholders as a way to share feedback as well. Part A of the two-part survey has universal relevance, while Part B drills down to specific questions about what students should learn in each subject area and grade level. Horizon also has one teacher representative on the Arts Education Expert Working Group, one of the subject specialist groups which will be drafting the K-12 curriculum over the next 3-5 years. The other five subject areas are English Language Arts, Math, Social Studies, Science and Wellness.

KEY ACTION AREA #2:

Response to Instruction and Intervention Framework to improve literacy and numeracy proficiency

- **Professional Learning** – The Joint ATA/Horizon division-wide PD day on October 20th will begin with a keynote address from Dr. Jody Carrington, an Albertan registered psychologist speaking on the topic “The Power of Being Crazy about Kids in the Classroom: How School Staff Are Life Changers”. All division staff will attend. Many community partners and agencies are presenting on topics relating to how school staff can support the unique needs of students.

KEY ACTION AREA #3:

Stakeholder engagement impacts student success

- **Low German-Speaking Mennonite Liaison** – Now that the September 30th registration count has been completed, the liaison worker is working on updating a summary of the distribution of LGM students across all Horizon schools. Strategies for promoting cultural awareness about the region's LGM community are being explored, including relevant texts for use with students and presentations to staff.
- **Career Transitions** – “Ag Career Pathways” is a pilot project targeted at Low German Mennonite students and is designed to promote high school education through exposure to career pathways in agriculture. 11 Horizon students will be participating in this program.
- **Healthy Active Schools Symposium (HASS)** – This event is being held November 22 and will focus on mental health with high school students. Three Horizon high schools are sending students and all costs will be covered by the division's Wellness Fund grant. The invitation is extended to any Trustees who are

interested in attending part or all of the day (it runs from 9 to 3:30). If any trustee is interested, please let Sheila know.

I.6 – Gold Spring Colony Grand Opening – October 18th, 2016 @12:30

I.7 – Board Meeting Dates

November 15, 2016	March 21, 2017
November 29, 2016 – Budget Meeting	April 25, 2017
December 20, 2016	May 16, 2017
January 17, 2017	June 20, 2017
February 28, 2017	

Correspondence

No items of discussion came forward from Correspondence as provided in Enclosure #10 of the agenda.

COMMITTEE ITEMS

Moved by Derek Baron that the Board meet in Committee.

Carried Unanimously

COMMITTEE
120/16

Moved by Terry Michaelis that the meeting reconvene.

Carried Unanimously

RECONVENE
121/16

Moved by BRUCE FRANCIS that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
122/16

Marie Logan, Chair

Sheila Laqua, Executive Secretary

**ADMINISTRATORS' MEETING
TUESDAY, NOVEMBER 8TH, 2016**

MEETING CHAIR: WILCO TYMENSEN
BOARD MEMBER IN ATTENDANCE: JENNIFER CROWSON
ATA REPRESENTATIVE: LINDA VIROSTEK

PROFESSIONAL LEARNING

1. Presentation: Fentanyl presentation by Constable Gyepsi
2. Teaching Quality Standard - Administrators engaged in a collaborative group discussion about exemplars and descriptors of quality teaching and how such practices align with the new Teaching Quality Standard.

DISCUSSION ITEMS:

1. HEALTH AND WELLNESS GRANT

Horizon received a \$50,000 Health and Wellness grant last year. The grant provided schools with a copy the following resources: Mental Health for Jr. High and High School and Your Mind Matters for Grades 5/6. Those schools that did not request the resources are still able to do so by contacting Terri.

2. SPARK FAIR/ HEADSTRONG

2017 SPARK FAIR Date: May 4 th , 2017 Place: Taber Exhibition Grounds Invited: Grade 6-12 Students

- "Save the Date" information will be email out in November
- Registration for the event will open in January 2017

HEADSTRONG SUMMIT Date: December 8 th , 2016 Invited: Grade 9 Students (5 per school)

- What to expect:
 - Hear the stories of individuals who have experience with mental illness
 - Learn more about mental illnesses and stigma
 - Develop an action plan for eliminating the stigma of mental illness in your school
 - Develop young leaders in our community

Visit mentalhealthcommission.ca and search Headstrong for more information on the initiative that's being campaigned all over Canada.

3. ASSESSMENT

A thank you for all the hard work school staff have undertaken as part of the jurisdiction's transition to a division wide report cards. Sharon Skretting has been troubleshooting software and formatting issues, and continues to work directly with teachers and admin. A reminder that all participating schools are invited to send a representative on the morning of December 7th to share successes and suggestions for improvement.

Sharon will continue to work in a coaching role to support effective assessment practice and technology integration. Support of FreshGrade and the Students Achieve gradebook will also be part of that ongoing work.

4. INCLUSIVE ED UPDATE

Early Learning

- Programs are running well although our student numbers at some schools are quite low. Schools are asked to remind parents that early learning is for all students and any suggestion on how to enhance parent communication is welcome.
- Schools are about half way through the IPP meetings for the 45 Program Unit Funded children. LSTs have been using the new ELP document in Dossier. There have been some growing pains but overall things have gone well. Andra Johnson is available to support LSTs.
- The additional .5 FTE Speech Language Pathologist has increased the number of contact sessions with the PUF and M/M children as well as the Early Learning staff. This expertise will provide a direct benefit for the children as well as build the capacity of the staff at each site to support the speech/language development of all children.

We have hosted five Family Oriented Programming sessions. Attendance has been varied but parents are beginning to recognize the benefits of supporting their child's goals outside of the Kindergarten and Early Learning programming. Thanks for the use of your school spaces.

