

Horizon School Division No. 67

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The Board of Trustees of Horizon School Division No. 67 held its Regular Board meeting on Tuesday, January 22, 2013 beginning at 1:00 p.m. in the Eric Johnson Room

TRUSTEES PRESENT: Audrey Krizsan, Board Chair
Derek Baron, Board Vice-Chair
Marie Logan, Bruce Francis, Sharon Holtman, Jennifer Crowson
Terry Michaelis

ALSO PRESENT: Cheryl Gilmore, Superintendent of Schools
John Rakai, Associate Superintendent of Finance & Operations
Dave Driscoll, Associate Superintendent of Programs & Services
Wilco Tymensen, Associate Superintendent of Curriculum & Instruction
Greg Price, Taber Times
Barb McDonald, Recording Secretary

ACTION ITEMS

Moved by Terry Michaelis that the Board approve the agenda as presented.	Carried Unanimously	AGENDA APPROVED 01/13
Moved by Derek Baron that the Board approve the Minutes of the Regular Board Meeting held Tuesday, December 11, 2012 as provided in Enclosure 1 of the agenda.	Carried Unanimously	REGULAR BOARD MEETING MINUTES APPROVED 02/13
Moved by Sharon Holtman that the Board approve the Payment of Accounts report in the amount of \$4,799,678.63 as provided in Enclosure 2 of the agenda.	Carried Unanimously	PAYMENT OF ACCOUNTS REPORT APPROVED 03/13
Moved by Jennifer Crowson that the Board approve the amendments to Policy HIB <i>Copyright</i> as outlined in Enclosure 3 of the agenda.	Carried Unanimously	AMENDMENTS TO POLICY HIB APPROVED 04/13

INFORMATION ITEMS

1. Financial Report – Phillip Johansen

Phillip Johansen, Director of Finance presented a financial report as per the handout that was distributed to the Board for the period ending December 31, 2012. It was noted that, although the statements reflect a surplus, it is expected that at the end of the fiscal year, closer to a balanced budget shall be reflected. This is as a result of CPP and EI deductions commencing again in January 2013 for those that have reached the maximum contributions in 2012 and expected increase in purchasing by schools prior to the end of June 2013. The next financial report to the Board will take place at the April Board meeting.

2. Transformation Agenda Update – Cheryl Gilmore

Cheryl Gilmore, Dave Driscoll and Wilco Tymensen provided updates in regards to the Transformation Agenda. Ms. Gilmore referred to the work of Heather Brantner and the information package she has developed for off-campus education. It is intended to assist parents of secondary-aged students to get a better understanding of options that are available for their children.

Mr. Driscoll provided a brief update on Inclusive Learning and noted that the next meeting will be taking place on Tuesday, January 29, 2013.

Mr. Tymensen's update included information with the ongoing work of the Digital Citizenship Committee that he has taken the lead on. This committee is working towards the development of a new Digital Citizenship Policy.

3. Superintendent's Progress Report

December Christmas Circuit

The Superintendent attended a number of Band and Christmas concerts the week prior to Christmas. The events were truly exceptional and the amount of work put in by school staff to make such quality events possible is commendable.

Administrators Meeting

This month principals' professional learning focused on structures that facilitate professional learning and professional learning communities in the school context:

- Determining a focus for learning;
- Structuring time for staff engagement;
- Delivery/facilitation of professional learning and work as a PLC;
- Resources and materials that support the professional learning.

Principals also discussed trends and issues, discussed progress with the Horizon Transformation agenda (literacy, digital citizenship, inclusive learning), Information items included the accountability pillar surveys, copyright policy changes, evaluation timelines, and upcoming career fairs.

School Education Plan Reviews

The superintendent started school visits for the purpose of reviewing and discussing the School Education Plan. Principals share best practice and how it contributes to areas of success or improvement, as well as areas of focus for improvement.

Cross-Ministry/service delivery meeting with Alberta Education re: Low German-speaking Mennonite Population

Alberta Education, Horizon School Division, Palliser Regional School Division, Prairie Rose Regional School Division and Grasslands Public School Division invited representatives from across the services providers (Health, Child and Family Services, Justice, Adult Learning, Employment Standards, Addictions and Mental Health, Mennonite Central Committee, MD of Taber) to a facilitated conversation in response to the needs of the Low German-speaking Mennonite population living in southern Alberta.

Other

The superintendent also attended a Taber and District Community Adult Learning meeting, a regional Collaborative Delivery Model meeting, and accompanied Board representatives on a guided visit with MLA, Ian Donovan, to Horizon MAP and Vauxhall Elementary School.

