

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, May 17, 2016 beginning at 1:00 p.m. in the Eric Johnson Room.

TRUSTEES PRESENT: Marie Logan, Board Chair
Bruce Francis, Board Vice-Chair
Blair Lowry, Jennifer Crowson, Rick Anderson, Derek Baron

ALSO PRESENT: Dr. Wilco Tymensen, Superintendent of Schools
Phil Johansen, Associate Superintendent of Finance & Operations
Clark Bosch, Associate Superintendent of Programs, Services & Human Resources
Nikki Jamieson, Taber Times
Barb McDonald, Recording Secretary

REGRETS: Terry Michaelis, Trustee
Amber Darroch, Associate Superintendent of Curriculum & Instruction

ACTION ITEMS

- A.1 Moved by Jennifer Crowson that the Board approve the agenda as presented with the following additions:

Under Action Items:

A.4 – Motion to Send Letter to Commence CUPE Bargaining

A.5 – Barnwell Motion

A.6 – Motion to Purchase Warner Hockey School Bus

Carried

AGENDA APPROVED
67/16

- A.2 Moved by Rick Anderson that the Board approve the [*Minutes of the Regular Board Meeting held Tuesday, April 19, 2016*](#), as provided in Enclosure 1 of the agenda.

Carried

BOARD MEETING
MINUTES APPROVED
68/16

- A.3 Moved by Derek Baron that the Board approve the [*April/May 2016 Payment of Accounts Report in the amount of \\$5,105,883.87*](#) as provided in Enclosure 2 of the agenda.

Carried

PAYMENT OF
ACCOUNTS REPORT
APPROVED
69/16

- A.4 Moved by Blair Lowry that the Board send a letter to the CUPE bargaining group indicating the Board's intent to commence bargaining prior to June 1, 2015

Carried

LETTER TO BE SENT TO
CUPE BARGAINING
GROUP APPROVED
70/16

- A.5 Bruce Francis indicated that the Barnwell School modernization is well underway with the community actively involved in the enhancement portion of the school gymnasium, community library and fitness centre.

Moved by Bruce Francis that the Board approve the commitment of \$200,000.00 from Board reserves to go towards the Barnwell Community Enhancement group and as well, that any new commitments that the Community Enhancement group receives after June 1, 2016 until June 1, 2017 (not including government grants), that the Board agrees to match those dollars up to \$100,000.00 which will go towards the enhancement.

Carried

BOARD COMMITMENT
TO BARNWELL
COMMUNITY
ENHANCEMENT
APPROVED
71/16

- A.6 Moved by Jennifer Crowson that in the event that the Warner Hockey Society cannot secure financing for the outstanding amount left owing on the Warner Hockey Society Bus of approximately \$48,000.00, that the Board would be willing to purchase the Warner Hockey Society Bus for the said amount owing.

Trustee Derek Baron declared a conflict of interest and abstained from voting.

Carried

POTENTIAL PURCHASE
OF WARNER HOCKEY
SOCIETY BUS
APPROVED
72/16

INFORMATION ITEMS

I.1 Superintendent's Progress Report

Wilco Tymensen's April report to the Board was enclosed in the agenda and included the following information:

Educational Leadership and Student Welfare

- Dialogue between schools and division office are ongoing. Conversation topics are typically regarding processes that ensure student safety and well-being, financial management, instructional leadership, and off-campus activities.
- Attended the Division Wide Professional Learning Day

Fiscal Responsibility

- Preparation for the Jurisdiction's budget for 2016-17 is ongoing in response to the April 14 release of the provincial Budget and jurisdiction changes communicated previously to principals and Board members. Meetings with the Senior Administrative Leadership Team and the Board have occurred. The 2016-2017 budget is slated to be brought before the Board at the June Board meeting.

Personnel Management

- Recruitment for a new Principal of Erle Rivers High School was concluded. We are pleased to have Barb Arend as our successful applicant.
- Principal term evaluations have been concluded
- Meetings with regard to the evaluation of our new Associate Superintendents have occurred this month as have surveys of their performance.