Response to Instruction and Intervention

- Thank you to those schools that have provided a copy of their Pyramid of Intervention/Response to Instruction and Intervention/Continuum of Supports Model
- The value of creating those fluid, working documents together with your staff is important in keeping conversations about student progress going, talking similar language in regard to the pyramid of intervention process, and creating a culture of collaboration to support all students' learning and growth.

Psycho-Educational Assessments

- New referral and consent forms (uploaded to Intranet/Inclusive Learning)
- 2 sections
 - Parent
 - Teacher

Positive Behaviour Support

- Laura will have her own referral/consent form
- Laura is now a trainer for SIVA in addition to Terri-Lynn and Glenn

Horizon Inclusive Practices Cohort

- New to Horizon this year, the Inclusive Practices Cohort consists of teachers and administrators representing all schools in the division. The Cohort met on September 19th and spend the entire day delving into Alberta Education's Indicators of Inclusive Schools document. Approximately 80 indicators divided between 5 dimensions were discussed by small working groups throughout the day. The Cohort was able to identify areas in which our school division is doing very well and areas that require more attention and growth. The group will meet three more times this school year to develop action plans moving forward for the division. The dimensions are as follows.

DIMENSION ONE: Establishing Inclusive Values and Principles

ACTION AREA: All school staff take responsibility for success of all students in the school

DIMENSION TWO: Building Inclusive Learning Environments

ACTION AREA: Students are actively engaged in their own learning

DIMENSION THREE: Providing Supports for Success

ACTION AREA: Professional learning activities help staff value and respond to student diversity

DIMENSION FOUR: Organizing Learning and Instruction

ACTION AREA: Teachers have opportunities to collaborate with one another in planning and teaching

DIMENSION FIVE: Engaging with Parents and the Community

ACTION AREA: School staff are aware of and access community supports and resources

- The Cohort will meet again on the evening of Dec. 6th to begin action planning for each area

5. 2017-2018 CALENDAR

A reminder that the division-wide interview date was removed following the October admin meeting discussion. A parent-teacher interview day should only be taken if interviews will be scheduled during the day. Otherwise, it should be designated as a PD day or holiday. For schools scheduling interviews during the day, they are asked to organize by bus clusters.

Principals discussed the timing of the Christmas break and whether a Wednesday to Wednesday break (last day of class Dec 20) rather than Friday to Friday (last day being Dec 22) would benefit diploma students. Following discussion, the Christmas break will remain as presented.

The 2017-18 calendar will be taken to the board's November meeting for final approval.

Anita Richardson will be taking the primary lead on calendars moving forward.

School Name: DRAFT 2017-2018 School Year Calendar



Aug-17				
M	T	W	T	F
		1	2	3
4	5	6	7	8
9	10	11	12	13
14	15	16	17	18
19	20	21	22	23
24	25	26	27	28
29	30	31		

Instructional Days 1 M T W T F

Sep-17				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	1

Instructional Days 12 M T W T F 4

Oct-16				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 19 M T W T F 3

Nov-17				
M	T	W	T	F
		1	2	3
4	5	6	7	8
9	10	11	12	13
14	15	16	17	18
19	20	21	22	23
24	25	26	27	28
29	30			

Instructional Days 21 M T W T F 3

Dec-17				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 15 M T W T F 2

Jan-18				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 17 1st Sem. M T W T F 3
Days 1 2nd Sem. M T W T F 3

Feb-18				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 13 M T W T F 2

Mar-18				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 20 M T W T F 4

Apr-18				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 15 M T W T F 3

May-18				
M	T	W	T	F
		1	2	3
4	5	6	7	8
9	10	11	12	13
14	15	16	17	18
19	20	21	22	23
24	25	26	27	28
29	30	31		

Instructional Days 21 M T W T F 4

Jun-18				
M	T	W	T	F
				1
2	3	4	5	6
7	8	9	10	11
12	13	14	15	16
17	18	19	20	21
22	23	24	25	26
27	28	29	30	31

Instructional Days 20 M T W T F 4

	Sem. 1	Sem. 2	Total
Instructional Days	92	90	182
Teacher Prep Days	3	0	3
Division Wide PD	2	4	6
Parent Teacher Interviews	0	0	0
School Based T. Prep Days	0	0	0
School Based Holidays	0	0	0
School Based Parent Teacher Interviews	0	0	0
School Based P.D. Days	2	1	3
Staff Days	99	95	194

Symbol Legend:

- First Day of School (1-12)
- Division Wide Teacher Preparation Day - no students
- Last day of 1st Semester
- Division Wide Holiday - no students, no teachers
- First day of 2nd Semester
- Division Wide PD Day - no students
- Observance (Memorial, Colonies): Regular School
- School Based Teacher Preparation Day - no students
- Last Day of School (Elem.)
- School Based Holiday - no students, no teachers
- Last Day of School (Jr. High & Sr. High)
- School Based Parent/Teacher Interviews - no students
- Proposed PAT (confirmed in Fall 2016)
- School Based PD Day (All Schools) - No Students
- PAT Grades 6, 9
- Planning for Student Support Day (All Schools) - no students
- PAT & Diploma Exams
- Report Card
- Proposed PAT & Diploma Exams

	1st Sem.	1st Sem.	1st Sem.	2nd Sem.	2nd Sem.	2nd Sem.
Total Instructional Days	92	90	182	3	0	3
Instructional Days	92	90	182	3	0	3
Teacher Prep Days	3	0	3	0	0	0
Division Wide PD	2	4	6	0	0	0
Parent Teacher Interviews	0	0	0	0	0	0
School Based T. Prep Days	0	0	0	0	0	0
School Based Holidays	0	0	0	0	0	0
School Based Parent Teacher Interviews	0	0	0	0	0	0
School Based P.D. Days	2	1	3	2	1	3
Staff Days	99	95	194	3	0	3

