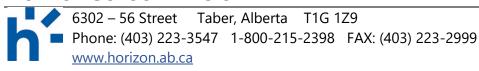
Horizon School Division



The Board of Trustees of Horizon School Division held its Regular Board meeting on Monday, September 25th, 2023, beginning at 1:00p.m.

TRUSTEES IN ATTENDANCE: Marie Logan - Board Chair, Bruce Francis - Vice Chair

Derek Baron, Blair Lowry, Jennifer Crowson, Maxwell Holst, Mandy Court

ALSO IN ATTENDANCE: Dr. Wilco Tymensen, Superintendent of Schools

Phil Johansen, Associate Superintendent of Finance & Operations Karen Rancier, Associate Superintendent of Human Services Terri-Lynn Duncan, Associate Superintendent of Learner Services

Sheila Laqua, Recording Secretary

ACTION ITEMS

A.1	Moved by Maxwell Holst that the Board approve the agenda. Carried Unanimously	AGENDA APPROVED 129/23
A.2	Moved by Jennifer Crowson that the Board approve the Minutes of the Regular Board Meeting held Monday, August 28 th , 2023, as provided by Enclosure #1 of the agenda. Carried Unanimously	BOARD MEETING MINUTES APPROVED 130/23
A.3	Moved by Derek Baron that the Board approve the September 2023 Payment of Accounts in the amount of \$3,453,943.40 as provided in Enclosure #2 of the agenda. Carried Unanimously	PAYMENT OF ACCOUNTS APPROVED 131/23

INFORMATION ITEMS

I.1 SUPERINTENDENT'S REPORT

• View Dr. Wilco Tymensen, Superintendent's September 2023 Report here.

I.2 TRUSTEE/COMMITTEE REPORT

I.2.1 ASBA Zone 6 Report

Marie Logan, Zone 6 Rep, provided a summary from the Zone 6 meeting:

- o Board input/information requested regarding the following topics:
 - Membership Fees (2024)

- Number of division PD days
- Nominations for ASBA Zone 6 General Meeting
- The Handbook Committee worked over the summer. The Handbook was approved at the September 2023 meeting.
- A Position Statement Advisory Group has been formed.
 - Position Statement Manual was last reviewed in 2018
 - Plan to launch a policy statement data base at the 2024 FGM
- o Presentation on a Comprehensive School Health Approach

I.2.2 Facilities Meeting Report

Vice Chair, Bruce Francis, provided an update regarding Facilities Department summer work:

- W.R. Myers modernization design meetings are underway with the first onsite meeting having occurred on September 22nd.
- Milk River School project continues. Photos where shared with the Board

I.2.3 Administrator's Meeting Report

Trustee, Maxwell Holst, provided a summary/discussion at the September Administrator's Meeting:

- Career Development Team presentation:
 - Career Exploration
 - Career Pathways
- o Emergency School Closure Policy EBCD was reviewed
- Startup week feedback was shared with administrators
- Substitute teachers consecutive teaching days
- o Incident reporting through PublicWorks was reviewed
- New Curriculum Planning for K-6 resources were shared

I.3 ASSOCIATE SUPERINTENDENT OF FINANCE AND OPERATIONS

- Philip Johansen, Associate Superintendent of Finance and Operations shared a summary for the month of September:
 - September access for new staff
 - Year-end preparation
 - o Transportation Regulations update

I.4 ASSOCIATE SUPERINTENDENT OF HUMAN SERVICES REPORT

• View Karen Rancier, Associate Superintendent of Human Services' <u>September 2023 Report here</u>.

I.5 ASSOCIATE SUPERINTENDENT OF LEARNER SERVICES REPORT

 View Terri-Lynn Duncan, Associate Superintendent of Learner Services' <u>September 2023 Report</u> here.

CORRESPONDENCE

• A brief discussion came from the correspondence.

Moved by Derek Baron that the meeting adjourn.

Carried Unanimously

MEETING ADJOURNED 132/23

Moved by Jennifer Crowson that the Board meet in Committee. Carried Unanimously Moved by Bruce Francis that the meeting adjourn. Carried Unanimously MEETING ADJOURNED Carried Unanimously Marie Logan, Chair Sheila Laqua, Executive Secretary