Policy and Strategic Planning

- Senior Administrative Leadership Team meeting.
- Administrator Symposium

Organizational Leadership and Management

- Meetings regarding DAF/WRM modernization with Sahuri, Alberta Infrastructure and Alberta Education
- Meeting with Lethbridge College regarding green certificate
- Attended the Erle Rivers High School value-management session

Communications and Community Relations

- A number of other meetings and celebrations have taken place over the last month. These include but are not limited to:
 - Edwin Parr awards banquet
 - School Administrator's meeting
 - Council of School Council
 - L.T. Westlake culture day celebration
 - C.U.P.E. dinner

I.2 Trustee Committee Reports

I.2.1 Zone 6 ASBA Report – Marie Logan

Marie Logan, Zone 6 representative, provided an overview of the ASBA Zone 6 meeting that took place in Taber on May 11th which involved discussions and presentations on the following:

- Welcoming, Caring, Respectful and Safe Learning Environments: Alberta Education, ASBA, ASCA and CASS have joined with the ATA to form the Respectful School Collaborative Project Team. The team will release a Respectful Schools Toolkit during the 2016/17 school year
- Social Emotional Learning: All school communities strive to ensure student success and well-being. By understanding brain development, we recognize that social, emotional and cognitive skills are connected and that children must experience growth in all areas to achieve their full potential. Alberta Education has informative resources available to student growth. A new video and guide are accessible at: <https://education.alberta.ca/social-emotional-learning/overview>
- Early Childhood Certificate Program: A new university certificate in early childhood is anticipated to be introduced in the fall of 2016. Alberta Education has worked with the University of Alberta to create a series of online courses that will be available to teachers and other professionals who work with children from ECS to grade 3. Applicants to the program must have a three or four-year degree from an accredited post-secondary institution.
- Other items of information included: myPass, Comprehensive School Health, ASBA proposed budget, Zone 6 statement of operations, ASBA Board of Directors meeting, ASBA Zone Language Committee Report

I.2.2 Facilities Committee Report – Derek Baron

Derek Baron, Facilities Committee Chair, provided a report to the Board on the work undertaken during the past month within the Facilities Department including:

- Maintenance Projects including:
 - Painting projects
 - Grounds, Mowing, Irrigation
 - Carbon Tax
 - IMR
 - Capital Projects (Board Reserve Funded)
 - Barnwell School Modernization Update
 - Warner, DAF/WRM Modernization Projects
 - ERHS Value Management/Value Scoping Session

Please [click here](#) to review the entire May 2016 Facilities Committee Report.

I.2.3 – May Administrators’ Meeting Report – Blair Lowry

Blair Lowry reviewed the highlights of the May 3rd Administrators’ meeting. [Click Here](#) to review the entire May 4th Administrators’ meeting summary.

I.4. Associate Superintendent of Finance and Operations Report

Phil Johansen provided a May 2016 update to the Board as follows:

- The majority of the Associate Superintendent’s time the past month has been consumed with working on the budget and Facilities.
- In terms of budget, the MyBudget File is still in the development stages with the main focus of this process being in the area of Inclusive Education and PUF.
- There are no updates to the enrollment projections and revenue streams are expected to be about the same
- Attended the annual ASBOA conference

I.5 Associate Superintendent of Programs, Services and Human Resources Report

Clark Bosch’s April report to the Board included the following information

- Welcomed Andra Johnson to Division Office as the new temporary Supervisor of Early Learning
- Have offered approximately 30 contracts or changes to contracts for existing teaching staff with currently 19 teaching jobs posted. It is anticipated that another 15 jobs will be posted prior to the end of the year
- Barbara Arend has been appointed as the new principal for Erle Rivers High School in Milk River
- The decentralized/inclusive education dollars have been distributed
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Correspondence

No items of discussion came forward from Correspondence as provided in Enclosure #4 of the agenda.

COMMITTEE ITEMS

Moved by Rick Anderson that the Board meet in Committee.

Carried Unanimously

COMMITTEE
73/16

Moved by Jennifer Crowson that the meeting reconvene.

Carried Unanimously

RECONVENE
74/16

Moved by Derek Baron that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
75/16

Original Signed June 21, 2016

Marie Logan, Chair

Original Signed June 21, 2016

Barb McDonald, Secretary