Gr. 12 Diploma Exams	Nov.	Jan.	Apr.	Jun.
English LA 30-1 Pt. A				14
English LA 30-2 Pt. A				14
Social 30-1 Pt. A				15
Social 30-2 Pt. A				15
English LA 30-1 Pt. B				20
English LA 30-2 Pt. B				20
Social 30-1 Pt. B				22
Social 30-2 Pt. B				22
Math 30-1				25
Math 30-2				25
Physics 30				25
Chemistry 30				25
Biology 30				27
Science 30				28

APPROVED: DATE ENTERED BY HORIZON

Date	Holidays & Observances
September 4, 2017	Labour Day
October 9, 2017	Thanksgiving Day
November 6, 2017	Daylight Savings Ends
November 11, 2017	Remembrance Day
December 25, 2017	Christmas Day
December 26, 2017	Boxing Day
January 1, 2018	New Year's Day
January 6, 2018	Epiphany
February 14, 2018	Family Day (Alberta)
February 22 & 23, 2018	Teachers' Convention
March 12, 2017	Daylight Savings Begins
March 30, 2018	Good Friday
April 2, 2018	Easter Monday
May 21, 2017	Victoria Day
May 10, 2018	Ascension
May 20, 2018	Pentecost
July 1, 2018	Canada Day

6. FIRST AID KIT CONTENTS
Policy GBD (First Aid Training)

6.1 School Based Workers – low hazard environment

No. of School Based Employees at Work Site	Hospital Within 20 Minutes from Work Site or Off-Campus Location	Hospital Within 20 – 40 Minutes from Work Site or Off-Campus Location	Hospital more than 40 Minutes from Work Site or Off-Campus Location
1	Type P First Aid Kit	Type P First Aid Kit	Type P First Aid Kit
2-9	No. 1 First Aid Kit	No. 2 First Aid Kit	No. 2 First Aid Kit
10-49	No. 1 First Aid Kit	No. 2 First Aid Kit	No. 2 First Aid Kit
50-99	No. 2 First Aid Kit	No. 2 First Aid Kit	No. 2 First Aid Kit

Attachment A

First Aid Kit Contents

A **Type P First Aid Kit** consists of the following:

- a) 10 – sterile adhesive dressings, assorted sizes, individually packaged;
- b) 5 – 10 cm x 10 cm sterile gauze pads, individually packaged;
- c) 1 – 10 cm x 10 cm sterile compress dressing, with ties;
- d) 5 – antiseptic cleansing towelettes, individually packaged;
- e) 1 – cotton triangular bandage;
- f) 1 – waterproof waste bag;
- g) 1 – pair of disposable surgical gloves.

A **Number 1 First Aid Kit** consists of the following:

- a) 10 antiseptic cleansing towelettes, individually packaged;
- b) 25 sterile adhesive dressings, individually packaged;
- c) 10 10 centimetres x 10 centimetres sterile gauze pads, individually packaged;
- d) 2 10 centimetres x 10 centimetres sterile compress dressings, with ties, individually packaged;
- e) 2 15 centimetres x 15 centimetres sterile compress dressings, with ties, individually packaged;
- f) 2 conform gauze bandages — 75 millimetres wide;
- g) 3 cotton triangular bandages;
- h) 5 safety pins — assorted sizes;
- i) 1 pair of scissors;
- j) 1 pair of tweezers;
- k) 1 25 millimetres x 4.5 metres of adhesive tape;
- l) 1 crepe tension bandage — 75 millimetres wide;
- m) 1 resuscitation barrier device with a one-way valve (proper size);
- n) 4 pairs of disposable surgical gloves;
- o) 1 first aid instruction manual (condensed);
- p) 1 inventory of kit contents;
- q) 1 waterproof waste bag.

A **Number 2 First Aid Kit** consists of the following:

- a. 10 antiseptic cleansing towelettes, individually packaged;

- b. 50 sterile adhesive dressings, individually packaged;
- c. 20 10 centimetres x 10 centimetres sterile gauze pads individually packaged;
- d. 3 10 centimetres x 10 centimetres sterile compress dressings, with ties, individually packaged;
- e. 3 15 centimetres x 15 centimetres sterile compress dressings, with ties, individually packaged;
- f. 1 20 centimetres x 25 centimetres sterile abdominal dressing;
- g. 2 conform gauze bandages — 75 millimetres wide;
- h. 4 cotton triangular bandages;
- i. 8 safety pins — assorted sizes;
- j. 1 air of scissors;
- k. 1 pair of tweezers;
- l. 1 25 millimetres x 4.5 metres roll of adhesive tape;
- m. 2 crepe tension bandages — 75 millimetres wide;
- n. 1 resuscitation barrier device with a one-way valve (proper size);
- o. 6 pairs of disposable surgical gloves;
- p. 1 sterile, dry eye dressing;
- q. 1 first aid instruction manual (condensed);
- r. 1 inventory of kit contents;
- s. 1 waterproof waste bag.