Focus for January/February

CASSIX meetings

Taber and District Community Adult Learning

Supervision and Evaluation

Barnwell Value Management sessions for Capital Planning

School Visitations

Colony Elders Meeting

Review of School Education Plans

4. Trustee/Committee Reports:

4.1 ASBA Zone 6 Report – Marie Logan, Zone 6 Representative provided information from the Zone 6 meeting which was held January, 16, 2013 and included the following highlights:

- Negotiations/Labour Relations
- Edwin Parr –Edwin Parr Awards will take place on Wednesday, May 8, 2013 at the Taber Heritage Inn. Nomination forms are available on the ASBA website with the deadline for submissions being April 5, 2013
- Alberta Health Services Healthy Weights Program Information and student wellness grants that are available to schools
- Presentation from the Chinook Arch Library System
- Presentation from Prairie Rose regarding a pilot project with Wi-Fi installation on 30 of their buses
- Palliser Regional School Presentation regarding their school bus safety campaign
- Students with disabilities
- Accountability Pillar Surveys
- Upcoming Capital Planning Workshop in Calgary on January 24, 2013

4.2 Facilities Committee Report – Jennifer Crowson, Facilities Committee Chair, provided updates on work undertaken during the past month within the Facilities Department as provided in the handout that was distributed. The report included the following information:

- Vauxhall Schools Capital Project Updates for December 2012/January 2013
- Vauxhall Bus Garage/Horizon Mennonite Alternative Program (MAP) Renovation
- Grassy Lake – New Arden T. Litt Centre
- 2013 IMR Project Planning
- Miscellaneous Work Projects that took place during the Christmas break

4.3 January Administrators' Meeting Review

Bruce Francis provided a brief review of the Administrators' Meeting that took place on Tuesday, January 8, 2013 in the Eric Johnson Room. Highlights were included in the agenda in enclosure 4 and included the following:

- Break-Away Lanyards
- Defining the differences between Bullying and Conflict
- Transformation Agenda
- 2013 Administrators' Symposium and Professional Development Options
- Digital Citizenship
- Accountability Pillar Surveys
- Copyright Policy Revisions
- Teacher Evaluations
- Upcoming Career Fairs

The next Administrators' Meeting will take place on Tuesday, February 12, 2013 beginning at 10:00 a.m. in the Eric Johnson Room. Sharon Holtman will be the trustee representative attending from the Board.

4.4 Education Minister Meeting Highlights

Audrey Krizsan, Board Chair, provided a brief review of Honourable Minister Jeff Johnson's visit to Horizon School Division on Friday, January 18th including:

- Horizon's Transformation Agenda
- Inclusive Education Funding Model
- Horizon Capital Projects Updates including Warner and Barnwell
- Minister's message to the board, cautioning them about significant financial shortfalls due to discounted prices for Alberta's crude oil and possible restraints for the 2013-2014 school year funding

6. Associate Superintendent of Finance and Operations Report

John Rakai provided a report and update as follows:

- Letters of Understanding (LoU) with CUPE to recognize new classifications signed off to be include in the bargaining unit - Early Learning Educator, , Sign Language Interpreter, Speech Language Pathologist and Food Services Worker. In addition, a LoU providing guidelines for high school students working with Horizon in Off Campus Education Programs
- Attended a meeting with Phil Johansen, Finance Director, YPM Accountants and other school jurisdictions regarding the implementation of PSAB accounting standards for the 2013-2014 fiscal year

5. Associate Superintendent of Programs and Services Report

Dave Driscoll reported on the following;

- Participating in ongoing teacher evaluations and working on colony staffing
- Continued work and ongoing meetings with the Southwest Regional Collaborative Delivery Project and moving towards getting a better picture for the south region in terms of special needs delivery to children
- Attended University of Alberta teacher career and recruitment fair
- On January 31, 2013 there will be a Colony school senior elders meeting taking place in the Eric Johnson Room. (Sharon Holtman will be the Trustee attending the meeting).

6. Associate Superintendent of Curriculum and Instruction Report

Wilco Tymensen reported on the following;

- Will be attending the University of Lethbridge career fair on January 23rd
- Reported that diploma exams are currently being written by high school students across the jurisdiction. A summary of the exam results will be presented to the Board at either the February or March board meeting
- The four IT technicians have been working hard networking the new Arden T. Litt Centre for Learning as well as ongoing ever-greening and moving all jurisdiction computers from WindowsXP to Windows 7.

COMMITTEE ITEMS

Moved by Sharon Holtman that the Board meet in Committee.

Carried Unanimously

COMMITTEE
05/13

Moved by Derek Baron that the meeting reconvene.

Carried Unanimously

RECONVENE
06/13

Moved by Bruce Francis that the meeting adjourn

Carried Unanimously

MEETING
ADJOURNED
07/13

Chair

Secretary