A No. 3 Kit consists of the following:

- a. 24 - antiseptic cleansing towelettes, individually packaged;
- b. 100 - sterile adhesive dressings, individually packaged
- c. 50 - 10 cm x 10 cm sterile gauze pads, individually packaged;
- d. 6 - 10 cm x 10 cm sterile compress dressings, with ties, individually packaged;
- e. 6 - 15 cm x 15 cm sterile compress dressings, with ties, individually packaged;
- f. 4 - 20 cm x 25 cm sterile abdominal dressings, individually packaged;
- g. 6 - conform gauze bandages - 7.5 cm;
- h. 12 - cotton triangular bandages;
- i. 12 - safety pins - assorted sizes;
- j. 1 - pair of scissors;
- k. 1 - pair of tweezers;
- l. 2 - 25 mm x 4.5 m rolls of adhesive tape;
- m. 4 - crepe tension bandages - 75 mm;
- n. 1 - artificial resuscitation barrier device with a one-way valve (proper size);
- o. 12 - pairs of disposable surgical gloves;
- p. 2 - sterile, dry eye dressings, individually packaged;
- q. 1 - tubular finger bandage with applicator;
- r. 1 - first aid instruction manual (condensed);
- s. 1 - inventory of kit contents;
- t. 2 - waterproof waste bags.

7. PARENT SURVEY

- Principals discussed the Support Our Students Alberta, a parent advocacy group has launched a survey to Principals across the province. The survey includes questions related to funding challenges, librarians, fine arts teachers, and support staff.

8. CAPTURING STUDENT VOICE

- A discussion was held related to student voice.
- It was suggested that both, SOSQ and Our Voice could be used this year to help determine which survey will better capture the needs of schools.
- Anita will be sending out a google document to the administrators so that they can communicate their preference.

9. PAT & DIPLOMA RESULTS

- Results can be found in:
 - J:\Administrators\Admin. Meetings\2016-2017 Admin Meeting Documents\161108 Admin Mtg\2015-16 Achievement Results Summary.ppt

INFORMATION ITEMS:

1. RED DOUTANG PHONE NUMBER INSERT UPDATE

- Ensure that all staff are aware of the red emergency procedure binder and that all staff know where it is located in your school.

2. VOLUNTARY RETIREMENT OPPORTUNITY

Voluntary Retirement Opportunity for Eligible Local Authorities Pension Plan (LAPP) Members

The Board supports a Voluntary Retirement Opportunity for any eligible member of the Local Authorities Pension Plan employed by Horizon School Division No. 67 who, by December 22, 2016, submit a letter stating their intent to retire between January 31, 2017 and March 31, 2017. Employees who qualify for a pension and are able to access their pension upon retirement will be offered equivalent temporary employment beginning the day following their effective retirement date continuing until the end of their particular period of temporary employment for the 2016 – 2017 school year with a maximum duration of 5 months.

Voluntary Retirement Opportunity for Eligible Alberta Teachers' Retirement Fund Members

The Board supports a Voluntary Retirement Opportunity for any eligible member of the Alberta Teachers' Retirement Fund who, by December 22, 2016, submit a letter stating their intent to retire effective January 31, 2017. Teachers who qualify for a pension and are able to access their pension upon retirement will be offered an equivalent temporary teaching contract beginning February 1, 2017 continuing until June 29, 2017.

3. DIVISION WIDE PD

94.8% of support staff who responded were satisfied with the day (55/58).

All 22 of secretaries who responded were satisfied with the day.

98.4% of teachers/admin were satisfied (121/123).

The overwhelming feedback was in appreciation of the keynote speaker. Another prevalent comment was about the quality and good variety of the breakout sessions.

4. POLICY IHCD MEDICATION FORM/LATEST FORMS (POLICY (FILL-IN) FORMS)

Schools are not using the most up to date forms. (ie. Policy IHCD Medication Form) Please ensure that you utilize the most current form(s) found on the website.

The latest fill-in forms can be found on the website. [Board](#) → [Policy Manual](#) → [Policy \(Fill-in\) Forms](#)

5. 3 YEAR PLAN

Plans are to be submitted and uploaded to school website by November 30th, 2017

6. SCHOOL SAFETY PLAN

Plans are to be submitted to Sheila Laqua by November 30th, 2017

7. SUB HUB

The topic of sub cancellations has come up at several schools during conversations between senior administration and principals. While the topic was covered at the last admin meeting, Anita did follow up with an email to principals for further clarity.

Given that substitute teachers are members of the ATA and the professional code of conduct applies to them, prior to escalation of concerns, teachers would be required to address the concern directly with the substitute prior to addressing it elsewhere. Should there be further issues with cancellation, concerns may then be addressed as follows:

1. 2nd occurrence: at the school level, an administrator should phone or speak to the substitute teacher directly to bring the concern to his or her attention and let them know the next step will be to notify Human Resources of their concern. Document the conversation.
2. Subsequent occurrence: Notify Human Resources (Anita) for follow up. Consultation with the substitute teacher may include renewing their commitment to individual schools or removing that school from the list of locations they will sub in the future. The decision may also be made that the individual will not continue on our substitute list.

Additionally, we are taking steps to update the list so that, as much as possible, only those available to sub are on the list. If a review of the list indicates fewer available subs than in past years, we may also consider recruitment strategies for willing new subs. One recruitment factor is that we continue to hire somewhere around 20 teachers per year so substitutes truly do have the opportunity to earn their way into a regular position if they prove themselves.

DATE TO REMEMBER:

• CANCELLED - November 9th –SIVA Re-fresher - 8:30am – 4:30pm @ Division Office
• November 9 th – Video Surveillance Training (8-11am)
• November 11 th - Holiday
• November 14 th – Diploma Exam Deadline
• November 14 th – Diploma School Awarded Marks Due
• November 17 th – Leadership Symposium Planning (1 – 3pm)
• November 22 nd – Healthy Active School Symposium (HASS) Grade 9-12
• November 28 th – Leadership & Learning PD for all school Administrators (full day_
• November 30 th – Tech Guide Meeting (1-4pm)
• December 1 st – 2 nd – VTRA Level 1 Training (Board Room)
• December 2 nd – Kindergarten Teacher’s Meeting (9am – 12pm)
• December 6 th – Horizon Inclusive Practices Cohort (4:30 – 7:30pm - Board Room)
• December 7 th – Assessment Committee (8:30am – 11:30am)
• December 7 th – LST Meeting (1-4pm - Board Room)
• December 8 th – Headstrong (Youth Anti-Stigma Summit)
• December 8 th – Headstrong Event
• December 8 th - Literacy Committee meeting 9:00am -3:30pm @ Division office for Literacy contacts PDLIT
• December 12- Numeracy Committee Meeting 1-4pm @ Division office for Numeracy contacts (PDNU)
• December 13 th – Admin. Meeting
• January 11 th – SIVA Re-fresher – 8:30am – 4:30pm @ Division Office
• February 24 th – April Diploma Exam Registration
• April 13 th – June Diploma Exam Registration

From: EDC Minister
Sent: Wednesday, October 26, 2016 2:36 PM
Cc: Dale Box <dale.box@gov.ab.ca>
Subject: Support for Solar Panel Installation at 36 School Projects

To: Board Chairs of Jurisdictions with Eligible Projects

Our government is moving forward with an initiative that will benefit our schools and students, while doing the right thing for the environment. Thirty-six school projects that have not yet gone to tender now have government support to install solar panels. With at least one project in the planning or design stages, your school division is eligible to participate in this initiative.

Through the Climate Leadership Plan, our government has committed to investing in new programs and green-energy projects in our public infrastructure. This solar panel program is a start and we will continue to work with boards on additional education programs.

Solar energy can help reduce long-term electricity costs for school authorities and help protect the environment. Installing solar panels will also provide a direct opportunity to impact student learning, as discussion of this technology—as well as climate change and climate solutions—can be included in Science and Career and Technology Studies curriculum. As an added bonus, the school solar panel initiative will help support our economy and spark job creation in the renewable energy field.

Costs would vary by project, but estimates average approximately \$250,000 to \$750,000 per school for a solar panel array depending on the size of school, the size of the array installed and local site conditions.

Please note that this is a voluntary program, and school authorities that have eligible projects must opt-in to be included. To add solar panels to your eligible school project, you must contact Dale Box, Director, Strategic Planning, Alberta Education, to officially modify the scope of your project. Mr. Box can be reached at [780-415-5854](tel:780-415-5854) (toll-free in Alberta by first dialing 310-0000) or dale.box@gov.ab.ca

I hope that you will take advantage of this exciting opportunity.

Sincerely,

David Eggen
Minister

cc: Respective Superintendents

Anita Richardson

Associate Superintendent of Programs and Human Services

11/15/16 Board Meeting Summary

My first weeks have been filled with incredible learning.

I deeply appreciate Clark organizing a tour of our regular schools and several Colony Schools. It was wonderful to walk through each school, to meet every administrator and many staff and to get a richer sense of Horizon School Division, the incredible work that is going here and the dedication to learning that is evident in our staff and students.

It was also valuable to attend the CASS fall conference with the senior leadership team as it is evident that the dedication to learning and personal development for every student is grounded in my colleagues. Recognizing the depth of the collective knowledge and passion among the group was very rewarding in addition to the knowledge gathered from the sessions we attended.

My additional time has been spent learning policy, processes and tools to complete my daily work. In addition to the daily Human Services needs, I have been exploring the presenting concerns with our sub list and sub hub; following up with school preference to capture student voice in the division, and having initial discussions with Lisa in regards to FNMI in Horizon. I was also pleased to attend an ATA meeting to gain a deeper sense of the areas of concern and pride in our teaching staff.

Associate Superintendent, Learner Services
Report to the Board of Trustees – November 15, 2016

KEY ACTION AREA #1:

Strong core instruction that develops student competencies

Curriculum – October included a number of beginning teacher/mentor pairings where more experienced teachers collaborated with their protégés with a proactive and supporting perspective.

- The Associate Superintendent, Director of Learning and 7 teachers attended the Curriculum Development Engagement Session in Lethbridge on October 14, related to the online survey Alberta Education is conducting to inform the new curriculum.
- A workshop on preparing students for diploma exams was extended to teachers in the Horizon Induction Program.
- After school opportunities for teachers to join discussions about new curriculum are offered after school on November 8 and 15.

Assessment – Support continues for those school implementing the new report card templates. Schools are sending report cards home throughout the second and third weeks of November. Communication tools have been distributed for schools to use as enclosures and supplements to the report card itself.

Professional Development – A number of Learner Services staff, Horizon teachers, and community partners presented on a wide range of topics at the October 20th Joint Horizon/ATA PD Day. The survey administered with staff following the day indicated 98.4% of teachers, 100% of secretaries, and 94.8% of support staff were satisfied with the day.

Student-Centred Learning/Technology Integration – Senior administration and directors attended the CASS/Alberta Technology Leaders in Education (ATLE) conference on Nov 2 & 3 called “Leveraging System Leadership”, focussed on continuing implementation of the Learning and Technology Policy Framework (LTPF) and enabling structures at the division level. The Associate Superintendent and Alyson Archibald, Principal of Chamberlain School and Arden T Litt Learning Centre presented at Alberta Education’s provincial “Jurisdiction Technology Contacts” (JTC) session in Edmonton on October 19th. Horizon was asked to share its successes in leveraging leadership to implement the LTPF over the past year.

KEY ACTION AREA #2:

Response to Instruction and Intervention Framework to improve literacy and numeracy proficiency

Literacy – A key annual conference, “The Vulnerable Readers Conference”, was held in Calgary on Oct 27 & 28 and Horizon had 16 attendees, including the Director of Learning, administrators and teachers.

Dossier Software – CASS Zone 6 leaders joined a collaborative session hosted by Horizon on November 7th to share best practices related to: Instructional Support Plans (ISPs), English Language Learning Plans, and Individual Program Plans (IPPs). One of the goals of the session was to align practice and customization of the software so that the vendor can make the improvements for all participating school divisions, vs. individual pay-per-customization at the jurisdiction level.

KEY ACTION AREA #3:

Stakeholder engagement impacts student success

Low German-Speaking Mennonite Liaison – The Liaison Worker has reached out to some of the families from Wisdom Home Schooling and they remain committed to stay with their current provider in the hope that the school will be able to remain open. The LGM presentation at the Oct 20 Division PD Day was very well received and some schools are following up with additional PD for their staff at the school level.

International Education – Two new agreements have been signed with international education agents in China and Spain in the hope of hosting new international students in the next year.

Comprehensive School Health – Horizon is involved at the regional and provincial level in sharing best practice for health promotion in schools. Our division initiative includes an opportunity for participation Horizon schools to apply for up to \$1100/school in seed funding to help enhance Health and Wellness initiatives in the school and community.

LEADERSHIP PRACTICES

- The Associate Superintendent is participating in meetings between senior admin and school principals to review preliminary school goals and each principal's professional growth plan.

Inclusive Education Updates

November Board Meeting 2016

Early Learning

- 45 Program Unit Funded Children
- The additional .5 FTE Speech Language Pathologist has increased the number of contact sessions with the PUF and M/M children as well as the Early Learning staff. This expertise will provide a direct benefit for the children as well as build the capacity of the staff at each site to support the speech/language development of all children.
- We have hosted five Family Oriented Programming sessions (FOP's). Attendance has been varied but parents are beginning to recognize the benefits of supporting their child's goals outside of the Kindergarten and Early Learning programming.

Review 360

- Our Behaviour Consultant Laura Elliott is piloting a new software called Review 360 (product from Pearson). This software is an integrated, web-based behaviour system designed to support students across multiple tiers of intervention. We are hoping to offer increased access to strategies and supports, as well as a streamlined method of data collection and progress monitoring for some of our most at-risk students.

Dossier

- Members of the CASSIX group met on Nov. 7th at Horizon Board Office to discuss Dossier systems. The purpose of meeting was to view each jurisdiction's software and discuss best practices and streamlining possibilities.
- Schools have been strongly encouraged to enter their school-wide literacy assessment data into Dossier in order to build data, monitor progress and review trends.
- To date there are 97 students with severe coding (code 40's), 253 students with mild moderate coding (code 50's), 987 ELL students and 125 FNMI students.

Response to Instruction and Intervention

- Each school has completed or is in the process of completing a continuum of supports model or a pyramid of intervention. Rich conversations are continuing at the school level on how to best support students on each tier of the pyramid.
-

----- Forwarded message -----

From: <alberta.news@gov.ab.ca>

Date: Wed, Oct 26, 2016 at 2:33 PM

Subject: News Release: Solar panels to be featured in Alberta's new schools

To: wilco.tymensen@horizon.ab.ca

Solar panels to be featured in Alberta's new schools

October 26, 2016 [Media inquiries](#)

As part of its Climate Leadership Plan, the Alberta Government is making funding available for the installation of solar panels at 36 school projects that are now in the planning or design phase and have not gone to tender.

"We have heard directly from students from across Alberta and their message is clear – they want us to be leaders on climate change. A number of school boards had already been asking about the possibility of installing these panels and we are pleased to be able to partner with them to invest in our public infrastructure."

David Eggen, Minister of Education

"Climate change is real. Albertans are ready to take action because ignoring the problem is not a solution. Installing solar panels on schools is one way our future leaders can learn about energy options that reduce long-term cost and emissions."

Shannon Phillips, Minister Responsible for the Climate Change Office

The total investment in these installations will be at least \$9 million and there will be more discussion about the projects with school boards. Government will also establish a committee to evaluate the impact of the installations with a goal of expanding the program over time.

Putting solar panels on schools was a recommendation made by students to the Alberta government as a way to demonstrate leadership on tackling climate change.

The province will also provide funds to enable schools installing solar systems to add an educational component to the installation and operation by, for example, letting students use an app to follow power generated by solar and to highlight the potential for solar power in reducing greenhouse gases.

This is a voluntary initiative. Alberta Education will be contacting school authorities to discuss modifying the scope of their projects to incorporate the panels. On Wednesday, both Ministers

Eggen and Phillips visited Sir John A. Macdonald School in Calgary, where there already are 40 panels on the roof.

“It’s important to teach our kids about the realities of climate change. We expect many of our students, using the knowledge they learn about solar energy and other renewable energy solutions in the classroom, will help lead Alberta as we transition to more sustainable energy.”

Matthew Armstrong, Assistant Principal, Sir John A. Macdonald School

Costs would vary by project, but estimates average approximately \$250,000 to \$750,000 per school for a solar panel array, depending on size of school, size of array installed and local site conditions.

“There is no location better than on the roofs of our schools in the centre of our communities for local solar electricity generation. The energy does not travel far before it meets an energy need, making our electricity system more efficient. More importantly, showcasing this modern approach to managing our energy needs so close to where our children spend much of their day inspires them, develops their interest in science and in the environment, and builds the school-pride that invigorates their entire learning experience.”

John Gorman, President and CEO, Canadian Solar Industries Association (CanSIA)

Related information

- [Eligible School Projects](#)

Media inquiries

[Jeremy Nolais](#)

[780-720-4783](#)

Chief of Staff, Education

[Kyle Ferguson](#)

[780-641-9846](#)

Press Secretary, Environment and Parks

Province hammers out energy efficiencies in new buildings

October 25, 2016 [Media inquiries](#)

Starting next month, new buildings in Alberta will be more energy efficient and they will reduce greenhouse gas emissions and cost less to run.



Minister of Municipal Affairs Danielle Larivee talks with Richard Nault from UrbanAge Homes about improved energy efficiencies in new home construction

The Government of Alberta has updated or adopted seven new codes, including building, energy, electrical, elevating devices, gas, pressure vessels and private sewage. All of these codes include energy-efficiency improvements to help the province reduce its overall greenhouse gas emissions.

“A more energy efficient home is a comfortable home, one that keeps the heat in, the cold out and money in your pocket. These new requirements will ensure that Alberta continues to be a leader in the fight against climate change and a competitor in the carbon-constrained economy.”

Danielle Larivee, Minister of Municipal Affairs

Emissions from Alberta houses and buildings were responsible for 19 megatonnes, or about seven per cent, of Alberta’s greenhouse gas emissions in 2014. These code changes support the province’s Climate

Leadership Plan by reducing greenhouse gas emissions and creating more modern and efficient homes and businesses.

“These changes to the building code ensure that the amount of energy used by homeowners and businesses will be permanently reduced and the savings will continue into the future. This is good for the environment and good for anyone who pays for electricity.”

Shannon Phillips, Minister of Environment and Parks and Minister Responsible for the Climate Change Office

The updated codes include energy efficiency requirements for windows, lighting, building envelope, insulation, heating, service-water heating, ventilation and air-conditioning.

Depending on the house design, the National Research Council of Canada estimates that switching to energy-efficient windows can save homeowners up to 18 per cent on heating costs. This is because energy-efficient windows are better insulated and reduce or eliminate condensation on the interior surface of a window.

“CHBA members are leaders in innovation, with many already meeting and exceeding these new standards. With industry staying at the forefront of new technology, Albertans can be assured the new home they purchase will be increasingly energy efficient. We look forward to continued innovation, while ensuring homes remain affordable.”

Donna Moore, CEO of the Canadian Home Builders' Association – Alberta

The codes also apply to all other new buildings, including commercial, industrial and high-rise buildings. They allow for the safe use of new technologies that reduce energy waste and combat climate change. For example, elevator devices codes now allow for variable speed escalators and moving walks. When the demand or traffic is not present, the device senses this and will slow down to a neutral speed with minimum energy use.

“It's great to see building code finally stepping up to address energy efficiency. When you build smart everyone wins. Building responsibly and sustainably isn't a trend — it's the future. We all have to work together and do our part to make a difference on climate change and make it right.”

Mike Holmes, President of the Holmes Group and host of Holmes on Homes[®], Holmes Inspection and Home Free on FOX.

Starting Nov. 1, all new homes and buildings in Alberta must be built to meet or exceed the updated codes. Alberta's Safety Codes Council has been providing training to inspectors across the province to help them transition to the new codes.

“The new energy codes are an important step forward for Albertans, and the Safety Codes Council is proud to support them. The Council’s training on the energy codes will help safety codes officers inspect new homes and businesses to these new standards.”

Brian Alford, President and CEO of the Alberta Safety Codes Council

These codes align Alberta with energy-efficiency standards across the country and position Alberta to be at the forefront of energy efficiency in Canada.

Related information

- [Energy efficiencies in Alberta’s safety codes](#)
- [Energy Efficiency Advisory Panel](#)

Media inquiries

[Shannon Greer](#)

[587-594-0132](#)

Press Secretary, Municipal Affairs



Empowering All Our People to Excel

Horizon School Division No. 67

MEMORANDUM

DATE: November 1, 2016
FROM: Marie Logan, Board Chair
RE: Warner Hockey School

Warner Hockey School's Future Remains Strong

Given that the Warner Hockey School did not field a team for the 2016-2017 hockey season, there have been rumours and speculation about the school's Hockey Team's future.

Unlike most community Hockey Teams, Warner Hockey School is an athletic program of Warner School. Warner School is a school within the Horizon School Division. As such, the Warner Hockey School is operated by the Horizon School Division with strong partnership and support from the Warner Community Hockey Society and the community of Warner.

The Board of Trustees of the Horizon School Division remains committed to the program and its future. We are in the process of re-structuring which includes transitioning from a girls hockey to boys hockey.

Once approved by Hockey Alberta, the program will be able to commence recruitment for male Hockey Talent to fill our 2017-2018 roster. For information about the program please contact the principal of Warner School, Mr. David LeGrandeur.



Empowering all our people to excel

6302 – 56th Street
Taber, Alberta T1G 1Z9
Phone: (403) 223-3547
Fax: (403) 223-2999
www.horizon.ab.ca

HORIZON SCHOOL DIVISION NO. 67

Our Learning Community

BARNWELL
Barnwell School
Phone: (403) 223-2902

ENCHANT
Enchant School
Phone: (403) 739-3770

GRASSY LAKE
Arden T. Litt Centre for Learning
(Outreach School)
Phone: (403) 655-2211

Chamberlain School
Phone: (403) 655-2211

HAYS
Hays School
Phone: (403) 725-3755

**HUTTERIAN BRETHREN
SCHOOLS**
Phone: (403) 223-3547

LOMOND
Lomond Community School
Phone: (403) 792-3620

MILK RIVER
Erle Rivers High School
Phone: (403) 647-3665
Milk River Elementary School
Phone: (403) 647-3747

TABER
Ace Place Learning Centre
(Outreach School)
Phone: (403) 223-4761

Central Elementary School
Phone: (403) 223-2170

D.A. Ferguson Middle School
Phone: (403) 223-8971

Dr. Hamman Elementary School
Phone: (403) 223-2988

L.T. Westlake Elementary School
Phone: (403) 223-2487

Taber Christian Alternative School
Phone: (403) 223-4550

Taber Mennonite School
Phone: 403-223-0179

W.R. Myers High School
Phone: (403) 223-2292

VAUXHALL
Horizon MAP
(Outreach School)
Phone: (403) 654-4654

Vauxhall Elementary School
Phone: (403) 654-2422

Vauxhall High School
Phone: (403) 654-2145

WARNER
Warner School
Phone: (403) 642-3931

Horizon School Division No.67

Marie Logan, Board Chair

6302 – 56 Street
Taber, AB T1G 1Z9

October 19th, 2016

Warner Community Hockey Society

Box 336/409 3rd Ave
Warner, AB T0K 2L0

To Board of Directors,

On behalf of the Board, this letter is to inform you that the Board has accepted your request to present at the November 15th, 2016 Board Meeting. We have scheduled you to present at 11:30am and you are invited to stay for lunch afterwards.

We are looking forward to your presentation at this time.

Sincerely,

Marie Logan, Board Chair

Cc: David LeGrandeur, Principal
Warner School

School principals invited to participate in online education funding survey

EVA FERGUSON, CALGARY HERALD

Principals across the province are being surveyed about their school's funding challenges, from a lack of librarians and custodians to dwindling resources in fine arts and special needs assistants.

Support Our Students Alberta, a parent advocacy group representing students, is launching its first annual Alberta Schools Survey hoping to collect data and research to reflect the often difficult choices principals are forced to make with financial constraints and underfunding.

"Our purpose is to gather information from every Alberta school on how their resources manifest on the front lines for students" said Barbara Silva, SOS spokeswoman.

"Every brick and mortar school receiving public funds, 1,691 schools in total, has been sent a paper and electronic copy of the survey."

Silva explained that SOS has been hearing about a variety of underfunding issues in local schools for some time, particularly with fewer schools providing librarians and fine arts specialists, like music teachers.

"Studying fine arts is a very important part of neurological development, yet funding for it always seems to be the first thing that is cut."

She added that library funding is also being cut, with more being turned into "learning commons" areas that are only staffed with volunteers instead of librarians and literary experts.

"Kids need that expertise, they need someone who is passionate about books, a professional who has a real expertise in what kinds of books different kids will be interested in."

Custodians are also being cut back in schools, she added, with many kids often coming home without ever using the bathroom because many aren't being cleaned properly throughout the day.

"There are conditions in our schools that would be unacceptable in any workplace."

SOS is asking school administrators to fill out the survey before **Nov. 18**.

Data that is collected is expected to be analyzed and released by early spring.

For more information go to <https://www.supportourstudents.ca/school-survey/>

eferguson@postmedia.com

<http://calgaryherald.com/news/local-news/school-principals-invited-to-participate-in-online-education-funding-survey>



HORIZON SCHOOL DIVISION NO. 67

NEWS RELEASE

NOVEMBER 4, 2016

CONGRATULATIONS TO MR. CLARK BOSCH ON HIS RETIREMENT AS ASSOCIATE SUPERINTENDENT OF PROGRAMS AND HUMAN SERVICES

The Board of Trustees of Horizon School Division No. 67 would like to formally congratulate Mr. Clark Bosch on his retirement as Associate Superintendent of Programs and Human Services. Mr. Bosch commenced his leadership role within Horizon in August of 2013 and worked tirelessly to ensure that students leave school possessing the competencies to be contributing global citizens. As such, everything he did, including engaging and empowering all our leaders, was grounded in building competencies and enhancing student success. We know, as you do, that those educators that go beyond the duties normally expected of them create students that make life better for everyone, everywhere. Mr. Bosch made such a difference. He continually promoted learning and self-improvement, because he believed students matter.



Under his leadership the jurisdiction continued its transformation of its inclusive learning practices and continuum of supports and services. Changes that strengthened universal acceptance and promoted a sense of belonging for all learners. Clark valued diversity and learner differences and promoted opportunities for all learners. He ensured that all students have access to appropriate inclusive learning environments and learning opportunities and oversaw the jurisdiction's Inclusive Learning and Family School Liaison Counselling programs, First Nations, Metis, and Inuit Liaison, Hutterian Brethren Schools, alternative sports academies, as well as human services which included evaluating and mentoring over two hundred teachers.

Clark's values, principles, strong work ethic, ability to foster and strengthen relationships, and his exemplary commitment as an educator, school leader and school authority leader over a thirty-three-year period laid the foundation for ongoing school improvement, and student success in multiple school authorities across Southern Alberta.

The Board of Trustees is exceptionally pleased with Clark's accomplishments and the impact his efforts have had on the school jurisdiction and the achievement of our students. Marie Logan, Board Chair, stated that "Clark exhibited a passion for students, commitment to excellence and a belief in ensuring welcoming, caring, respectful, and safe learning environments." As Trustees we would like to take this opportunity to thank Clark for the last three years and thank him for building on our achievements and continuing to provide quality learning for our leaders and the students we serve. We would like to wish him all the best as he enters retirement. We recognize that schools can't do it alone. Together we can support all our children in preparing them for a successful future.